

**Meeting Minutes**

May 8, 2023

- I. Call to Order: 3:01pm
- II. Attendance: See Appendix 1.
- III. Adoption of the Agenda.
  1. Motion to approve: Berg/Gao
    - i. Approved unanimously.
- IV. Approval of Meeting Minutes from April 17, 2023.
  1. Approved by unanimous consent with one revision: Vold voted by proxy.
- V. Announcements.
  1. David Cook, President
    - i. Plaque presented to FS President Andrianova. Genuinely impressed with her leadership in this role. Represented the institution and academia really well during the legislative session. Had a really good relationship, even if not always agreed. Sincere and genuine thank you for everything you have done.
    - ii. Really excited about the students and staff governance changes. Students have an incredibly important role and there is a lot of hard work to do.
    - iii. Still optimistic about the results of the legislative session; received money for research. We got the hold harmless clause. We earned where we are, we have to earn our way out of it.
    - iv. Question from Sen. Gao: Does the 6/4 come with a tuition freeze? Pres. Cook: We have a 6% increase on salary and benefits the first year and 4% the second year. No plans at this time to raise tuition.
    - v. Question from Pres. Andrianova: Is the 6/4 increase adjusted for inflation or merit-based? Prov. Bertolini: My understanding is that it is merit-based. The Provost's Office takes money off the top for promotions, then it goes to the colleges. Merit-based increases will be determined at the department level, and will be up to the departments how to adjust them. Follow-up from Pres. Andrianova: So we will not get the full 6 and 4%? Prov. Bertolini: No, but close to it.
  2. David Bertolini, Provost
    - i. Thank you for your service; it has been a tough year.
    - ii. Reminder that this Saturday we have commencement, so come out to celebrate.
    - iii. Question from Sen. Berg: Have you started hiring the first-phase advisors yet? Prov. Bertolini: It is moving forward.

3. Anastassiya Andrianova, Faculty Senate President
  - i. This is the last meeting of the year when we elect our next Pres.-Elect.
  - ii. Reminder to run for Senate positions in your unit.
  - iii. Received request from the Provost's Office to nominate for the accessibility committee by May 19.
  - iv. Thank you for your service throughout the year. Named outgoing Senators.
4. Florin Salajan, Faculty Senate Past-President
  - i. Thanked President Andrianova and the executive leadership for their collaboration and all the Senators for their service.
5. Warren Christensen, Faculty Senate President-Elect
  - i. Grateful for Pres. Andrianova's work, have big shoes to fill. Looking forward to working with you.
6. Kristi Steinman, Staff Senate President
  - i. We had elections on Wednesday and elected Dr. Kay Hopkins as President Elect and Fred Hudson is now Past-President.
  - ii. Thank you for working with the Staff Senate; it has been a good collaboration between the Staff and Faculty Senates.
7. Kaylee Weigel, Student Body President
  - i. Christian left some pretty big shoes to fill. Building a stronger sense of community to meet all of our students' needs.
  - ii. Introduced Vice-President Austin Anderson, first year student.
8. Phil Hunt, Registrar
  - i. Thanked FS leadership and Senate members for their feedback. We're working on many things.
  - ii. If you're in the stage party, the rehearsal is on Friday at 8:30am.
  - iii. Trying to schedule active learning courses. We'll explore a software program that searches courses. We'll also look at a CourseLeaf upgrade. We'll need feedback from you if you are teaching an active learning course.
  - iv. Question from Sen. Selekwa: Suggests when assigning classrooms, consider instructors' need to transition (travel) from room to room when teaching multiple classes.

## VI. Committee and Other Reports.

1. Ad Hoc Committee on Internationalization and Global Engagement
  - i. Chair/Sen. Fellows: Draft report, intending to finalize the report at a future time. Reviewed internationalization and global engagement efforts at land grant institutions. Administered an internationalization survey on campus. Reviewed the Global Education Council report. There are many individuals doing great work in internationalization on campus. However, this is based on decentralized efforts, and there is a sense in the survey that there is a lot of lip service paid to internationalization and global engagement, but no palpable central support for these initiatives.

