Graduate Council Minutes  
May 9, 2007

The March meeting of the Graduate Council was called to order by Dean Wittrock, at 8:35am, May 9, 2007, in the Meineke Boardroom.

In attendance: Mark Aune, Bill Berzonsky, Jacob Glower, Gary Goreham, Verlin Hinsz, JoAnn Miller, Stephen O’Rourke, Donna Terbizan, Rodney Traub, Charlene Wolf-Hall

The minutes for the April 11 meeting were considered. Mark Aune made a motion to approve the minutes. Donna Terbizan provided the second. Motion carried.

Requests for Associate Faculty Status/Teaching Waiver

The Council considered a request from Statistics for teaching waiver for Ronald Degges. Donna Terbizan made a motion to approve. Charlene Wolf-Hall provided the second. Motion carried.

The Council considered a request from Cereal and Food Sciences for Associate Graduate Faculty status for Dr. Gary Hareland. Verlin Hinsz made a motion to approve. Bill Berzonsky provided the second. Motion carried.

Course and Program Changes

Rodney Traub made a motion to approve the course proposals listed below as reviewed by the Academic Affairs committee. Gary Goreham provided the second. Motion carried.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
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<tbody>
<tr>
<td>ECE 499/696</td>
<td>Integrated Circuits Packaging</td>
</tr>
<tr>
<td>MUSC 441/641</td>
<td>Symphonic Literature</td>
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<tr>
<td>MUSC 442/642</td>
<td>Opera Literature</td>
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<tr>
<td>MUSC 443/643</td>
<td>Keyboard Literature</td>
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</tbody>
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Additional Items

Appeal of decision-ME 476/676 Mechatronics course proposal

Dr. Allan Kallmeyer discussed the course outline and purpose for this course in the program. Dr. Bob Pieri discussed a conversation he had with Dr. Glower regarding didactic courses. It seems the policy of the Graduate Council has changed midstream, which make it difficult for the community to react. Another issue is requiring new courses to be offered as temporary courses. University Senate Academic Affairs removed this requirement.

Dr. Wittrock stated our policy has been to approve new didactic courses. If we are changing our policy, is now the time? Is it appropriate to do so in response to one course proposal?

Jacob Glower made a motion to bring ME 476/676 back to the table and approve as numbered. Stephen O’Rourke provided the second. After discussion regarding the dissemination of information at the college level, the motion was approved.

GRE Test score expiration date
ETS will now send scores that are up to five years old. Our policy is that test scores are valid for two years. Do we want to change our policy? Verlin Hinsz made a motion to extend the acceptance of GRE scores to the timeframe in which ETS will continue to send them. Charelene Wolf-Hall provided the second. This information will be given to departments that require the GRE so they can decide if they would like to change their policy.

**Supplemental application materials**

Dr. Wittrock explained that applicants will send materials that are not required for application, but the Graduate School does not currently send these items to departments. After some discussion, it was suggested the Graduate School let department know when these materials are sent so the department may ask to see them.

At 9:35 a.m., Dr. Wittrock adjourned the meeting.

Respectfully submitted,

Melissa Selders-Ortez