

# **NDSU Faculty Senate Agenda**

**January 13, 2020**

**Memorial Union, Great Room**

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- I. Call to order
- II. Attendance
- III. Adoption of the agenda
- IV. Approval of previous meeting minutes from December 9<sup>th</sup>, 2019
- V. Announcements
  - a. Dean Bresciani, President
  - b. Margaret Fitzgerald, Interim Provost
  - c. Molly Secor-Turner, Faculty Senate President
  - d. Carlos Hawley Faculty Senate President-Elect
  - e. Elizabeth Cronin, Staff Senate President
  - f. Joe Vollmer, Student Body Vice President
- VI. Consent agenda
  - a. UCC Report (attached)
- VII. Unfinished Business
  - a. Budget Resolution
- VIII. New Business
  - a. None
- IX. Adjourn

**NDSU Faculty Senate Minutes**  
**December 9, 2019**

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- I. **Call to order**  
Dr. Gillam called meeting to order at 3:01 pm
- II. **Attendance**  
Sarah Boonstoppel in for Holly Hassel  
Karla Haug in for Shannon Harringer  
Anne Denton in for Changhui Yan  
Christina Hargiss in for Tom DeSutter
- III. **Adoption of Agenda**  
Motion: Move to approve with amendment (Rogers/ McCourt)  
Discussion on agenda to add resolution to new business  
Vote on motion passes with 92% approval
- IV. **Approval of previous meeting minutes** from November 18<sup>th</sup>, 2019 with changes regarding notes to pharmacy search being delayed and not suspended (Pieri/ Lyman) – vote approved
- V. **Announcements**
  - a. Dean Bresciani, President
    - i. Campus update will be coming soon with update regarding the provost search with input from senate taken into account
  - b. Ken Grafton, Interim Provost
    - i. Stepping back with new interim Provost Dr. Margaret Fitzgerald coming in January 2
  - c. Carlos Hawley, Faculty Senate President-Elect
    - i. No announcement
  - d. Elizabeth Cronin, Staff Senate President
    - i. No announcements
  - e. Joe Vollmer, Student Government
    - i. Second monthly newsletter just went out and a new mural is complete in office with student art from across campus
    - ii. Commencement closet came together with regalia available through application process to utilize garments
    - iii. Finance code committee is reviewing the finance code and looking at funding code for student organizations, more information will be coming out soon
    - iv. Safe spiritual space was recently implemented down in Barry Hall from 8-5, and they are currently looking into something on the main campus, Nancy Erickson in Barry Hall spearheaded the effort
    - v. Will not meet again until end of January, Wish everyone a happy holidays
- VI. **Committee reports:**
  - a. Faculty Senate Budget Committee, Don Miller
    - i. Budget survey results will be discussed later this week in committee, there was a good response rate with around 60 pages including a summary and resolution

- ii. Provost ad hoc budget committee has met twice and the senate survey was sent to provost budget committee, the provost ad hoc committee agreed it would be very helpful and will look at making recommendations for possible changes
  - iii. Budget committee will have one more meeting on December 19
- b. Summer School Committee, Katie Lyman
  - i. Dr. Lyman gave a history of the committee's inception with Dr. Grafton asking Dr. Secor-Turner to form the committee and Dr. Lyman volunteered to chair
  - ii. The committee has met several times and had contact via email, the committee will meet one more time before the end of the semester with a more formal approach in spring semester by starting to implement ideas previously shared. The approach will have to be an interface between budget, faculty, and administration to make sure it is a part of the overall budget model, not just summer school.
  - iii. There are some concerns over campus that will still take feedback on the budget and curriculum design.
    1. Rodgers: question to summarize concerns
    2. Lyman: Some of the concerns are dealing with class enrollment size for meeting minimums for that course to make it useful as well as looking at lowering enrollment, but also from departments to look at what is offered. There is a need for chairs, faculty, and staff to look at what offerings are out there and why. Need to think critically and see how they all effect each other. Additional concerns voiced are with extra fees for summer school or online but currently there are no extra fees, it is the same as fall/ spring, and there is a need to be on same page to communicate that. The committee is working with the registrar to look at yearlong, not just semester by semester so students can plan ahead long range.
    3. McCourt: question on basis of enrollment criteria
    4. Lyman: Currently there is a minimum enrollment that comes down to budget and it depends on who's teaching and how many students enrolled with undergrad versus graduate level. If there are concerns on budget breakdowns of courses a good contact is either Melissa lamp or Jody Dewald in the Provost office, who also have information regarding formulas for sharing of tuition dollars with the departments.
    5. Sassi: Question on distance and continued Education Classes, and if there is anything to incentivize CEU courses for teachers in summer? Or they will go to other institutions – are DCE courses considered or is it just non DCE courses?
    6. Lyman: The intent is that we want summer school and offerings to expand, however departments need to look at what offering and when, is it profit generating and need to look at can we pay the instructor and is there students enrolling, also looking at online offerings
- c. Native American ad hoc committee, Bob Pieri

