# Graduate Council Meeting Minutes March 14, 2012

Attending: Canan Bilen-Green, Robert Littlefield, Birgit Pruess, Courtney Simons, Mary Wright

Call to order

Dr. Wittrock called the meeting to order at 1:00 p.m.

**February 8 Minutes**

Birgit Pruess made a motion to approve the February 22 meeting minutes. Mary Wright provided the second. Motion carried.

**Teacher Waiver**

Birgit Pruess made a motion to approve the teacher waiver for Kevin Ballard to teach NURS 705 online summer semester. Canan Bilen-Green provided the second. Motion failed.

**Course/Curriculum Proposals**

Robert Littlefield made a motion to approve the course proposal for HIST 430/630 Prairie Earth Field School. Birgit Pruess provided the second. Motion carried.

**Upcoming Discussion Topics**

As we have run out of common course numbers, Dean Wittrock would like the Council to discuss opening up 800-level course numbers. These courses would be primarily for doctoral students.

Currently the policy regarding graduate certificates states that courses taken toward the certificate can only be used within three years of taking the course. In a survey of peer institutions, only one has a similar policy with a timeline of seven years. The Council should discuss whether or not this policy should be changed.

Dr. Wittrock adjourned the meeting at 2:00 p.m.

Minutes submitted by: Melissa Selders-Ortez