

**Notification of Scheduled Examination**

- The student scheduling the examination has an approved Plan of Study on file at the Graduate School.
- The student must be enrolled during the semester of the examination
- The Request to Schedule must be received in the Graduate School *at least two weeks* before the examination.
- A copy of the disquisition must be given to the committee members at least seven days prior to the Final Examination.

**Failure to meet the above mentioned conditions may result in this form being returned to the student's department without approval of the Graduate School.**

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Student:

ID #:

Graduate Program:

Degree:

Does this program require a foreign lanugage?

Has this requirement been met?

Examination to be scheduled:

Date/Time/Location:

Date/Time

Building

Room

The following are members of the examining committee:

Name

Department

Committee Chair

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Approved by

\_\_\_\_\_  
Adviser Signature

\_\_\_\_\_  
Department/Program Chair Signature

Student Services Associate Review

Graduate Dean