

## North Dakota State University Accelerated/Combined Programs of Study Procedures

1. Students complete and submit a [Combined/Accelerated Degree Program Declaration Form](#) to department for approval to a combined/accelerated program of study. If signed by the department, students are informed of the Graduate School application process by the Department Program Director.
2. Students [must apply](#) for graduate admission to the intended master's degree program. The Graduate School will route the declaration form to the Office of Registration and Records via workflow.
3. Students will be active in both undergraduate and graduate careers. Both programs will include an 'accelerated' subplan in Campus Connection. Students will register for graduate courses on their graduate career. A maximum of 15 graduate credits may count toward the undergraduate degree. Graduate courses will not be considered for Dean's List or Undergraduate Graduation with Honor calculations. Enrollment verifications will be conducted at the dual-career/combined level.
4. Graduate tuition will be assessed for graduate credits approved for double-counting toward requirements for both undergraduate and graduate programs of study. Double-counted graduate credits count toward totals for financial aid, but are not covered under the tuition cap. Mandatory Student fees, however, are capped at 12 credits, regardless of program. If funding permits, students may be supported as teaching or research assistants, thereby qualifying for a tuition waiver on graduate tuition.
5. In order for Student Financial Services to review financial aid eligibility, the Graduate courses counting towards the Undergraduate Plan of Study must be detailed in the [Combined/Accelerated Degree Program Declaration Form](#).
6. Graduate courses to be utilized on an Undergraduate curriculum plan will require substitution forms to fulfill undergraduate requirements. Forms will be submitted by the department to the Office of Registration and Records.
7. Students must complete all baccalaureate degree requirements at least one semester prior to the term in which the graduate degree is to be conferred.

**Note:** Enrollment should not need to be monitored, since students are registering on respective GRAD or UGRD career and applying for graduation for their respective career.

8. Before receipt of baccalaureate degree, the graduate courses/credits included on the [Combined/Accelerated Degree Program Declaration Form](#) (up to 15 credits) will be internally transferred to the undergraduate career for inclusion in undergraduate degree/record totals. They will not be detailed on the undergraduate record, but rather, will appear as NDSU transfer credit. A transcript note will be applied after the transfer cumulative strip that reads, 'Coursework displayed on the graduate record and applied to undergraduate degree requirements as part of an approved accelerated/combined plan of study.'

### **Resources:**

Accelerated Programs Procedures and form - [www.ndsu.edu/registrar/academics/accelerated/](http://www.ndsu.edu/registrar/academics/accelerated/)