- i. The committee has met a couple of times, and has an established six members. The committee has a meeting planned this week with the president. Will report more next month, but happy with the survey results showing a key finding that many wanting more diversity maintained
- ii. McCourt: question on if there is a way to leverage support for research, specifically with an NIH initiative that is currently at UND that NDSU has not seen that includes a liaison with native populations.
- iii. Pieri: Looking at more cooperation between UND and NDSU has been something discussed to look more at. The main charter for the committee is what is in resolution that passed previously and are looking at incorporating more into what is going on in the region.

## VII. Consent agenda

- a. UCC report
- b. Motion to approve (D.Johnson/ Mendoza). Motion approved

## VIII. Unfinished business

- a. None

## IX. New business

- a. Policy 151: Anti-Bullying Policy
  - i. Motion to approve (Reindle/ D. Johnson)
    - 1. This is the first time seeing the new modified languages
    - 2. Question on section 2.5 with the language of “those involved in bullying are encouraged to consider information resolution”. Looking for clarification of what this means, is if for the person bullying or being bullied? Suggested to get rid of the first sentence and start with the “Resources are available...” and in the second sentence take out the word however.
    - 3. Motion to suggest amendment made (Wolfe/ D. Johnson), vote approved with 95% yes
    - 4. Motion on Policy 151 as amended, approved with 95% yes
- b. Faculty senate bylaws revisions are the same from the November meeting related to adding the general education committee with the amendment for equal representation from each college to represent on committee
  - i. Motion to Approve (Jones/ Mendoza) - vote with 95% approval
- c. Budget Resolution
  - i. Motion to Enter into executive session (Mccourt/ D. Johnson)
    - 1. Discussion: McCourt: by asking visitors to leave we may be asking those with important feedback may be needed. Question asked if the chair of the Committee is a senator, to which he is not.
    - 2. D. Johnson: There is concern that there is an understanding for transparency and with other in the room that make decisions on positions my limit the ability of some to voice their opinion.

3. Pieri: A question on how an executive session can be called with, stating that anyone can call the order and needs a majority vote with votes in executive session will not be recorded
  4. New Motion to hold off the executive session to allow all those involved for discussion and hold the vote in executive session (Peiri/ Lyman).  
Vote on amendment to motion: of 64% yes, 36% no, motion passes.  
Vote on motion is 85% yes, 9% no, motion passes.
- ii. Motion to pass the Ad Hoc Budget resolution (MCourt/ Rodgers)
1. Discussion on Resolution: McCourt: There is a desire to have a role to play in budget discussions for transparency, the committee is a standing committee of faculty senate as a liaison between faculty senate and administration with respects to budgetary issues, request to make sure the committee plays its rightful role in the current situation in order to an affirmation of shared governance. Grieves: The purpose of shared governance and reason for support is in time of budget crisis, the voice of faculty senate to be heard by administration, and those voices are elected by faculty
  2. Riggins: Question as to why would the ad hoc committee need to be resolved for standing committee to go forward. Response from Hawley: Has to do with timing and the current provost has a problem with the budget committee and are hoping the new provost will not have a problem with the budget sitting committee. There is an issue with dealing with in order to bypass the standing committee there needs to be a compelling reason and currently the standing committee is being bypassed and hoping the new provost will not bypass
  3. Selekwia: the committee has met two times, with the agenda in order to get a big picture for next years to come, charged with 4 items: to go through proposals and go through if they are common items across proposals and identify them; identify ways to improve spending and model with other universities on coping with budget cuts. The title of ad hoc is misleading, not going through the budget, just looking at what can be done in the future to improve budget in coming 20 years, has nothing to do with overall senate budget committee
  4. Asa: suggest that instead stalling, this may need to be addressed with the new provost to be resolved in order for more stability on campus
  5. McCourt: The issue is not if committee doing a good job or not, the resolution is to affirm the role of the committee and what it is charged to do the same thing the ad hoc committee is being asked to do
  6. Denton: We should ask administration to why the ad hoc committee was formed
  7. Grafton: He supports the concept of faculty senate going into executive session, the ad hoc committee that was formed was to help identify common themes, opportunities for growth, improved efficiencies and possibly reassignments, and the idea to look at it more long term

