

Meeting Minutes

February 26, 2024

- I. Call to Order
 - Meeting called to order at 3:02 pm
- II. Attendance and Substitutions
 - Ambrosio for Boonstoppel
 - Caton for Hearne
 - Greives for Travers
 - See Appendix 1 for Attendance Record
- III. Adoption of the Agenda
 - MOTION to Adopt the Agenda (Haug/Smith)
 - MOTION passed by unanimous consent
- IV. Approval of Meeting Minutes from January 22, 2024
 - One change noted - fix one Senator's name in Jan 22 minutes
 - Minutes passed by unanimous consent
- V. Announcements
 1. David Cook, President
 - Not present, no announcements
 2. David Bertolini, Provost
 - Agrees with students' proposed changes to the Syllabus policy regarding earlier availability of syllabi
 3. Warren Christensen, Faculty Senate President
 - Interim Higher Education Group rescheduled
 4. Erin Gillam, Faculty Senate Past-President
 - No announcements
 5. Jeremy Jackson, Faculty Senate President-Elect
 - No announcements
 6. Kristi Steinmann, President of Staff Senate
 - Day of Honor celebration went very well
 - MFA for Blackboard going into effect after Spring Break
 - If concerns with cell service in classroom, make sure you have a backup method in place
 - Shared Governance Summit set for March 21

7. Kaylee Weigel, President of Student Body

- Student government election coming up later in the semester
- 2nd higher education legislation day was held yesterday
- Course syllabus policy (Policy 330.1) being discussed by FS today – revisions of policy based on FS feedback in previous academic year

VI. Committee and Other Reports

- None

VII. Consent Agenda

1. Includes: 1) UCC Report, 2) Policy 132 - Developmental Leave, and 3) Policy 149 - Leave Without Pay
 - MOTION to Approve the consent agenda (Gillam/Jackson)
 - MOTION passed (30 AYE; 0 NAY; 0 ABSTAIN)
 - See Q1 in Appendix 2 for voting record

VIII. General Order

1. Modification of Faculty Senate By-laws related to committee structure and membership
 - MOTION to Amend Article 2 Section 6-8: Add “Represent the Senate to the Staff Senate and the Student Government” to the duties of both the President-Elect and Past President (Smith/Haug)
 - MOTION passed (34 AYE; 1 NAY; 1 ABSTAIN)
 - See Q2 in Appendix 2 for voting record
 - MOTION to Rescind the previously adopted amendment of changing membership of the General Education Committee from 3 to 5 representatives from the College of Arts and Sciences (Haug/Magel)
 - Haug: Students from all colleges take General Education courses, also speaks to the concept of shared governance regarding close to equal representation from all colleges
 - Jackson: Supports motion to rescind
 - Huseynov: Supports motion to rescind – what is 5 accomplishing that 3 cannot?
 - McGrath: Supports motion. 5 creates the majority of the group, which is not fair and lacks diversity in committee work at NDSU
 - Benton: Does not support motion. Majority of the work of the Gen Ed committee is revising Gen Ed courses – valuable to have more members from the college that teaches the vast majority of the Gen Ed courses
 - Hong: Supports the motion – concern that one college will be able to drive the decisions made by the committee
 - Gao: Supports the motion – other colleges need a representative voice on this committee

- MOTION to Rescind passed (22 AYE; 11 NAY; 3 ABSTAIN)
 - See Q3 in Appendix 2 for voting record
- Return to MOTION to Approve Modification of Faculty Senate By-laws Related to Committee Structure and Membership
- MOTION passed (36 AYE; 0 NAY; 0 ABSTAIN)
 - See Q4 in Appendix 2 for voting record

