

**GRADUATE TEACHING OR RESEARCH FELLOW (GTF/GRF)
APPOINTMENT AGREEMENT**

To:

Degree Program/Department:

Subject to final approval, North Dakota State University is offering you a ____% appointment (must be between 50% and 80%) as a graduate _____ fellow for the period _____ to _____ (appointment period cannot exceed one fiscal year at a time). This appointment may be renewed annually (maximum appointment period for master's degree students is two years and for doctoral students five years). Continuation of this type of appointment is dependent on your continuing enrollment in the graduate degree program with at least 3 credits per semester and no more than 18 course credits per academic year and not more than 6 credits in two summer sessions when employed. Thesis and research credits are not included in the course credit limitations but may be used to meet the minimum requirement. The stipend for this appointment will be \$_____ and the duties will include:

1. Teaching (give course titles/numbers of credits for each semester):

2. Research (be specific):

3. Other (explain):

In addition to the above stipend, this appointment includes a tuition waiver and the following fringe benefits: Social Security, TIAA-CREF retirement, health, total disability and life insurances and, for those with 12-month appointments, prorated sick and annual leave.

Please confirm your acceptance of this appointment by signing the enclosed duplicate copy and returning it to me.

Approved by:

Department Chair Date

Academic Dean Date

I accept the appointment offered above.

Appointee Date

Graduate Dean Date