

Meeting Minutes
December 11, 2023

- I. Call to Order
 - Meeting called to order at 3:01pm
- II. Attendance (See Appendix 1)
 - Harmon for Ross
 - Law for Howatt
- III. Adoption of the Agenda
 - MOTION to Adopt the Agenda (Hearne/Magel)
 - MOTION passed unanimously un
- IV. Approval of Meeting Minutes from November 13, 2023
 - No changes or objections noted – minutes passed by unanimous consent
- V. Announcements
 1. David Cook, President
 - Introduction of Kathryn Kloby, VP of Communications & Marketing
 - Will be working on website, internal communications, media relations
 2. David Bertolini, Provost
 - No announcements
 3. Warren Christensen, Faculty Senate President
 - Thanks for all the work that everyone does
 - Survey on campus well-being rolling out soon
 - Follow-up on how TAs and LAs were added to courses
 - Met with IT team last week, will be communicating information soon
 4. Erin Gillam, Faculty Senate Past-President
 - No announcements
 5. Jeremy Jackson, Faculty Senate President-Elect
 - No announcements
 6. Kristi Steinmann, President of Staff Senate
 - Co-wrote a statement with Faculty Senate to convey the results of both the Faculty Senate and Staff Senate survey results
 7. Austin Anderson, Vice President of Student Government
 - Library no longer offering 24-hour schedule during finals week
 - gathering information on student impacts
 - Working on reorganization of Student Government to include at-large members
 8. Philip Hunt, Registrar
 - No announcements

- VI. Committee and Other Reports
1. General Education Committee Report (Karla Haug)
 - Summary from Gen Ed Committee: This year the General Education Committee will be presenting regular updates to the Faculty Senate. The goal will be to update and educate the Senate on items General Education is working towards accomplishing. As seen in an email sent in September, Gen Ed has paused revalidation of courses this year. The goal of this pause is to spend time on reviewing and suggesting changes to Gen Ed. The Committee will be reviewing the Gen Ed learning outcomes as well as the current Gen Ed program as a whole. We have no changes currently but will focus on engaging units across campus for input and as we begin a bigger discussion as to what Gen Ed should look like at NDSU. A few items we have moved forward with including approving Global Seminars (so 499 courses) for Global Perspective. We are also working in collaboration with English to review Upper Division Writing. Please reach out to myself (Karla Haug) or your College Gen Ed Representative if you have any questions.
 2. Commission on the Status of Women Faculty Report (Lisa Arnold)
 - 8 general recommendations and 3 specific recommendations for President and Provost
- VII. Consent Agenda
1. UCC Report
 - MOTION to Approve (Benton/Hearne)
 - MOTION Passes unanimously
- VIII. General Order
1. Policy 103 - EQUAL OPPORTUNITY/AFFIRMATIVE ACTION POLICY ON THE ANNOUNCEMENT OF POSITION OPENINGS
 - Not yet ready, will be discussed in the future
- IX. Unfinished Business
1. Policy 601 - RIGHTS AND RESPONSIBILITIES OF COMMUNITY: A CODE OF STUDENT CONDUCT
 - Introduced by Matthew Diischer, Assistant Dean of Students
 - Mostly minor updates to policy
 - MOTION to Approve (Magel/Smith)
 - Hearne – not comfortable with level of students having to inform on each other. Also concern with fentanyl test strips being considered drug paraphernalia
 - Diischer – students have options to not report on each other, drug overdose response kits available in dorms
 - MOTION Passes (36 AYE; 1 NAY; 3 ABSTAIN)
 - See Q1 in Appendix 2 for voting record