IX. New Business

1. Policy 352 - Promotion, Tenure and Evaluation

- MOTION to Approve (McWood/Smith)
 - Faculty Senate discussion summarized below for brevity:
 - Ambrosio gave a summary of timeline and process for developing these revisions to Policy 352. Clarified that an activity report, as referenced in the policy, refers to the report faculty members give to their chair every year. Addressed that a 3-year time window for the process of starting post-tenure review should alleviate concerns about having insufficient faculty on a departmental PTE committee to conduct these reviews.
 - Ambrosio clarified that there are two mechanisms that trigger post-tenure review: the review process must take place at least every 5 years or if a faculty member received 2 unsatisfactory reviews within a 5-year period. Clarification that a 5-year maximum time period between post-tenure review was included for cases in which a chair might be biased and not giving unsatisfactory reviews, even if they are appropriate. Some colleges already do post-tenure reviews every 3 years – that could continue as normal, this policy change is setting the max time between post-tenure reviews to 5 years.
- MOTION to Amend Policy Section 4.8.1 to eliminate trigger of review every 5 years and only have the trigger for 2 negative annual reviews in a 5-year period (Jackson/Kirkpatrick)
 - Jackson: Does not avoid the chair bias problem, but creates lots of extra work for the departmental PTE committees
 - Smith: Opposed to the amendment
 - Ross: Opposed to the amendment
 - Wood: There is value in having the PTE committee look at the post-tenure review material. Also, when a raise is given, there has to be a S/U given
- MOTION to Amend Fails (9 AYE; 25 NAY; 4 ABSTAIN)
 - See Q5 in Appendix 2 for voting record

- MOTION to Amend Section 4.8.3 to add Extension
 - Valenti: Does not support the motion because there is no need to put extension in the policy
 - Mathew: Supports the motion. Issue is that the policy addresses teaching, service and research and creative activities, but not extension
 - Ambrosio: Extension is not a part of Policy 352 to begin with
 - McWood: Does not support motion – Extension fits within teaching, research and service.
 - MOTION to Amend Fails (6 AYE; 27 NAY; 5 ABSTAIN)
 - See Q6 in Appendix 2 for voting record
 - Return to Original MOTION to Approve Policy 352
 - MOTION to Approve Passes (34 AYE; 1 NAY; 3 ABSTAIN)
 - See Q7 in Appendix 2 for voting record
2. Policy 331.1 - Course Syllabus
- MOTION to Approve (Steig/Akhmedov)
 - Smith: Opposes Motion – many people are concerned that this policy change could be weaponized against instructors and faculty in regards to their performance
 - Huseynov: Constituents requested that policy be changed so that the syllabus is available on the first day that a class meets
 - Hong: Concern that new adjuncts may not be able to share syllabus with students because they cannot access Blackboard 3 business days before the start of the semester
 - McWood: Opposes the motion: 9-month faculty would be expected to work on creating their syllabi while off contract.
 - MOTION to Amend such that syllabus should be posted by the first day a class is scheduled to meet (Huseynov/Magel)
 - Weigel: Feedback from students is that the base expectation is that the syllabus is received on the first day of class. The 3 business days is not meant to be weaponized against faculty but meant to allow students time ahead to know what a class is going to entail
- X. Adjournment
- MOTION to Adjourn (McWood/Smith)
 - Meeting adjourned at 4:30pm

Appendix 1. Attendance Record for February 26, 2024 Faculty Senate Meeting

Last Name	First Name	Feb 26
Akhmedov	Azer	X
Ambrosio*	Tom	X
Amiri	Ali	X
Barabanov*	Nikita	
Benna	Justin	X
Benton	Brad	X
Boonstoppel	Sarah	P
Choi	Bong-jin	X
Choi	Juwon	
Christensen	Warren	X
Del Rio Mendoza	Luis	X
Gao	Jerry	X
Gillam	Erin	X
Hatterman-Valenti	Harlene	X
Haug	Karla	X
Hearne	Robert	P
Hershberger	John	
Hong	David	X
Huseth-Zosel	Andrea	X
Huseynov	Fariz	X
Jackson	Jeremy	X
Jeong	Inbae	X
Kilina	Svetlana	
Kirkpatrick	Sarah	X
Kryjevskaja	Mila	X
Larson	Jamee	X
Law	Quincy	
Li	Jin	X
Magel	Ken	X
Mathew	Febina	X
Mataic	Dane	X
Matthew	Sijo	X
McGrath	Ryan	X
McWood	Leanna	X
Nelson	Kjersten	X
Peltier	Allison	
Rahman	Mukhlesur	
Rao	Jiajia	
Ross	Darrell	X
Secor	Gary	X
Smith	Matthew	X

