For job board

From: Minnesota Social Service Association [mailto:info=mnssa.org@mail3.atl71.mcdlv.net] On Behalf Of Minnesota Social Service Association
Sent: Thursday, November 16, 2017 3:32 PM
To: Phillips, Amy <amy.phillips.1@minotstateu.edu>
Subject: MSSA Weekly Jobs Bulletin ~Thursday, November 16, 2017~

Jobs Bulletin - Thursday, November 16, 2017

If you’re interested in including a job posting in the Minnesota Social Service Association’s Jobs Bulletin, please contact Tina Marchio at 651-789-4334.

Accra

Home Health Aide

We are currently hiring for Home Health Aide in our Lake City Office, Red Wing & Fergus Falls office. Inquiries can be sent to careers@accracare.org. The position is open until filled. Applicants can go to http://www.accracare.org/employees/careers/ For the full job description.

Service Coordinator

Meet with clients and their representatives to complete the intake process, review consumer support plans (CSPs) from the county and initiate services with Accra Consumer Choice. • Monitor and document service delivery on an on-going basis. • Manage caseload of clients with high level of customer service and mathematical skills. • Educate clients on role and responsibilities as a participant-employer. • Provide technical assistance and information to families. • Communicate with the participant, representative, county case manager, referral sources, co-workers and Accra support services. • Be comfortable in working with a variety of settings and communities. • Coordinate service delivery and accommodation with other members of the Accra team, including Qualified Professionals, HR staff and others. • Maintain knowledge and understanding of DHS HCBS waiver regulations, IRS, DOL, unemployment, worker’s compensation, liability, and best practices regarding participant-directed services. • The ability to explain sometimes difficult concepts verbally and in writing to customers and coworkers. • Ability to maintain a calm and professional demeanor when problem solving with customers and coworkers. • Maintain knowledge of Accra Consumer Choice’s policies and procedures. • Ability to maintain a dependable work attendance, and engage as part of a collaborative and integrated team.

This position in open until filled. Applicants can go to http://www.accracare.org/employees/careers/ for the full job description.
Accurate Home Care

Clinical Trainee, Princeton Day Treatment.
We are looking for a Full Time Clinical Trainee in our Princeton Day Treatment facility to assist with the facilitation of individual and group therapy sessions and conducting diagnostic assessments of the children.

To learn more about this opportunity and apply, click here.

Clinical Trainee, In Home, Waite Park Area.
We are looking for a Full Time Clinical Trainee in the Waite Park Area for our In Home Treatment Team. You will be managing your own caseload, completing diagnostic assessments and psychotherapy treatment plans.

To learn more about this opportunity and apply, click here.

Practitioner, In Home, Waite Park Area
We are currently seeking qualified candidates for the position of Mental Health Practitioner to work within our Mental Health Division. The Mental Health Practitioner is responsible for providing skills training, crisis assistance, and direction in coordination with the client’s Individual Treatment Plan and Individual Behavior Plan. Responsible for completing necessary clinical documentation including, but not limited to, progress notes while adhering to the Supervision Plan.

To learn more about this opportunity and apply, click here.

Practitioner, In Home, Otsego
We are currently seeking qualified candidates for the position of Mental Health Practitioner to work within our Mental Health Division. The Mental Health Practitioner is responsible for providing skills training, crisis assistance, and direction in coordination with the client’s Individual Treatment Plan and Individual Behavior Plan. Responsible for completing necessary clinical documentation including, but not limited to, progress notes while adhering to the Supervision Plan.

To learn more about this opportunity and apply, click here.

Clinical Supervisor, In Home, Otsego and Waite Park Areas
We are looking for a Full Time Clinical Supervisor in the Otsego/Waite Park Area for our In Home Treatment Team. You would provide supervision and oversight to our staff working in the homes with our clients.

To learn more about this opportunity and apply, click here.

