**Graduate Council Meeting Minutes**

**January 14, 2015**

Attending: Jeff Clark, Kendra Greenlee, Brenda Hall, Harlene Hatterman-Valenti, Joel Hektner, Samee Khan, Miriam Mara, Hesam Sarvghad Moghaddam, Stephen O’Rourke, Brandy Randall, Chanchai Tangpong

**Meeting Minutes**

Miriam Mara made a motion to approve the meeting minutes from December 10. Brenda Hall provided the second. Motion carried.

**Teaching Waivers**

Jeff Clark made a motion to table the Teaching Waiver Request for Bruce Steele until the request form is completed and the CV is updated to include degree dates. Joel Hektner provided the second. Motion carried.

Miriam Mara made a motion to approve the Teaching Waiver Request for Amanda Haire. Brenda Hall provided the second. Motion carried.

Kendra Greenlee made a motion to approve the Teaching Waiver Request for Daniel Hutchins. Jeff Clark provided the second. Motion carried.

Joel Hektner made a motion to approve the Teaching Waiver Request for Seth Quintus. Hesam Sarvghad Moghaddam provided the second. Motion carried.

**Curriculum**

Harlene Hatterman-Valenti made a motion to approve the course proposals as listed on the agenda. Miriam Mara provided the second. Motion carried.

Joel Hektner made a motion to approve the accelerated B.S./M.S. Biology program. Kendra Greenlee provided the second. Motion carried.

Miriam Mara made a motion to approve request to inactive the Master of Science programs in Botany and Zoology. Harlene Hatterman-Valenti provided the second. Motion carried.

**Other Items**

Dr. Wittrock distributed a listing of peer institutions graduate faculty policies.

Dr. Wittrock will be meeting with the Graduate Student Council president to find out if they would be interested in a Graduate Student Bill of Rights.

The Academic Probation/Dismissal policy will be revised to state students who do not have an approved remediation plan by the fourth week of classes will be dismissed from the Graduate School.

Dr. Wittrock updated the Council regarding the Affordable Care Act and maximum work hours for graduate assistantships.

At the January 28 meeting, the Graduate Assistantship Policy will again be looked at to determine if there are more issues or if the policy can move forward.