

Meeting Minutes

December 12, 2022

- I. Call to Order: 3:00pm.
- II. Attendance: See Appendix 1.
- III. Adoption of the Agenda.
 1. Motion to approve: Fellows/Kirkwood
 - i. Approved unanimously.
- IV. Approval of Meeting Minutes from November 14, 2022.
 1. Approved by unanimous consent.
- V. Announcements.
 1. David Cook, President
 - i. Not present.
 2. David Bertolini, Interim Provost
 - i. Go to the email about the weather impact, keep it to the forefront and plan based on data related to weather events.
 - a. Question from Rahman: If an exam is on Wednesday and that day is cancelled, is it rescheduled? Answer: Move it online or reach out to R&R to help with rescheduling.
 - b. Comment from Sen. Kilina: If it is moved, it cannot be later than Friday. Follow-up Interim Provost Bertolini: Reach out to R&R.
 - c. Pres. Andrianova: Could you provide a rationale why two interim deans were appointed to AHSS? One: Past tradition. Two: Relieve strengths and weaknesses with two co-deans.
 - d. Question from Sen. Selekwa: Is that the best way to do it? Can it create conflict? Interim Provost Bertolini: it's the best way to do it. Don't see it as a conflict.
 - ii. Update on another interim dean search for COE: It will be decided this week.
 - a. Question from Past-Pres. Salajan: Can a deadline extension be granted for restructuring input? Interim Provost Bertolini: Yes, sympathetic to that: extend to December 16.
 - iii. Question from Sen. Fellows: once the timeline for restructuring is decided, what is the process and timeframe? Two parts: one is

easy, paperwork, goes to SBHE. The second part is harder, with PTE guidelines, etc., may take a year. Q: This may mean a heavier service load for faculty; do you see a reallocation of work? A: It is up to the departments to handle that. Consider what the different work allocations mean for the faculty.

- iv. Question from Sen. Tangen: One of the concerns is related to HSE; why in all of the models was the college split up? A: It wasn't deliberate to split it up; and it was a consequence of considering synergies.

3. Anastassiya Andrianova, Faculty Senate President

- i. Thanked everyone who attended the first listening session with Pres. Cook and Interim Provost Bertolini on Dec. 2. Two more such sessions scheduled for Jan. 31 and Mar. 1, 2023 at 3:00, both at MU Anishinaabe. Mark your calendars; reminders to follow.
- ii. The next Faculty Senate listening session with Interim Provost Bertolini is on Feb. 6, 2023 at 3:00pm, MU Sahnish.
- iii. Wishing everyone all the best for the end of the semester.
- iv. Listservs: the Faculty Senate President is tasked with monitoring the mandatory and voluntary faculty listservs; please be more conscientious about sending messages to that list as per the guidelines on the FS website. Attendance: Senators, please come on time as we need quorum to run a meeting.

4. Florin Salajan, Faculty Senate Past-President

- i. Take the time to provide input into the restructuring process. If we don't say anything, we lose the ability to provide feedback.
- ii. Best wishes for the end of semester.

5. Warren Christensen, Faculty Senate President-Elect

- i. Actionable items from the President's Council on Retention: expertise focused on advising and teaching excellence. The group has been meeting regularly. Goal is to work on policy language: midterm grades and clarification/expectations for office hours to be addressed in policy. Intend to have this policy by the first meeting of the spring semester.

6. Fred Hudson, Staff Senate President

- i. NDSU Day of Honor, Feb. 8, 2023 at 2pm in Oceti Sakowin Ballroom, to honor faculty students and staff lost in the past couple of years.
- ii. Excited to work with Faculty Senate and Student Government to discuss the upcoming legislative session, and with the consulting

company (lobbyist Kayla Effertz Kleven) about legislative priorities that are forthcoming from the ND Legislature.

- iii. Campus Kudos: anyone can submit them to recognize faculty or staff. If anyone has done something great in your world, please submit one.
- iv. On behalf of staff, thank you for everything you're doing, have a happy holiday time.

7. Christian Walth, Student Body President

- i. Student Government has approved 16 new student organizations.
- ii. Held snow globe event.
- iii. Hosted an event with legislators.
- iv. Finance advisory board, recommends to the President if there should be additional funds for organizations.
- v. Student fee advisory committee oversees the technology fee, etc.
- vi. The student involvement fair on January 18, 2023 from 9:00am to 2:00pm in the Oceti Sakowin Ballroom: requests that faculty encourage students to go to the fair.

