Graduate Council Minutes
February 13, 2008

The January meeting of the Graduate Council was called to order by Dr. Wittrock, at 8:30 am, February 13, 2008 in the Lake/Agassiz Room in Memorial Union.

In attendance: Bill Berzonsky, Ann Burnett, Mac Butler, Jacob Glower, Verlin Hinsz, Eakalak Khan, Samudra Kugel, Marjorie McCullagh, Brandy Randall, Charlene Wolf-Hall

The minutes for the January 9, 2008 meeting were considered. Ann Burnett made a motion to approve the minutes. Charlene Wolf-Hall provided the second. Motion carried.

Requests for Associate Faculty Status/Teaching Waiver

There were none.

Course and Program Changes

Jacob Glower made a motion to approve the following course proposals:

- ANTH/EMGT 464/664 Disaster and Culture
- ARSC/BIOL 730 Growth Biology
- CHEM 472/672 Surface Chemistry
- HNES 777 Current Research Practices in Athletic Training
- MUSC 789 D.M.A. Thesis
- MUSC 796 Academic and Professional Writing in Music
- PHYS 413/613 Lasers for Scientists and Engineers
- STAT 472/672 Time Series

Charlene Wolf Hall provided the second. Motion carried.

The S.T.E.M. Ph.D. program has been approved by University Senate and is off to the State Board of Higher Education for approval.

Additional Items

IRB-Sponsored Programs Administration

Dennis Cooley, Teryl Grosz and Kristy Shirley spoke to the Graduate Council regarding new things coming to IRB. Documents including new templates and policies have been added to the IRB BlackBoard site for review and feedback.

Some items of note are the requirement for continuing education for IRB staff, IRB members and investigators and the implementation of random audits of protocol. The IRB guidelines and policies are being revised in an effort to make information easier to find.

IRB/IACUC/IBC Compliance form/Required Proposal Meetings
Dr. Wittrock presented the revised IRB/IACUC/IBC Compliance form. This form is more than 10 years old, but there has always been a struggle as to when this form needs to be completed. After discussion regarding requiring proposal meetings for all theses, dissertations and papers, the council was asked to talk to their departments with regard to this form and the proposal meetings for feedback.

At 9:50 a.m., Dr. Wittrock adjourned the meeting.

Respectfully submitted,

Melissa Selders-Ortez