

# University Curriculum Committee (UCC)

North Dakota State University

## Guidelines:

### Developing and Submitting 4+1/Accelerated Program Proposals

- a. Follow all credit requirements as discussed in the following resources:
  - a. Catalog: <https://catalog.ndsu.edu/academic-policies/degree-and-graduation/#accelerateddegreeprogramsugrdtogradtext>
  - b. Declaration Form:  
<https://www.ndsu.edu/fileadmin/facultysenate/ucc/accelerated-programs.pdf>
- b. Submission of combined BS/MS will be submitted as a Program Change in Course Leaf. You will be adding a new pathway to the existing Bachelors Plan.
  - a. Applies if both degree plans currently exist within NDSU.
  - b. If one or both of the degree plans are new, new programs first need approved through the SBHE.
    - i. See proposal procedures at:  
[https://www.ndsu.edu/facultysenate/committees\\_1/ucc/new\\_programs/](https://www.ndsu.edu/facultysenate/committees_1/ucc/new_programs/)
- c. For proposed 4+1 programs involving multiple academic units (including inter-institutional collaborations), proposal should be initiated by the BS program with supporting documents from the MS program.
- d. Submit a complete plan of study (POS) accounting for all credits expected by enrolled students.
  - a. This is to ensure students will adequately receive all eligible Financial Aid opportunities available to them.
- e. Detailed description of terminal project expectation for candidates.
  - a. Thesis (plan A), Non-thesis project (plan B), coursework only (plan C).
- f. Justification Section in Course Leaf:
  - a. Include a Program Insight report initiated by **Jeff Boyer**, Director of Assessment & Accreditation
  - b. Describe the need for this new pathway, benefits to candidates, benefits to programs, employment opportunities, etc. and any pertinent information supporting the development of this pathway option.
  - c. Also include a plan and description for program(s) to promote this new pathway to students (recruitment plans).

Notes:

\*\* If modifications to the existing standalone MS program are anticipated as a result of a new 4+1 plan of study, departments need to consider submitting a new pathway proposal and plan for the existing MS program.

- For example, if a non-thesis route is planned for the 4+1 plan of study and one does not currently exist within the MS, a non-thesis plan of study (Plan C) needs submitted as an MS program change as well.

\*\* Workflow in Course Leaf for the addition of a 4+1 will route through the Grad Council for review, even if initiated at BS level.

*Approved:*

*UCC, December 2021*