2. Ad Hoc Committee on Program Overlap and Course Duplication
  - i. Committee members Hektner and Norland: Program overlap: The burden should not be on the students, but on the department to make sure that they have 15 unique program credits.
  - ii. Course duplication: recommend current courses to be grandfathered. For new courses, there is already a question in CourseLeaf if the course overlaps with another course, so recommends that question to be mandatory.
  - iii. Create an archive of courses that may be similar, and require the course proposer to check they have reviewed whether there are existing courses that overlap with the proposed course.
  - iv. Question from Sen. Hong: Will you create guidelines for departments or programs to avoid duplication? Response from Dr. Hektner: We're not going to issue guidelines, but recommend that the proposer should provide a rationale for why the course is needed.
  - v. Pres. Andrianova thanked the ad hoc committee members for their work and disbanded them upon the completion of their charge.
- VII. Consent Agenda.
  1. UCC Report
    - i. Approved by unanimous consent.
- VIII. Special Order
  1. Election for the Faculty Senate President-Elect
    - i. Nominations
      - a. Dr. Jeremy Jackson
        - a. Honored to speak. Served a few years back during the pandemic. Looks forward to working with you all, a strong believer in our ability to work together for the betterment of our university. The more we can work to build avenues of trust with administration and students, the better our institution will be.
        - b. Voting results: 37 AYE; 0 NAY, 1 ABSTAIN (See Appendix 2 Q1)
          - i.
- IX. Unfinished Business.
- X. General Order.
- XI. New Business.
  1. Policy 331.1
    - i. Motion to approve: Haug/Fellows.
      - a. Discussion
        - a. Motion to amend: Law/Selewa. Suggests a friendly amendment to provide a syllabus at the beginning of the course, not the beginning of semester in the case of an 8-week course.

- b. Sen. Hong: This is an issue during the summer, and it matters, so he supports the change.
- c. Sen. Gao: Beginning of semester makes more sense from a student perspective.
- d. Sen. Arnold: The intent is to make sure students have enough time to plan based on what they see in the syllabi.
- e. Sen. Haug: We also need to account for the add/drop dates. Supports leaving as is.
- f. Sen. Law: minor amend to “start of semester/session.”
  - i. Motion to amend passed: 31 AYE; 5 NAY, 2 ABSTAIN (See Appendix 2: Q2)
    - 1. Motion to approve Policy 331.1 passed: 36 AYE; 1 NAY, 1 ABSTAIN (See Appendix 2: Q3)

2. Formation of an Ad Hoc Committee on Instructional Continuity Plans and Remote Work

- i. Motion to approve: Wood/Vold
  - a. Discussion
    - a. Sen. Brynjulson: Suggests professional students (e.g., pharmacy or other department with special accreditation needs) to serve on this group. Pres. Andrianova: we thought of keeping the group small for scheduling purposes, but the members can invite others to meetings.
    - b. Sen. Arnold: CSWF has a sub-committee on remote work for faculty and wants to make sure this proposed committee would work on staff remote work during campus closure. The work of these committees should not overlap.
      - i. Motion passed: 36 AYE; 0 NAY, 0 ABSTAIN (See Appendix 2: Q4)

XII. Adjournment at 4:19pm: Fellows/Ross

- 1. Passed unanimously.

## Appendix 1: Attendance

Last Name	First Name	Substitution	Present
AKHMEDOV	Azer		X
AMIRI	Ali		X
ANDRIANOVA	Anastassiya		X
ARNOLD	Lisa		X
BARABANOV*	Nikita		X
BERG	Eric		X
BRYNJULSON	Rebecca		X
CHOI	Bong-jin		X
CHOI	Juwon		X
CHRISTENSEN	Warren		X
CREESE	John		X
EMANUELSON	Pam		X
FELLOWS	Kristen		X
GAO	Jerry		X
HAUG	Karla		X
HERSHBERGER	John		
HONG	David		X
HUSETH-ZOSEL	Andrea		X
HUSEYNOV	Fariz		X
JEONG	Inbae		
KILINA	Svetlana		
KIRKPATRICK	Sarah		X
KIRKWOOD	Matthew		X
KRYJEVSKAIA	Mila		X
LARSON	Jamee		X
LAW	Quincy		X
LIN	Zhibin		X
MARCH	Raymond		
MATTHEW	Sijo		X
MCGRATH	Ryan		X
NORDSTROM	Onnolee		X
PELTIER	Allison		
PHILBRICK	Candace		X
RAHMAN	Mukhlesur		X
RAO	Jiajia		X
ROBERTS	David		
ROSS	Darrell		X
SALAJAN	Florin		X
SECOR	Gary		X
SELEKWA	Majura		X
SMITH	Matthew		X