8. Phil Hunt, Registrar

- i. Housekeeping items.
 - a. Reminder: Commencement on December 16; doctoral hooding is back on!
 - b. Reminder for grade submissions: next Tuesday, December 20 at 12:00pm. **Note: this has been extended to 4pm.**
 - c. Course section request for Fall 2023 is due in CLSS on December 30, 2022. Will be open again in February 2023 for any tweaks and changes.
 - d. Thanks to faculty and staff who worked on the Council for Retention.
 - e. FYI: with Jeff Boyer and Becky Bahe, asked to present the Retention Roadshow to the Foundation board to improve the situation we're in, and they're looking to help.
 - f. Best wishes as you wrap-up finals.
- ii. Question from Pres. Andrianova: Is there any interest from the Foundation to finance the professional advising proposal? Answer from Reg. Hunt: If we had 1 million dollars, what would you do with it, and we said advisement. Two members on the board reflected on their advisement experience.

- iii. Question from Pres.-Elect Christensen: With commencement on Friday and football the same day, how is parking going to work?
Answer: try to get there as early as you can.
- 9. Colleen Fitzgerald, Vice President for Research and Creative Activity
 - i. Happy to come to departments; interested in doing lab tours promoted on social media channels to outside world and alumni.
 - ii. AVP for faculty success search ongoing, part of the President's priority on R1 status. One candidate on campus this week.
 - iii. Update on ND EPSCOR. In 2017 an MOU was set up in the ND office reporting to the Chancellor. That expired and was placed under the VP for RCA. We lost some staff, so positions will be advertised for ND EPSCOR. Intentional and thoughtful to support EPSCOR activities. EPSCOR tracking \$24 million effort, \$20 million from federal government and \$4 million from EPSCOR office. Have a project admin search; director of tribal partnerships search to increase tribal connections.
 - iv. Group on faculty research: looking at college reorganization plans, sharing thoughts from the research perspective.
 - v. Working with Pres. Cook on legislative requests and legacy fund, met many legislators and building on relationships to advocate on behalf of NDSU faculty.
 - vi. Two faculty fellow positions close on Dec. 16, broader participation in RCA. Difficult to get federal funds if we don't do meaningful work in DEI. How can we strengthen partnerships in that regard?
 - vii. Continues to do outreach and talk to departments and faculty. Core facility group to have a sustainable model for the research enterprise.
 - viii. Undergraduate research coordinator: One 0.2 FTE position (2-year appointment; 4 candidates). Lots of interest in undergraduate research and at tribal colleges. Try to see what we can do to pilot undergraduate research. Create a pathway for students to start research. State dollars are looking to increase research and publications.
- 10. Marc Wallman, Vice President for Information Technology
 - i. Reminder: be sure you are not sending sensitive information (SSN, DOB, credit card or bank account number, copies of W2s, etc.) via NDSU email. It's really easy to get a virus capturing sensitive data.

- ii. Quotas coming from Google: the cost keeps changing and it's frustrating. Google will charge, and the highest storage holders on campus have to pay. They have been contacted by IT.
- iii. Soliciting feedback on potentially deinstrumenting the rooms on the list shared with Senators. Have solicited from various stakeholders already and now reaching out to more faculty.
 - a. Question from Sen. Arnold: what is the tech removed?
Answer: all or nothing, we have a surplus on tech fee, so we may be more granular on smaller infrastructure.
 - b. Question from Sen. Smith: So, are you just going to pull it out or can you leave tech in without support? Answer: that is not a viable approach. We cannot keep tech if it is no longer supported.
 - c. Question from Sen. Selekwa: If you remove the projectors, are you going to remove the transparencies? Answer: Yes, we'll pull all tech out of the rooms.
 - d. Comment from Sen. Hershberger: instructors who teach in those classes that will be deinstrumented, might request other rooms, and there is a shortage of rooms. Answer: Once the R&R figures out what can be deinstrumented, depending on the classrooms and pedagogy, that is going to determine how this will be approached.
 - e. Question from Past-Pres. Salajan: What is the rationale for dropping fees down from Google? Answer: Less than 150 people are affected by these fees.