Last name	First Name	Feb 26
Steig	Jayme	X
Sun	Rex	X
Tangen	Jodi	
Travers	Steve	X
VanSickle	Candace	X
Vold	Jessica	X
Wood	Scott	X
Wu	Xiangfa	X

*indicates Alternate 47 voting senators Quorum
 = 25.8 (26 senators must be present)
 X = Present P = Proxy

Appendix 2. Voting Record for February 26, 2024 Faculty Senate Meeting

Participant	Q1	Q2	Q3	Q4	Q5	Q6	Q7
Azer Akhmedov	AYE	AYE	NAY	AYE	ABSTAIN	NAY	AYE
Thomas Ambrosio		AYE	NAY	AYE	NAY	NAY	AYE
Justin Benna	AYE	AYE	NAY	AYE	NAY	NAY	AYE
Bradley Benton	AYE	AYE	NAY	AYE	NAY	NAY	AYE
James Caton				AYE	AYE	ABSTAIN	ABSTAIN
Bong-Jin Choi	AYE	AYE	ABSTAIN	AYE	ABSTAIN	AYE	AYE
Luis Del Rio Mendoza	AYE	AYE	AYE	AYE	NAY	AYE	AYE
Jerry Gao	AYE	AYE	AYE	AYE	NAY	NAY	AYE
Erin Gillam	AYE	AYE	ABSTAIN	AYE	NAY	NAY	AYE
Tim Greives	AYE	AYE	NAY	AYE	NAY	NAY	AYE
Harlene HattermanValenti		AYE			NAY	NAY	AYE
Karla Haug	AYE	AYE	AYE	AYE	NAY	NAY	AYE
Yongtao Hong	AYE	AYE	AYE	AYE	NAY	NAY	AYE
Andrea Huseuth-Zosel	AYE	AYE	AYE	AYE	NAY	NAY	AYE
Fariz Huseynov		AYE	AYE	AYE	ABSTAIN	ABSTAIN	ABSTAIN
Jeremy Jackson	AYE	ABSTAIN	AYE	AYE	ABSTAIN	NAY	AYE
Inbae Jeong	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Sarah Kirkpatrick		AYE	NAY	AYE	AYE	NAY	NAY
Mila Kryjevskaja	AYE	AYE	NAY	AYE	NAY	NAY	AYE
Jamee Larson	AYE	AYE	AYE	AYE	NAY	NAY	AYE
Jin Li	AYE		AYE	AYE	NAY	NAY	AYE
Kenneth Magel		AYE	AYE	AYE	NAY	AYE	AYE
Dane Mataic	AYE	AYE	ABSTAIN	AYE	NAY	NAY	AYE
Febina Mathew	AYE	AYE	AYE	AYE	AYE	ABSTAIN	AYE
Sijo Mathew	AYE	AYE	AYE	AYE	NAY	NAY	AYE
Ryan McGrath	AYE	AYE	AYE	AYE	NAY	ABSTAIN	AYE
Leanna McWood	AYE	AYE	AYE	AYE	AYE	NAY	AYE
Kjersten Nelson	AYE	AYE	NAY	AYE	NAY	NAY	AYE
Md Mukhlesur Rahman	AYE	AYE	AYE	AYE	AYE	AYE	AYE
Darrell Ross	AYE	AYE	NAY	AYE	NAY	NAY	AYE
Gary Secor	AYE	AYE	AYE	AYE	NAY	NAY	AYE
Matthew Smith	AYE	AYE	NAY	AYE	NAY	NAY	AYE
Jayme Steig	AYE	NAY	AYE	AYE	NAY	NAY	AYE
XIN Sun	AYE	AYE	AYE	AYE	AYE	ABSTAIN	ABSTAIN
Candace Vansickle	AYE	AYE	AYE	AYE	AYE	NAY	AYE
Jessica Vold	AYE	AYE	AYE		NAY	NAY	AYE
Scott Wood		AYE	NAY	AYE	NAY	NAY	AYE
Xiangfa Wu	AYE	AYE	AYE	AYE	AYE	AYE	AYE