Mental Health Operational Program Manager
As a Mental Health Professional/Operational Program Manager, you will work closely with our Clinical Director of Mental Health to run the day-to-day operations of the mental health service line. A few of the key areas of responsibility include supervision of administrative staff, managing the day-to-day non-clinical operations, oversight and development of policies and procedures, ensuring systems are being utilized effectively, and more!

To learn more about this opportunity and apply, click here.

Licensed Social Work (LSW), Clinical Manager

We are looking for a Full Time LSW Clinical Manager, to handle our South Metro area.

To learn more about this opportunity and apply, click here.

To learn more about these opportunities and to apply, go to https://accuratehomecare.jobs.net/en-US/search

Aitkin County

Aitkin County has the following vacancies:

Social Worker (eligibility list)

Click here for more information or to apply.

Apply online at the Minnesota Merit System Online Application Center: http://agency.governmentjobs.com/mnmeritsystem/default.cfm

Association of Minnesota Counties

HEALTH AND HUMAN SERVICES POLICY ANALYST/LOBBYIST

The Association of Minnesota Counties (AMC), a voluntary non-profit organization representing Minnesota county government, is accepting resumes for the position of legislative policy analyst for health and human services. AMC is seeking a candidate with experience in policy development and/or lobbying pertaining to human services, public health, health care, or a closely related field.

This position staffs the AMC Health and Human Services policy committee and a variety of work groups and task forces. The position coordinates closely with other local government associations to research, communicate and advocate on a wide range of topics.

Responsibilities include: Providing legislative advocacy on state and federal issues; Serving as a liaison between counties and state agencies; Providing staff support for AMC policy committee meetings and other county organizations; Researching and writing policy briefs; and Communicating with AMC members, media, and local government partners about county issues.
The successful candidate will be a self-starter, have ability to quickly understand and communicate complex subject matter to a variety of audiences, possess the ability to achieve consensus on controversial issues, and have strong organizational skills.

Bachelor’s degree plus a minimum of three years applicable experience required, Master’s Degree preferred. Excellent benefits and positive working environment. Starting salary dependent on qualifications, but expected to be between $65,000-$75,000.

Submit resume, letter of application and salary requirement to amc@mncounties.org

Attn: Julie Ring, Executive Director
Association of Minnesota Counties
125 Charles Avenue
St. Paul MN 55103-2108

Closing Date: Applications will be accepted until the position is filled, but the first screening of applications will occur on November 20, 2017.

**Benton County**

**Social Worker (Mental Health)**
Benton County Human Services is Accepting Applications for (2) open Social Worker (Mental Health) positions
Full-Time positions
Starting $22.81 + Benefits

**Benton County Human Services is Accepting Applications**
Social Worker (Child Welfare & Child Protection)
Full-Time position
Starting $22.81 + Benefits

Visit: [www.co.benton.mn.us](http://www.co.benton.mn.us), click on Jobs

**EOE**

**Carlton County**

**Social Services Supervisor I (Full-Time)**
Children and Family Social Services Unit
Public Health & Human Services

Under the general supervision of the Director of Public Health and Human Services (PH&HS), responsible for the supervision of children and family services programs. Supervise assigned personnel in the administration of designated child and family services programs. Establish,
implement and maintain procedures to monitor, review and evaluate programs to ensure program standards are met. Specific responsibilities include supervising social workers providing child protection services within a differential response service design; interviewing clients pertaining to cases involving difficult situations or complaints; providing group and individual consultation for case planning and review of practice strategies; directing the use of family involvement strategies; supervising child foster care services and facilitating work with children, family members and foster care providers. Work in a team by implementing partnership based collaborative practice with agency, community resources and schools. Meet requirements applicable to state, federal, and county laws, statutes, and policies.

CLOSING DATE: November 20, 2017

SOCIAL WORKER – CHILD PROTECTION
Carlton County Public Health & Human Services

Provide intensive social work services for the protection, rehabilitation, and care of children and their families; perform highly critical social work assessments and non-voluntary child protection services cases. Exercise a very high level of independent decision-making and problem-solving skills. Work positively in a team environment, function constructively during conflict resolution and be positive and proactive when problem solving. Work may involve nontraditional hours and work sites. Other duties as assigned.