11. Jeff Boyer, Director of Assessment and Accreditation

- i. GELOs (Gen Ed learning outcomes) assessment. During both reviews, NDSU received concerns from our accreditation organization. The review teams thought the assessment is not systematic. Chair of Gen Ed committee, Prof. Hassel, presented on the status of Gen Ed and we needed improvements. The idea of using the GELO system is to collect data to identify where we need to make changes. Will use SPOL, NDUS uses it for strategic planning, to help us collect assessment data from Gen Ed courses. Focusing on the learning outcomes, looking to answer the question to what degree have our students achieved these learning outcomes. Gen Ed faculty will enter data on the GELOs connected with their course. Number met, how many students have met the outcome. Will get us to understand how the students have

achieved the outcomes. Brief description of the overall strengths and weaknesses of the student work, which gets entered in SPOL, used in aggregate form by Gen Ed committee to see if the students achieve thee LOs. We have never done this on campus and our accreditors have noticed. We can show (by 2025-2026) we have a systematic approach to assessment. Information coming out in January. Piloting this in spring semester. Rolling this out a bit after census, clear directions, instructional videos. It's a relatively straightforward process. There will be info coming out in January, piloting in Spring.

- VI. Committee and Other Reports.
- VII. Consent Agenda.
 - 1. UCC Report
 - i. Approved by unanimous consent.
- VIII. Unfinished Business.
- IX. General Order.
 - 1. Proposed amendment to the Faculty Senate Bylaws (Article IV, Section 8)
 - i. Motion to approve: Salajan/Fellows
 - a. Discussion
 - a. Question from Sen. Selekwa: Is there any need to indicate why the change is being made. Answer Pres. Andrianova: to reflect equal unit representation.
 - b. Question Sen. Smith: With the reorganization, will there be a need to eventually revise the number again? Answer: Pres. Andrianova: Bylaws are a living document, and the restructuring will take a while. Changes will likely be necessary.
 - c. Question from Sen Hong: Why don't we just make this one person per unit, so we don't have to change the overall number of membership? Answer from Pres. Adrianova: All the other bylaws specify the specific number.
 - i. Motion passed: 40 AYE; 0 NAY; 0 ABSTAIN
(See Appendix 2: Q1)
 - 1. Policy 361
 - i. Motion to approve: Smith/Seelekwa
 - a. No discussion.
 - a. Motion passed: 37 AYE; 0 NAY; 2 ABSTAIN (See Appendix 2: Q2)

X. New Business.

1. Proposal to form an ad hoc legislative committee

i. Motion to approve: Kryevskaia/Haug

a. Discussion

- a. Concerns with higher education in the Legislative Session may require tracking bills, writing resolutions, providing testimonials, etc. Charge will be done when the legislative session concludes.
- b. Question from Sen. Selekwa: Since this committee is likely to be needed in future sessions, why not make it a standing committee? Answer from Pres. Andrianova: Good question; Staff Senate has a committee like this. UND University Senate has a standing one. I don't know why we don't.
- c. Comment from Past-Pres. Salajan: It only meets every other year, for a few weeks. A specific and limited period of time. Filling a standing committee is difficult, so there are arguments for and against it.
- d. Comment from Sen. Selekwa: Duties should not be to track bills, but to influence leaders; invite legislators and charge committee to do that.
- e. Question from Sen. Huseynov: You mentioned UND has a committee; what are their responsibilities? Good question, will have an answer after this Friday when UND/NDSU Senate coordinating group meets.

i. Motion passed: 35 AYE; 0 NAY; 1 ABSTAIN
(See Appendix 2: Q3)

2. Proposed amendment to the Faculty Senate Bylaws (Article IV, Sections 2, 7, 10, 11, 12, 13, 14; and Article V, Sections 2, 3, 5)

i. Motion to consider at next FS meeting on Jan 23:

Emanuelson/Smith

a. Discussion

- a. Reduce faculty service load; GIS reps are redundant as most faculty members are graduate faculty and therefore represent GIS perspective on committees.

i. Motion passed: 36 AYE; 0 NAY; 0 ABSTAIN
(See Appendix 2: Q3)