2. Consider Revision of Faculty Senate Bylaws
 - MOTION to Approve (Haug/Smith)
 - Christensen ⇒ background on how college restructuring created a need to update the by-laws
 - Amiri ⇒ revisions will be sent out within 9 days of this meeting to gather feedback/revisions
 - Benton ⇒ Who is working on this?
 - Senator Haug, FS President Christensen, and FS Parliamentarian Amiri
 - MOTION Passes unanimously (38 AYE; 2 ABSTAIN)
 - See Q2 in Appendix 2 for voting record
 3. Resolution for Initiating an Immediate National Search for a Provost
 - MOTION to Approve (Wood/Vold)
 - Wood introduced background on why the resolution was written
 - MOTION to enter Executive Session (Hearne/Huseynov)
 - MOTION Passes (33 AYE; 4 NAY; 3 ABSTAIN)
 - See Q3 in Appendix 2 for voting record
 - MOTION to Vote by Ballot (Magel/Akhmedov)
 - MOTION Passes (31 AYE; 4 NAY; 5 ABSTAIN)
 - See Q4 in Appendix 2 for voting record
 - MOTION to Approve Resolution for Initiating an Immediate National Search for a Provost Passes (22 AYE; 18 NAY; 0 ABSTAIN)
 - MOTION to Exit Executive Session (Steig/Roberts)
 - MOTION Passes by voice vote (1 NAY - Hearne)
 4. Resolution of Articulated Actions for Ensuring Shared Governance
 - MOTION to Approve (Smith/Roberts)
 - MOTION Passes unanimously (37 AYE; 3 ABSTAIN)
 - See Q5 in Appendix 2 for voting record
- X. New Business
1. Charge for Ad Hoc Committee on Policy 352
 - The Faculty Senate hereby charges the Ad Hoc Committee on Policy 352 to draft changes for Policy 352 as they pertain to post tenure review. After a recent evaluation, we understand that the language across units (departments/schools/colleges/etc) pertaining to post tenure review could use some clarification and specificity. We ask that you develop policy changes that are commensurate with our peer institutions as identified on the OIRA NDSU Website. We request that the policy changes provide a framework for colleges and units to follow that could include timing, procedural steps to consider, examples of causes for post-tenure review and possible actions. As we work to more equitable practices across campuses, we want to ensure that faculty are treated fairly and equitably across units.

- MOTION to Approve Charge for Ad Hoc Committee (Haug/Smith)
 - Montplaisir introduction to SBHE discussion of post-tenure review process. SBHE took on post-tenure review at the 11 institutions after legislative session. Policies must identify what is post-tenure review and associated triggering of the process. If this is not done by each of the 11 campuses, SBHE will create policy for us
 - **Policy changes must be approved by the last Thursday in April for the SBHE to not draft policy related to post-tenure review**
 - Magel ⇒ what is the makeup of the Policy 352 committee that is working on post-tenure review at NDSU?
 - Ambrosio ⇒ representative from Faculty Affairs committee, representative from Promotion to Full Professor Task Force, representative from CSWF, 2-3 members at large
 - MOTION Passes (39 AYE; 0 NAY; 1 ABSTAIN)
 - See Q6 in Appendix 2 for voting record
 - 2. Creation of Ad Hoc Committee on Policy 322 Equitable Workload
 - This Ad Hoc Committee will work with Faculty Fellow Erin Gillam and Provost Bertolini to refine the Equitable Workload Policy (Policy 322) based on Feedback from Faculty Senate and the Faculty. One representative from each of the previously existing Colleges will be sought to populate this Ad Hoc Committee along with Dr. Gillam and Provost Bertolini.
 - MOTION to Approve (Jackson/Hearne)
 - Secor – clarification that Policy 322 does not currently exist in NDSU policy (proposed policy was new)
 - Huseynov – would the Faculty Affairs committee work on this?
 - Christensen – already has a full load, better to have an ad hoc committee look at it.
 - MOTION Passes (38 AYE; 0 NAY; 2 ABSTAIN)
 - See Q7 in Appendix 2 for voting record
- XI. Adjournment.
1. MOTION to Adjourn (Benton/Hearne)
 2. MOTION passes unanimously
 - Meeting adjourned at 4:31pm