TANGEN	Jodi	X
TRAVERS	Steve	X
VOLD	Jessica	X
WOOD	Scott	X
YAN	Guiping	X
ZHANG	Qi	X

\* = Alternates

## Appendix 2: Voting Record

Session Name	Active Participants	Question Count			
05-08-2023 3:51 PM	36	4			
Participant	Q1	Q2	Q3	Q4	
ARNOLD, Lisa	ABS	AYE	AYE	AYE	
BERG, Eric	AYE	NAY	AYE	AYE	
BRYNJULSON, Rebecca	-	AYE	AYE	AYE	
CHOI, Bong-Jin	AYE	AYE	AYE	AYE	
CHOI, Juwon	AYE	AYE	AYE	AYE	
CHRISTENSEN, Warren	AYE	AYE	AYE	AYE	
CREESE, John	AYE	AYE	AYE	AYE	
FELLOWS, Kristen	AYE	AYE	AYE	AYE	
GAO, Jerry	-	AYE	AYE	AYE	
HAUG, Karla	AYE	AYE	AYE	AYE	
HONG, Yongtao	AYE	AYE	AYE	AYE	
HUSETH-ZOSEL, Andrea	AYE	AYE	AYE	AYE	
HUSEYNOV, Fariz	AYE	AYE	AYE	AYE	
KIRKPATRICK, Sarah	AYE	AYE	AYE	AYE	
KIRKWOOD, Matthew	-	-	-	AYE	
KRYJEVSKAIA, Mila	-	AYE	AYE	AYE	
LARSON, Jamee	AYE	AYE	AYE	AYE	
LAW, Quincy	AYE	AYE	AYE	AYE	
LIN, Zhibin	AYE	AYE	AYE	AYE	
MATHEW, Sijo	AYE	AYE	AYE	AYE	
MCGRATH, Ryan	AYE	AYE	AYE	AYE	
NORDSTROM, Onnolee	AYE	AYE	AYE	AYE	
PHILBRICK, Candace	AYE	AYE	AYE	AYE	
RAHMAN, Md Mukhlesur	AYE	AYE	AYE	AYE	
RAO, Jaja	-	AYE	AYE	AYE	
ROSS, Darrell	-	NAY	AYE	AYE	
SALAJAN, Florin	AYE	AYE	AYE	AYE	
SECOR, Gary	-	-	-	AYE	
SELEKWA, Majura	-	AYE	AYE	AYE	
SMITH, Matthew	AYE	NAY	AYE	AYE	
TANGEN, Jodi	AYE	AYE	AYE	-	
TRAVERS, Steven	AYE	NAY	NAY	AYE	
VOLD, Jessica	AYE	AYE	AYE	AYE	

WOOD, Scott	AYE	NAY	AYE	AYE
ZHANG, Qi	AYE	AYE	AYE	AYE

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Some Senators were unable to access online voting. Their votes are recorded below:

Q1: AYE: Akhmedov, Barabanov, Gao, Kirkwood, Krjyevskaia Rao, Ross, Secor, Selekwa, Yan;  
NAY: 0; ABSTAIN: 0.

Q2: AYE: Kirkwood, Secor, Yan; NAY: 0; ABSTAIN: Akhmedov, Barabanov.

Q3: AYE: Barabanov, Kirkwood, Secor, Yan; NAY: 0; ABSTAIN: Akhmedov.

Q4: AYE: Akhmedov, Barabanov; NAY: 0; ABSTAIN: 0.