

GRADUATE STUDENT COUNCIL (GSC)
MINUTES OF MEETING WITH FACULTY ADVISORS

Venue: Putnam 202

Date: 18 October 2016

Attendees: Dr Claudia Tomany (CT), Dr Brandy Randall (BR), Nonnie Tangen (NT), Ramnarain Ramakrishna (RR), Eduardo Faundez (EF)

1. Review of proposed GSC budget

EF:

- GSC committee budgets were trimmed from original amounts to avoid redundancy and excessive expenditure.
- Finance and Governance committee budget was trimmed down the most.
- Receipts for expenses from earlier in the academic year were requested from NT for records.
- Current proposed budget total = \$4065.00
- Proposed to allocate \$100 for the new committee (2017-18) for meeting expenses in the interim period until new budget is finalized.

NT:

- Funds currently available for GSC = \$4300.00

BR:

- Find out actual cost of holding events, especially cost of food, in order to make the best use of funds.

CT:

- Check food expenses.
- Try to allocate sufficient funds for outreach and publicity to increase participation at events.
- Budget approved at current levels, provided the proposed changes are incorporated.

2. Search for new GSC President for the remainder of 2016-17

CT:

- Further to discussion during previous meeting, the stipend associated with the GSC President's assistantship is to be redistributed such that all members of the executive committee are paid equally.
- In the future, one portion of the sum will be disbursed in two portions at the beginning and end of the academic year (during the summer term of the starting year and ending year respectively).
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- One portion of the stipend will be allocated for GSC executives and the rest will be available for GSC activities.
- Rationale behind the decision is to ensure accountability from the President and the executive committee, and equitable and fair recognition of all executive members' efforts, while increasing funding available for GSC activities.

3. Decision on proposed GSC Graduate Research Symposium on 19 November 2016

RR:

- Further to discussions with the Research Forums and Awards & Recognition committees, the symposium will be held in Spring 2016, in order to avoid clashing with the Interdisciplinary Studies poster competition on 18 November 2016. Also, the symposium will be held as a separate event, and not in conjunction with 3MT, tentatively in the last week of February 2017.

BR:

- Consider altering the name of the event from "GSC Annual Research Symposium" to "GSC Annual Research and Arts Symposium" to make it accessible to graduate students from all disciplines across campus.
- Consult Elizabeth Worth (Student Recruitment Coordinator, Graduate School, NDSU) for arranging venue for event.

CT:

- Consult Shari Anderson (Associate VP, Research Development Team, NDSU) while selecting event date to avoid potential clashes with any other planned event.
- Work closely with Graduate School while planning activities, so that available resources on campus can be maximized.

Action items:

NT to send revised breakdown of the reallocated funds, receipts for expenses to GSC.

RR to incorporate information about the executive committee stipends in email announcement and forward to Graduate School advisors for approval and distribution.

Meeting adjourned at 12.40pm