

August 16, 2023 - 8:15 a.m. to 3:00 p.m.

Resources and Tips for New and Returning Faculty and Staff

*Recommended for **New Faculty**/ **Current and Emerging Leaders**/Staff*

8:15 to 8:45 a.m.	OPENING GENERAL SESSION. MU Ballroom B. Morning refreshments provided.
	<p>Provost Updates. <i>Provost David Bertolini.</i> Research Updates. <i>Vice President Colleen Fitzgerald.</i></p> <p>Conference Overview. <i>Vice Provost Bilen-Green</i></p>
9:00 to 9:45 a.m.	CONCURRENT SESSIONS (5)
	<p><i>New Faculty. Unlock the Power of Tech-Forward Teaching.</i> <i>Melissa Stotz (Learning & Applied Innovation).</i> Discover a world of possibilities as we delve into the synergy between instructional design, technology, classroom innovation, and media services. Join us to explore the transformative toolkit curated by the Learning & Applied Innovation team, and elevate your teaching journey to new heights. MU HIDATSA</p> <p><i>Novelution Grants and Contracts.</i> <i>Amy Scott (Sponsored Programs).</i> This session will demo how to create and route proposals, find award related information as well as walking through features of the Expenditure Charts and Proposal Budget Tool. MU SAHNISH</p> <p><i>Strategies for Teaching and Supporting Online Students.</i> <i>Sarah Crary (Office of Teaching and Learning).</i> The online delivery modality presents new challenges for teaching classes from how to deliver the course material to assessing student learning. This session will help identify who our online students are as well as strategies faculty can use to support their learning. MU MEADOW LARK</p> <p><i>Lead. The Art of Meaningful Meetings.</i> <i>Brooke Thiel (Agricultural Education).</i> It's not news to any of us that academics love meetings. However, unending meetings put a strain on our already busy schedules. Using basic parliamentary procedure skills has the potential to help streamline meetings and accomplish business more efficiently. This workshop will overview some basic parliamentary rules and skills with the goal of improving the quality of your meetings. MU BADLANDS</p> <p><i>Hosting Visiting Scholars: Easier Than You Think.</i> <i>Tabitha Thomas, Amy Knudson (Faculty Immigration).</i> Visiting Scholars add value to research programs and create lifelong international connections. While the "exchange visitor" visa is relatively easy to acquire, it carries DOS and NDSU requirements. This session discusses program requirements, Export Controls, and tips for a positive, productive experience. MU PRAIRIE ROSE</p>
	<i>9:45 a.m. 10:00 a.m. Break</i>
10:00 to 10:45 a.m.	CONCURRENT SESSIONS (5)
	<p><i>New Faculty. Developing Proposal Budgets and Budget Justifications.</i> <i>Cindy Eleson & Amy Scott (Sponsored Programs).</i> Introduction to proposal budgets, budget justifications and a breakdown of cost categories. MU HIDATSA</p> <p><i>Less is More: Simple Course Design and Accessibility.</i> <i>Sharley Kurtz, Tammy Cummings (Learning & Applied Innovation).</i> Join us for an engaging and insightful faculty session that will inspire participants to deliver high-quality courses that meet the diverse needs and preferences of all learners. MU MEADOW LARK</p> <p><i>Lead. Going Beyond Exit Interviews.</i> <i>Kristine Paranica (Ombuds).</i> Let's talk about what we know about why people leave, and how the "Stay Interview" may reduce employee attrition. MU PRAIRIE ROSE</p> <p><i>Helping Students Achieve their Goals at NDSU: Best Practices for Increasing Retention and Persistence.</i> <i>Becky Bahe, Phil Hunt, Carrie Anne Platt (President's Council on Retention).</i> NDSU is focused on supporting student persistence in courses and degree programs. There are multiple ways in which this can be accomplished. We will discuss best practices for both faculty and staff to help NDSU achieve its retention goals. MU SAHNISH</p> <p><i>Supporting Excellence in NDSU Graduate Programs.</i> <i>Matt Warner, Melissa Selders-Ortiz (Graduate School).</i> The Graduate School supports graduate faculty and students through a variety of services and resources. In this session, we will describe available services and resources and preview several initiatives starting in Fall 2023 to enhance the professional development of graduate students and to complement curricular content of all graduate programs. MU BADLANDS</p>
	<i>10:45 a.m. 11:00 a.m. Break</i>

*Are you interested in presenting at a Faculty Luncheon this year and/or at next year's Annual Conference? Please contact:
Bilen-Green (canan.bilen.green@ndsu.edu, 1-7040).*