XI. Adjournment at 4:28pm: Fellows/Roberts

1. Passed unanimously

Appendix 1: Attendance

Last Name	First Name	Substitution	Present
AKHMEDOV	Azer		X
AMIRI	Ali		X
ANDRIANOVA	Anastassiya		X
ARNOLD	Lisa		X
BERG	Eric		
BRYNJULSON	Rebecca		X
BUMGARNER	Jeff		
CHOI	Bong-jin		X
CHOI	Juwon		X
CHRISTENSEN	Warren		X
CREESE	John		
EMANUELSON	Pam		X
FELLOWS	Kristen		X
GAO	Jerry		X
HAUG	Karla		X
HERSHBERGER	John		X
HONG	David		X
HUSETH-ZOSEL	Andrea		X
HUSEYNOV	Fariz		X
JEONG	Inbae		
KILINA	Svetlana		X
KIRKWOOD	Matthew		X
KRYJEVSKAIA	Mila		X
LARSON	Jamee		X
LAW	Quincy		X
LIN	Zhibin		X
MARCH	Raymond		X
MATTHEW	Sijo		X
MCGRATH	Ryan		X
NORDSTROM	Onnolee		
PELTIER	Allison		
PHILBRICK	Candace	WYUM, D.	X
RAHMAN	Mukhlesur		X
RAO	Jiajia		
ROBERTS	David		X
ROSS	Darrell	PIRSCHMANN-VOLDSETH, D.	X
SALAJAN	Florin		X
SECOR	Gary	DEL RIO, L.	X
SELEKWA	Majura		X

SMITH	Matthew	X
TANGEN	Jodi	X
TRAVERS	Steve	X
VOLD	Jessica	X
WOOD	Scott	X
YAN	Guiping	X
ZHANG	Qi	X

Appendix 2: Voting Record

Session Name	Active Participants	Question Count		
12-12-2022 4:09 PM	33	4		
Participant	Q1	Q2	Q3	Q4
AKHMEDOV, Azer	AYE	AYE	AYE	AYE
ARNOLD, Lisa	AYE	AYE	AYE	AYE
BRYJULSON, Rebecca	-	AYE	AYE	AYE
CHOI, Bong-Jin	AYE	AYE	AYE	AYE
CHOI, Juwon	AYE	AYE	AYE	AYE
CHRISTENSEN, Warren	AYE	AYE	AYE	AYE
EMANUELSON, Pamela	AYE	AYE	AYE	AYE
FELLOWS, Kristen	AYE	AYE	AYE	AYE
GAO, Jerry	AYE	AYE	AYE	AYE
HAUG, Karla	AYE	AYE	AYE	AYE
HONG, Yongtao	AYE	AYE	AYE	AYE
HUSETH-ZOSEL, Andrea	AYE	AYE	AYE	AYE
HUSEYNOV, Fariz	AYE	ABS	AYE	AYE
KILINA, Svetlana	-	AYE	AYE	-
KIRKWOOD, Matthew	-	AYE	AYE	AYE
KRYJEVSKAIA, Mila	AYE	AYE	AYE	AYE
LARSON, Jamee	AYE	AYE	AYE	AYE
LAW, Quincy	AYE	AYE	AYE	AYE
LIN, Zhibin	AYE	AYE	AYE	AYE
MATHEW, Sijo	AYE	AYE	AYE	AYE
MCGRATH, Ryan	AYE	AYE	AYE	AYE
RAHMAN, Md Mukhlesur	-	-	AYE	AYE
ROBERTS, David	-	-	ABS	AYE
SALAJAN, Florin	AYE	AYE	AYE	AYE
SELEKWA, Majura	AYE	AYE	AYE	AYE
SMITH, Matthew	AYE	AYE	AYE	AYE
TANGEN, Jodi	AYE	AYE	AYE	AYE
TRAVERS, Steven	AYE	AYE	AYE	AYE
VOLD, Jessica	AYE	AYE	AYE	AYE
WOOD, Scott	AYE	AYE	AYE	AYE
WYUM, Dena	AYE	AYE	AYE	AYE
YAN, Guiping	-	AYE	AYE	AYE

ZHANG, Qi	AYE	AYE	AYE	AYE
Some Senators were unable to access online voting. Their votes are recorded below:				
Q1: AYE: Del Rio Mendoza (proxy), Hershberger, Kilina, Kirkwood, Prischmann-Voldseth (proxy), Rahman, Roberts, Yan; NAY: 0; ABSTAIN: 0.				
Q2: AYE: Del Rio Mendoza (proxy), Hershberger, Rahman, Roberts, Yan; NAY: 0; ABSTAIN: Prischmann-Voldseth (proxy).				
Q3: AYE: Del Rio Mendoza (proxy), Hershberger, Prischmann-Voldseth (proxy); NAY: 0; ABSTAIN: 0.				
Q4: AYE: Del Rio Mendoza (proxy), Hershberger, Kilina, Prischmann-Voldseth (proxy); NAY: 0; ABSTAIN: 0.				