perspectives with budget concerns. There have been multiple enrollment declines, need to deal with short term and long term issues. The ad hoc committee not only includes faculty, but also administration/ deans/ chairs, but does not include non-academic unites. The ad hoc committee does look at all areas, not just academic unites. This is just the first step to get an understanding of what colleges and support areas provide if we have to look at 10% cuts. Some ideas are very specific, some general. Each unit provided very different input, also very sensitive information, including specific position that can lead to fear. Information then will go to the Senate executive committee and faculty budget committee. Don Miller, the chair of faculty senate committee also serves as chair to ad hoc committee, as well as Dr. Secor-Turner is serving on the committee.

8. Pieri: words on page of the resolution are that the provosts advisory committee should be immediately resolved. This seems to be looking for the senate telling the provost what to do and with shared governance we should not be one telling the other what to do.
9. Gillam: resolutions are a way to an agreement, to clarify the meaning of the resolution, it is asking not telling
10. Hargiss: agree that we are requesting dissolving, and it looks like a demand, we need to consider all other minds and ideas, the ideas are still being brought to other groups and those are ideas that may be helpful. Suggest opening up to those other ideas
11. Hawley: the chronology of events was that the provost refused to work with budget committee and opened the door to ad hoc committee
12. Grafton: feels like it is getting into personal attacks and the reason to him stepping down was a lot of friction with the budget committee, it has put the president in a difficult situation and he knows that the budget have to deal with in the upcoming years is going to be difficult. But if I can't work with budget committee, I am not doing my job, but don't like personal attacks
13. McCourt: Asked provost on what the problem was with committee
14. Grafton: was in a meeting weeks ago that was very disruptive and didn't generate positive discussion. It was more of an interrogation of issues, where there were guests present from finance to talk about budget and they never got to their input. Based on aggressive questions and answers, I felt it is not in his best interest and the budget committee to work together at this time. After a two hour discussion about budget situations that may impact positions and department is very sensitive, need to talk about but need to talk about carefully.
15. Jones: is the charge of the new ad hoc committee different than the senate committee?
16. Grafton: My understanding of senate committee is it is there for input, and the charge of the ad hoc committee to look into possible

resolutions, there may be some overlap but the ad hoc information would still be presented to senate executive committee and senate budget committee

17. Grafton: Thanked everyone for time

18. Lyman: we are in a trying time and we need understand that words on paper may be different than words spoken and the idea that we are not attacking people is not true. We need to ask the faculty to consider if we played a role in the issue at hand, I am saddened by what has happened, and we need to think how we are going to get through this together, we need staff, students and administration to be together. We have sent a message just with this discussion to lose an interim to require us to have another interim provost. Think about what role we have and not just blame administrators, I am representing my constituents

19. Motion to table the resolution and encourage all to ask their constituents is this the message we want to send (Lyman/ Jones)

20. Denton: postponing would allow for new provost to have input and may affect how viewing the vote

21. Vote to accept the motion to postpone discussion until January meeting  
a. 69% yes, 31% no – vote approved to postpone discussion

iii. Provost search process: the President came to executive meeting to update on the search process, following the executive meeting a survey was sent out for feedback. The results are in regarding the search process, but if you would still like to comment, please complete the survey soon or provide feedback to Molly, Erin or Carlos

