

Graduate Student Council (GSC)

Advisory Meeting Minutes

Putnam Hall 202
September 12, 2016

Attendees:

Dr. Claudia Tomany, Dean, Graduate School, Claudia.Tomany@ndsu.edu
Dr. Brandy A. Randall, Associate Dean, Graduate School, brandy.randall@ndsu.edu
Nonnie Tangen, Business and Operations Manager, Graduate School, nonnie.tangen@ndsu.edu
Dr. Paul B. Kelter, Director Office of Teaching and Learning, paul.kelter@ndsu.edu

Rosalinda Connelley,	Ramnarain Ramakrishna,	Eduardo Faundez,	Asif Arshid,
Amy Nash,	Achintyamugdha Sharma,	Anuchida Scholtz,	Vickie Conner,
Rahul Raj Singh,	Muhammad Asif Khan,	Jiyan Mohammad,	Bukola Bakare

Meeting called to order at 10:05 am by Dr. Claudia Tomany, Dean Graduate School.

Dr. Claudia Tomany's Welcome Note

- She welcome the GSC officers and committee Co-Chairs.
- Introduced the new Facebook page "[Claudia Tomany, NDSU Graduate Studies Dean](#)" which can potentially be used to publicize the GSC events.
- She warned the students with over-working hours (more than 20hr/week), which will certainly cancel their registration and terminate their visa status immediately.

Rosalinda Connelley's Speech

- She introduced the committee Co-Chairs
- Updated the advisors about the changes in Constitution and Bylaws which are underway. Dr. Tommany and Randall showed some concerns over the changes, which needs to address in a separate meeting.
- Public Relations and Outreach committee is preparing for Newsletter.
- FAQ section about health insurance would soon be updated on the website of GSC.
- Website of GSC has already been set up under the umbrella of Graduate School.
- A budget of \$ 4500 is committed by Grad school for GSC, release of which is not outlined. The decision of have a separate bank account by GSC is yet undecided.
- GSC is collaborating with International Student Association (ISA), Avenues of Scientific Discoveries (AoSD) and other Student Organizations.
- A request is made to Grad School of providing visiting cards, name badges and t-shirts for GSC committee co-chairs (Leadership Team).
- The minutes of meetings (GSC meetings) will be shared (Carbon copied) to all advisors.

Report from Treasurer (Eduardo Faundez)

- He introduced the ISA nominated King and Queen, Asif Arshid and Rosalinda respectively.
- GSC is planning to participate in Fargodome events for fundraising, however its legal aspect is under discussion with Nannie.
- There were matters like GSC Bank account and becoming Student Organization, Liability needs more detailed discussion, so separate meetings would be required to address them.

Questions or concerns regarding the Minutes please contact rosalinda.connelley@ndsu.edu.

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Advisory Meeting Minutes

Report from Scribe (Asif Arshid)

- He is responsible for preparing minutes of meetings for all GSC meetings and keeping record of all documents.
- NDSU S-drive (folder "GSC") is the storage place for all these minutes and other GSC documents. This folder is accessible to all Advisors and GSC executive board.

Report from Awards and Recognition Committee (Jiyan Mohammad & Achintyamugdha Sharma)

- The committee is planning a Poster competition with three (03) winners (\$500, \$350 and \$150).
- Also ten (10) Travel Awards are in planning stage with \$100 each. However, advisors suggested to rename this award as "Cash Award" due to complications associated with travelling requirements (receipts, selection of a conferences, timings and so on).
- It is advised by Advisors that if committee want to arrange Travel awards, it should be in Fall-2016, however Cash Award can be arranged in Spring-2017 as well. This is primarily to incorporate the fiscal year in mind and full utilization of money before it collapse.
- Grad School offered to reserve bigger Halls for GSC events (competitions, workshops etc.) well in advance.
- Advisors also explained that awards and scholarships are taxable money.

Report from Research Forum Committee (Vickie Conner, Rahul Raj Singh, Muhammad Asif Khan)

- The committee co-chairs will meet every 4th Thursday. Everybody is welcome to attend.
- Arranging a Symposium: on Oct 29 (tentatively) from 8:30 to 11:00 am. There will be around 8 presentations. Also planning to collaborate with MSUM and Concordia College. Total expected budget for this event would be around \$2100.
- American Education Research Association: the advantages of this association are explained. Planning to award membership of this association to around 8-10 students. The cost of each membership is around \$38-40. Total budget allocated for this activity is \$250.

Report from Strategic Planning Committee (Amy Nash, Aaron Feickert, Elliott Welker)

- The informed the advisors about the ongoing process of changes in Constitution, Bylaws and Policies, and for this purpose NDSU is taken as an example.
- The committee is looking forward for 3-5 years in their strategic planning.
- The changes would also be kept align with University nomenclature.
- Five major areas would be addressed in the Strategic planning; Administrative Collaboration, Graduate Student Representation, Communication, Professional Development (Academia, Research & Industry) and Community Connection.

Meeting adjourned at 11:15 am with two pieces of advice; priorities your own work (studies) and don't hesitate to contact Registration and Record Office for any kind of information.