CLOSING DATE: November 22, 2017

TO APPLY: Application must be made through Minnesota Merit System.
http://agency.governmentjobs.com/mnmeritsystem/default.cfm

Carver County

CRISIS THERAPISTS – Casual/Intermittent

Under the direction of the Crisis Supervisor, the Crisis Therapist is responsible for providing mobile mental health crisis services to residents of Carver and Scott County. The Crisis Therapist provides diagnostic and risk assessments, therapeutic interventions, treatment and disposition planning. Stabilization, follow-up services, safety welfare checks and consultation to community professionals are also provided. Goal is to stabilize the immediate crisis, return and improve a prior level of functioning, coordination of outpatient services and to avoid out of home placements and hospitalization.

.9 FTE Crisis Therapist

Under the direction of the Crisis Supervisor, the Crisis Therapist is responsible for providing mobile mental health crisis services to residents of Carver and Scott County. The Crisis
Therapist provides diagnostic and risk assessments, therapeutic interventions, treatment and disposition planning. Stabilization, follow-up services, safety welfare checks and consultation to community professionals are also provided. Goal is to stabilize the immediate crisis, return and improve a prior level of functioning, coordination of outpatient services and to avoid out of home placements and hospitalization.

**This position will work evenings (1:30 p.m. to 11:00 p.m.) and 4 nights per month (5 p.m. to 2:30 a.m.)**

**Eligibility Representative I**

Carver County is hiring an Eligibility Representative I! The Eligibility Representative I is responsible for implementation and conduct of Minnesota and Federal statutes in addition to departmental procedures in determining the eligibility of clients for various public assistance programs. The Eligibility Representative exercises professional judgment, critical thinking, and in-depth analysis of information collected from clientele and multiple data sources in order to assess determine and manage program eligibility.

**FT Crisis Therapist**

Carver County is hiring a FT Crisis Therapist to service McLeod County. We’re excited to announce the development of a mobile Mental Health Crisis Response Program to assist adults and children experiencing a mental health crisis. We are looking for motivated, independent, mental health professionals that are interested in getting involved and taking a lead in the development of this effective and innovative service in McLeod County.

Closing Date: December 6, 2017

For more information or to apply, please go to [http://www.co.carver.mn.us/employment](http://www.co.carver.mn.us/employment).

**Catholic Charities of St. Paul and Minneapolis**

To apply, please click the job title link, or visit our website at [www.cctwincities.org/careers](http://www.cctwincities.org/careers) to view the full job description.

Catholic Charities is an Equal Opportunity Employer

*Catholic Charities does not discriminate against applicants for employment on the basis of race, creed, color, religion, sex, gender, nationality, age, marital status, disability status, status with regard to public assistance, membership or activity in a local commission, sexual orientation or preference, ancestry, familial status, or any other legally protected group.*

**EXTERNAL POSTINGS**

**Public Policy Advocate - FT**

Office for Social Justice
Req # 1678

**Social Worker I - FT**
Seton Services – Aging & Disability Services
Annual Salary: $47,476
Req. # 1740

**Data Analyst – FT**
Catholic Charities Administration Center – Minneapolis
Salary: TBD
Req. # 1737

**RN Clinic Manager – FT**
St. Joseph’s Home for Children (Clinic) – Minneapolis
Salary Range: $66,050 - $99,000
Req. # 1736

**Youth Support Specialist – On Call**
Hope Street Shelter for Homeless Youth – Minneapolis
Starting Salary Range: $13.00 – $14.95 per hour
Req. # 1734

**High School Aide – PT (20 hours per week)**
Northside Child Development Center
Starting Salary: $9.50 per hour
Req. # 1733