Appendix 1: November 13 2023 Faculty Senate Attendance

Last Name	First Name	Dec 11
Akhmedov	Azer	X
Ambrosio*	Tom	
Amiri	Ali	X
Barabanov*	Nikita	
Benna	Justin	X
Benton	Brad	X
Boonstoppel	Sarah	X
Choi	Bong-jin	X
Choi	Juwon	
Christensen	Warren	X
Gao	Jerry	X
Gillam	Erin	X
Haug	Karla	X
Hearne	Robert	X
Hershberger	John	
Hong	David	X
Huseth-Zosel	Andrea	X
Huseynov	Fariz	X
Jackson	Jeremy	X
Jeong	Inbae	X
Kilina	Svetlana	X
Kirkpatrick	Sarah	X
Kryjevskaja	Mila	X
Larson	Jamee	X
Law	Quincy	P
Li	Jin	X
Magel	Ken	X
Mathew	Febina	X
Mataic	Dane	X
Matthew	Sijo	X
McGrath	Ryan	X
McWood	Leanna	
Nelson	Kjersten	X
Peltier	Allison	X
Philbrick	Candace	X
Rahman	Mukhlesur	X
Rao	Jiajia	X
Roberts	David	X
Ross	Darrell	P
Secor	Gary	X
Smith	Matthew	X
Steig	Jayme	X
Sun	Rex	
Tangen	Jodi	X
Travers	Steve	X
Vold	Jessica	X
Wood	Scott	X
Wu	Xiangfa	X

*indicates Alternate 45 voting senators
 Quorum = 24.8 (25 senators must be present)
 X = Present P = Proxy

Appendix 2: December 11 2023 Faculty Senate Voting Record. Unrecorded votes (-) are tallied as ABSTAIN in the voting record reported in the minutes.

Participant	Q1	Q2	Q3	Q4	Q5	Q6	Q7
Azer Akhmedov	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Justin Benna	ABSTAIN	AYE	AYE	AYE	-	AYE	AYE
Bradley Benton	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Sarah Boonstoppel	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Bong-Jin Choi	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Jerry Gao	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Erin Gillam	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Jason Harmon (P)	-	-	-	AYE	AYE	AYE	AYE
Karla Haug	AYE	AYE	NAY	NAY	AYE	AYE	AYE
Robert Hearne	NAY	AYE	AYE	AYE	AYE	AYE	AYE
Yongtao Hong	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Andrea Huseth-Zosel	AYE	AYE	NAY	ABSTAIN	AYE	AYE	AYE
Fariz Huseynov	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Jeremy Jackson	AYE	AYE	ABSTAIN	AYE	AYE	AYE	AYE
Inbae Jeong	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Svetlana Kilina	AYE	AYE	AYE	ABSTAIN	-	AYE	AYE
Sarah Kirkpatrick	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Mila Kryjevskaja	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Jamee Larson	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Quincy Law (P)	AYE	AYE	ABSTAIN	AYE	AYE	AYE	AYE
Jin Li	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Kenneth Magel	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Dane Mataic	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Febina Mathew	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Sijo Mathew	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Ryan McGrath	AYE	AYE	AYE	ABSTAIN	AYE	AYE	AYE
Leanna McWood	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Kjersten Nelson	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Candace Philbrick	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Mukhlesur Rahman	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Jiajia Rao	AYE	AYE	AYE	AYE	AYE	AYE	AYE
David Roberts	AYE	AYE	AYE	-	AYE	AYE	AYE
Gary Secor	AYE	AYE	AYE	NAY	AYE	AYE	AYE
Matthew Smith	AYE	AYE	NAY	NAY	AYE	AYE	AYE
Jayne Steig	AYE	AYE	NAY	NAY	AYE	AYE	AYE
Jodi Tangen	AYE	AYE	AYE	AYE	AYE	-	-
Steven Travers	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Jessica Vold	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Scott Wood	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Xiangfa Wu	-	-	AYE	-	-	AYE	-