X. **Announcements:** Gilliam: Reminder that the health center does not give sick notices

XI. **Adjourn**

a. Motion to Adjourn (Pieri/ D Johnson) approved

b. Adjourned at 4:30

**University Curriculum Committee  
For Faculty Senate Meeting on January 13, 2020**

<b>New Procedure – FYI only</b>
<p>First convened in 1994, the Great Plains Interactive Distance Education Alliance (Great Plains IDEA) has evolved from a collegial group of human sciences academic administrators who shared a common interest in educating rural professionals using distance technologies and shared courses, to a premier post-secondary distance education collaboration providing undergraduate and graduate degree programs in human sciences and agriculture.</p> <p><b>Academic programs are the core of the Alliance.</b></p> <ul style="list-style-type: none"> <li>▪ Member institutions participate in programs that fit their interests and expertise.</li> <li>▪ Each member institution awards academic credit and degrees for programs in which they participate.</li> <li>▪ Curricula are developed by inter-institutional faculty teams.</li> <li>▪ The same core curriculum is offered at each member institution in the program with that institution's course title and number.</li> <li>▪ All courses and curricula receive full institutional review and meet the academic standards of the participating institutions.</li> <li>▪ Students choose their "home" institution, where they apply for admission, enroll in courses, pay tuition and graduate.</li> <li>▪ Courses are taught by faculty from each of the partner institutions on a schedule determined by the faculty team.</li> <li>▪ Students pay the Great Plains IDEA "Common Price" per credit hour regardless of the home or teaching institution.</li> </ul> <p>Current curricular review procedures at NDSU (outlined at <a href="https://www.ndsu.edu/facultysenate/acadaffairs/channels/">https://www.ndsu.edu/facultysenate/acadaffairs/channels/</a>) require that courses from program affiliates (off campus programs with courses that are taught at a distance) move through the required channels for curricular approval/governance. In review of the program memorandum of agreement (Appendix E.7) it was found that NDSU was not implementing the agreement in the manner and intent of the memorandum. To facilitate this process the University Curriculum Committee recommends a policy change to put in place a more efficient method for approving curricular changes for courses that are offered at partner institutions.</p>

<b>Program Changes</b>
Agribusiness minor – stating that AGECE majors cannot declare this minor.
Sociology – B.S./B.A.: changing from four core areas to a more streamlined curriculum and requiring a grade of C or higher in courses in the major. Also replacing SOC 341 with SOC 470 as a required course.

<b>Course Reactivations</b>			
Subject	No.	Title	Effective Term
PH	712	Public Health Research Methods	Fall 2020

<b>Course Changes</b>								
<i>From:</i>				<i>To:</i>				
Subject	No.	Title	Crs.	Dept	No.	Title	Crs.	Effective Term
PH	712	Health Research	3	PH	712	Public Health Research Methods	3	Fall 2020

<b>Changes in Prerequisites/Co-Requisites/Course Descriptions</b>				
Subject	No.	Title	Prerequisite/Co-requisite/Description Change	Effective Term
FIN	410	Investment Analysis and Management	Prereq: remove junior or senior standing as a prerequisite.	Spring 2020
FIN	430	Management of Financial Institutions	Prereq: remove junior or senior standing as a prerequisite.	Spring 2020
FIN	440	International Finance	Prereq: remove junior or senior standing as a prerequisite.	Spring 2020
FIN	450	Advanced Bank Management	Prereq: remove junior or senior standing as a prerequisite.	Spring 2020
FIN	460	Corporate Finance	Prereq: remove junior or senior standing as a prerequisite.	Spring 2020
FIN	470	Analysis of Fixed-Income Securities	Prereq: remove junior or senior standing as a prerequisite.	Spring 2020
MIS	375	Database Design for Business Application	Prereq: remove junior or senior standing as a prerequisite.	Spring 2020
MIS	376	Data and Telecommunications Administration	Prereq: remove junior or senior standing as a prerequisite.	Spring 2020
MIS	470	Information Systems	Prereq: remove junior or senior standing as a prerequisite.	Spring 2020
PH	712	Public Health Research Methods	Desc: This course provides an introduction to a variety of research methods and key components of a research study that can be employed in public health research and practice.	Fall 2020

GPIDEA and AGIDEA Course Proposal Procedures  
Approved by UCC on December 11, 2019

Background

Per the Great Plains IDEA Policy and Procedure Manual (page 2):

*North Dakota State University agrees to provide distance education courses for students admitted by other partnering institutions, to incorporate approved courses offered by other Alliance members and affiliates into its degree and certificate as appropriate, to admit fully qualified students and to advise graduate students in the inter-institutional program.*

*North Dakota State University agrees to respect the academic standards and quality of the academic departments involved in this joint program. Faculty members of the partnering institutions who provide instruction in this program must meet qualifications for teaching courses and be subject to the faculty credentialing requirements at their employing institution and at partner institutions participating in the program.*

NDSU is either the home or host institution for GPIDEA and AGIDEA courses. The manual also indicates NDSU must “offer the courses it is assigned to teach according to the published schedule and provide the agreed-upon enrollment capacity for each course” (GPIDEA Policy and Procedure Manual, page 3).

