# Graduate Council Meeting Minutes

November 23, 2011

Attending: Canan Bilen-Green, Robert Gordon, Karen Froelich, Robert Littlefield, Robert Nielsen, Birgit Pruess, Courtney Simons, Donna Terbizan

Call to order

Dr. Wittrock called the meeting to order at 1:05p.m.

**November 8 Minutes**

Birgit Pruess made a motion to approve the November 8, 2011 meeting minutes. Canan Bilen-Green provided the second. Motion carried.

**Teaching Waiver**

Robert Nielsen made a motion to approve the teaching waiver for Barbara Stanton to teach HDFS 776- Foundations of Marital and Family Therapy II. Donna Terbizan provided the second. Motion carried.

**Updates**

Dr. Wittrock has given the Graduate Council’s recommendations for the new course and course change proposal forms to the Academic Affairs Committee.

The Provost has asked for a list of all of the reports required for Program Review Self-Study. There are some challenging program reviews this year. The committee may request student input for some programs.

**Transcript Evaluations**

In the 1990’s the Graduate School required international transcripts be evaluated by a professional organization such as World Education Services (WES). This was found to be too costly for applicants, so staff began to start evaluating. Now there are more applications and there is increasing discussion regarding transcript fraud. There was discussion regarding the pros and cons of requiring a WES or equivalent evaluation. Dean Wittrock will provide information regarding application statistics and peer institution policies regarding international transcripts.

Dr. Wittrock adjourned the meeting at 2:05 p.m.

Minutes submitted by: Melissa Selders-Ortez