JOB POSTING: EARLY CHILDHOOD SPECIALIST, PRAIRIE PUBLIC EDUCATION SERVICES

Prairie Public Broadcasting is the largest public media organization in the region, a joint licensee member-station of both NPR and PBS. We provide multi-platform access to informative and inspiring local, national, and international programming with diverse viewpoints, world-class performances, and lifelong learning opportunities. Prairie Public serves all of North Dakota, a significant portion of northwestern Minnesota, and areas of other neighboring states and provinces, via television and radio broadcast and digital platforms. Prairie Public is also committed to providing Education Services in the region by providing resources and content for educators, students and the community. We are looking for someone to coordinate an early childhood engagement throughout North Dakota and the Prairie Public region. Digital technical skills are necessary; a passion for education and public media would be a plus.

ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE:

- Organize and attend family learning events in schools, libraries, community centers and other locations
  - Prioritize opportunities for children to interact with media and technology in authentic settings and situations: homes, schools, libraries and other situations.
  - Identify and target highest need populations, using data collected by Prairie Public and other partners
- Prepare and deliver conference presentations and webinars or online presentations and trainings for providers and educators and families
- Creating and facilitating interactive networks with educators, partners, providers, parents & families
- Promotion and marketing of relevant Prairie Public and public media programming and resources through E-newsletters, web chats, trainings, social media and other partnerships
- Document engagement, collaboration and interaction with educators, partners, providers, families and children
- Work as part of a creative, collaborative team of professionals

TO APPLY: Submit your cover letter, resume, and 3 references to: HR@prairiepublic.org or education@prairiepublic.org Position open until filled.
Attention NDSU, MSUM & Concordia Graduates

Minimum Skills and Qualifications

- Bachelor’s degree in education, early childhood, communications or a related field
- Relevant experience in an educational setting, working with educators, educational media resources and topics
- Strong computer skills in Google Suite and Microsoft Office applications
- Skills and experience working with education technology, digital media creation tools, applications, website and social media platforms
- Able to manage multiple projects simultaneously
- Demonstrated ability to work under pressure, meet deadlines, work with a team, and take direction
- Must have a valid driver's license, an acceptable Motor vehicle report (MVR), and be insurable for driving station vehicles

Preferred Qualifications

- 3 - 5 years' prior experience.
- Proficiency with graphic design and web applications
- Ability to effectively tell stories and consistently communicate a brand through video, audio, graphics and copywriting
- Good community networking and people skills, including speaking with diverse audiences

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