# Graduate Council Meeting Minutes

August 23, 2010

Attending: Gordon Bierwagon, Betsy Birmingham, Canan Bilen-Green, Karen Froelich, Robert Nielsen, Chengwen Sun, Wenfang Sun, Kim Vonnahme, Charlene Wolf-Hall

Call to order

Dr. Wolf-Hall called the meeting to order at 10:00 a.m.

**May 11, 2010 Minutes**

Kim Vonnahme made a motion to approve the May 11, 2010 meeting minutes. Wenfang Sun provided the second. Two corrections were given. Motion carried.

Course Proposals/Program Changes  
Dr. Wolf-Hall reviewed the course approval process and the Graduate Council’s role. A tip sheet was provided for review and feedback from the Graduate Council.

Action on current proposals was deferred until the next meeting.

President’s Listening Groups  
Dr. Wittrock spoke about President Brusceani’s listening groups that are part of the planning process for NDSU’s strategic planning. About 300-350 people across campus will participate in these groups.

Budget  
Dr. Wittrock spoke about the budget situation for this year. He knows little more than he knew in May, but the 2009-10 budget was balanced. The Graduate School has the funds to cover what has been committed, including 5 dissertation fellowships.

Applications/Enrollment Numbers  
Dr. Wittrock presented information regarding applications and enrollment numbers over the last few years. This information is posted on BlackBoard as well.

Next Meeting, September 13

Committee selection  
Program Review committee report  
Course Proposals.

**Adjournment**Dr. Wittrock adjourned the meeting at 11:00 a.m.

Minutes submitted by: Melissa Selders-Ortez