11:00 to 11:45 a.m.	CONCURRENT SESSIONS (5)
<p>New Faculty. Encouraging Student Engagement and Interaction. <i>Stacy Duffield (Office of Teaching and Learning)</i>. Student engagement increases learning, but the competition with phones, websites, and classmates for attention can be challenging. This session will provide strategies for increasing meaningful interaction with and among your students. MU HIDATSA</p> <p>Lead. Relationship Building and Fundraising. <i>Justin Swanson, Sara Wald (NDSU Foundation)</i>. Discover strategies and essential skills to cultivate strong relationships, engage alumni and donors, and secure vital resources to enhance academic excellence and innovation. Elevate your fundraising while cultivating lasting bonds that enrich both your department and personal networks. MU SAHNISH</p> <p>Staff. Responding Effectively to Conflict. <i>Kristine Paranica (Ombuds)</i>. Understanding the impacts of conflict, 3 insights, and a few key mediation skills. MU PRAIRIE ROSE</p> <p>Reaching All Learners. <i>Mark Coppin (Center for Accessibility and Disability Resources)</i>. Making course materials accessible is critical in meeting the needs of the diverse learners in your classroom. This session will demonstrate why designing course materials with accessibility in mind will not only save you time, but meet the diverse learning needs of all your students. We will cover supports available to NDSU faculty to support our diverse learners. MU MEADOW LARK</p> <p>Undergraduate Research. <i>Ying Huang (RCA)</i>. This session will introduce NDSU resources for undergraduate research recruitment, mentoring, and training. MU BADLANDS</p>	
12:00 to 1:15 p.m.	LUNCHEON SESSION. MU Ballroom B . <i>Lunch provided.</i>
<p>Welcome Remarks. <i>Jeremy Jackson, Faculty Senate President Elect.</i></p> <p>Culturally Responsive Teaching: Case Report from a Pharmacy Practice Faculty Development Program. <i>Mark Strand, Brody Maack, Natasha Petry (Pharmacy Practice)</i>. The NDSU pharmacy practice faculty engaged in a year-long professional development program to increase their cultural awareness. This included reviewing ways in which race was handled in the curriculum and teaching methods used. This presentation will report on the design and impact of four didactic presentations and four grand round sessions.</p>	
1:15 p.m. 1:30 p.m. Break	
1:30 to 2:00 p.m.	CONCURRENT SESSIONS (4)
<p>New Faculty. FERPA. <i>Phil Hunt, Jackie Schluchter, RaNelle Ingalls (Registration and Records)</i>. R&R is an important resource for faculty in helping NDSU achieve its strategic priorities. Faculty and R&R will work together in a variety of ways including maintenance of the university catalog, FERPA, understanding the student information system (Campus Connection), grade rosters, and grade loading. MU HIDATSA</p> <p>Staff. Admins Sharing Knowledge. <i>Wendy Baumann (IT Division), Melissa Lamp (Office of the Provost)</i>. Admins Sharing Knowledge (ASK) offers a means to share resources, questions, and tips on systems, processes, and techniques we use in our work, along with lessons learned, solutions, snags to avoid, etc. Come for a discussion of how working together improves our knowledge! MU SAHNISH</p> <p>Admission Overview and Diverse Student Recruitment. <i>Seinquis Leinen, Adam Lundquist, Anne Johnson, Carolina Pettus, Siham Amedy</i>. The Office of Admission will provide an overview of recruitment initiatives and how we support incoming students from the time they express interest to when they enroll in their first semester at NDSU. This session will offer best practices for understanding and engaging with various prospective student populations, BIPOC and first-generation students, and their families. MU MEADOW LARK</p> <p>Various Campus Resources. <i>Tim Flakoll (Tri-College Provost), Khang Hoang (CCAST), Alicia LaFerriere (NDSU Bookstore)</i>. Join this session to learn about these valuable resources. MU PRAIRIE ROSE</p> <p>Tri-College University. Tri-College Course Exchange – maximizing academic options. Attendees will learn the Tri-College basics to help students stay on track in their program and for graduation. It’s a benefit available for all enrolled NDSU students for up to 2 courses per semester at MSUM, Concordia, NDSCS, or M State or to get a minor.</p> <p>Enabling Computational Research and Education in North Dakota. This session discusses advanced cyberinfrastructure available for research and education at NDSU and beyond, possible challenges when transitioning to using advanced research computing, and CCAST’s efforts and resources to help advance researcher capabilities and hence accelerate scholarly discovery.</p> <p>Best Practices in Course Materials. The NDSU Bookstore is ready to support you in your course materials search. Whether you prefer print or want to go all-digital, low-cost or free, or need supply and technology items, we will provide information on options available and how we can save your students money in the process!</p>	
2:00 to 3:00 p.m.	MENTORING, NETWORKING, AFFINITY GROUPS. MU Ballroom B . <i>Refreshments provided.</i>
<p><i>Lisa Arnold (ADVANCE, English), Julie Nash (Faculty Affairs and Equity)</i>. Introduction to mentoring and networking opportunities at NDSU, including the Cross Institutional Mentoring Communities, Faculty Advancement Mentoring Network, and Faculty Writing and Research Network. This session will also offer an opportunity to learn more about our already established affinity groups (International Faculty, Pride Network, Coalition of Disabled Academics, Faculty Parents, and WIR) and how to form a new group. Affinity groups build shared community amongst colleagues with similar personal or professional interests based upon mutual understanding and/or identity.</p>	