GPIDEA/AGIDEA and TCU Comparison

Tri-College Consortium (formed in late 1960s) courses are not proposed and approved through NDSU’s governance process. NDSU students enrolled in TCU courses have only an NDSU transcript, unless they have directly enrolled in coursework at one or more of the other institutions. An NDSU student’s TCU coursework is transcribed on NDSU’s official transcript, since NDSU is their home campus.

GPIDEA and AGIDEA courses are significantly more restrictive than TCU courses. GPIDEA and AGIDEA courses are only available to GPIDEA/AGIDEA students on their home or host campus. Non-GPIDEA/AGIDEA students are unable to enroll in the respective course(s). Offered GPIDEA/AGIDEA courses are part of degree completion requirements. Not offering GPIDEA/AGIDEA courses not only disadvantages current and future students in those programs, but is also violating the terms of the GPIDEA/AGIDEA agreement.

Procedure to schedule GPIDEA/AGIDEA course(s)

Departments and faculty needing to add GPIDEA/AGIDEA course(s) from outside Great Plains IDEA Institutions (alliance member or program affiliate) do not need to submit the course via CourseLeaf. The department should send one email to [nds.registrar@nds.edu](mailto:nds.registrar@nds.edu) AND [melissa.seldersortez@nds.edu](mailto:melissa.seldersortez@nds.edu) indicating the request to build the course in the course catalog (Registration and Records) and schedule (Graduate School) and include pertinent course details within the email.

## **Faculty Senate Resolution Regarding the Ad Hoc Budget Committee Formed by the Interim Provost at North Dakota State University**

9 December, 2019

Authored by Kent Rodgers, Mark McCourt, Carlos Hawley, Warren Christensen, Jessica Jensen, Tim Greives, David Wittrock, Daniel Pemstein, Holly Hassel, and Bruce Maylath

**Whereas**, the principle of shared governance is based on transparency and open communication, and is foundational to the Faculty Senate mission at NDSU (Faculty Senate Constitution, Article 1, Section 1);

**Whereas**, the Faculty Senate Constitution states that “The Faculty Senate will also review, recommend, and participate in the formulation and exercise of policy with regard to: ... b. The allocation of institutional resources” (Article 2, Section 2);

**Whereas**, the Faculty Senate maintains a Standing Budget Committee, which is comprised of one faculty member from each academic college and one faculty representative of the Graduate School;

**Whereas**, the Faculty Senate bylaws stipulate the following responsibilities of the Standing Budget Committee:

- a) become familiar with the University budget process,
- b) develop a set of guiding principles which align with strategic priorities, with the intent of informing University budget decisions from a faculty perspective,
- c) solicit input regarding the budget process from a wide range of faculty and on an ongoing basis,
- d) serve as a resource for the Provost in budget matters, and
- e) act as a conduit of information between faculty and Administration for budget discussions and decisions;

**Whereas**, the Faculty Senate Budget Committee affects the primary shared-governance mechanism through which faculty can provide representative input and recommendations on important budgetary matters, such as recent and ongoing budget cuts;

**Whereas**, in October 2019, Interim Provost Grafton requested that all deans conduct a 90% budget exercise to identify priorities that could guide a 10% budget cut in the current and near-term fiscal years, in anticipation of continuing austerity at NDSU;

**Whereas**, in November 2019, Interim Provost Grafton created a new ad hoc Budget Committee, which included only the chair of the Faculty Senate Budget Committee among its members, to review and aggregate the 90% budget submissions from the academic units via a non-transparent process;

**Whereas**, the use of an ad hoc Budget Committee effectively circumvents opportunity for meaningful input and recommendations by the Faculty Senate Budget Committee, thereby circumventing the ideals of shared governance;

**Whereas**, the recent NDSU Strategic Planning Survey revealed lack of transparency to be among NDSU's major weaknesses; now, therefore, be it

**Resolved** that, in the interest of meaningful shared governance, the NDSU Faculty Senate requests the immediate dissolution of the Provost's ad Hoc Budget Committee, and reassignment of its charge to the Faculty Senate Standing Budget Committee.