**Supervisory Teacher - FT**
Northside Child Development Center – Minneapolis
Starting Salary: $14.58 - $20.46 per hour
Req. # 1732

**Unit Manager – FT**
Hope Street Shelter for Homeless Youth – Minneapolis
Starting Salary: $40,000 – $56,500
Req. # 1731

**Groundskeeper – FT**
St. Joseph’s Home for Children – Minneapolis
Starting Salary: $11.92 - $16.69 per hour
Req. # 1724
Housing Outreach Representative - FT
Catholic Charities Opportunity Center – Minneapolis
Salary Range: $16.73 to $23.38 per hour
Req. # 1700

Teacher - FT
Northside Child Development Center – Minneapolis
Salary Range: $13.62 – $19.09 per hour
Req. # 1718

Maintenance Technician II – FT
Catholic Charities of Minneapolis & St. Paul
Salary Range: $14.58 - $20.46 per hour
Req. # 1717

Housing Outreach Representative - FT
Catholic Charities Opportunity Center – Minneapolis
Salary Range: $16.73 to $23.38 per hour
Req. # 1730

Client Advocate II - FT - Temporary
November 1 – April 1
St. Paul Shelter
Salary Range: $13.62 to $19.08 per hour
Req. #1727

Unit Supervisor - FT
Family Service Center – Maplewood
Salary Range: $16.73 to $23.38 per hour
Req. # 1726

Development Operations Associate - FT
Catholic Charities Administration Center
Salary Range: $15.64 to $21.84 per hour
Req. # 1648

Lead Cook – FT
Catholic Charities Distribution Center – St. Paul
Salary Range: $15.64 – $21.84 per hour
Req. # 1702
Prospect Development & Analytics Manager - FT
Catholic Charities Administration Center
Salary Range: $47,480 to $68,300
Req. # 1704

Development Database Manager - FT
Catholic Charities Administration Center
Salary Range: $47,480 to $63,800
Req. # 1703

Client Advocate II - PT
Higher Ground – St. Paul
Starting Salary: $13.62 - $19.08 per hour
Req. #1642

Registered Nurse – On Call
St. Joseph’s Home for Children – (Minneapolis)
Salary Range: $26.24 - $39.33 per hour
Req. # 1581

Youth Counselor I – (multiple positions & shifts available)
St. Joseph’s Home for Children – Minneapolis
Salary Range: $12.97 - $16.41 per hour

Client Advocate I - (multiple positions, shifts, & locations available)
Metro Area (Minneapolis & St. Paul)
Salary Range: $12.72 - $17.86 per hour

CentraCare Health

Skilled Nursing Home Social Worker
As an integral part of CentraCare Health – Monticello, the Social Worker provides age appropriate care to facilitate achievement of expected patient outcomes through a collaborative process of assessment, planning, care coordination, communication and advocacy for options and services to meet individuals’ needs. Social workers will ensure compliance with licensing boards, professional standards and accrediting agencies while providing effective, efficient services and ensure appropriate use of resources across the continuum. Social Workers will promote patient/resident and family centered care to achieve CentraCare Health – Monticello’s mission working to improve the health of every patient, every day.
Central Minnesota Jobs and Training Services, Inc.

Central Minnesota Jobs and Training Services, Inc. (CMJTS) is a private non-profit partner in the Minnesota Workforce Center System. We provide employment and training services to individuals within 11 county Local Workforce Development Area. CMJTS provides a competitive wage and benefits package as well as a flexible working environment. While working with us you have the ability to help people work towards achieving their employment goals and move towards self-sufficiency.

Youth Employment Specialist in Cambridge Minnesota
Youth Employment Specialist in Hutchinson Minnesota
Public Assistance Employment Specialist in Monticello Minnesota

Click here for more information about these positions. To apply please Send cover letter & resume to employment@cmjts.org

Counseling Services of Southern Minnesota

Clinical Supervisor- School Linked Services:
Signing Bonus: $2,500

Counseling Services of Southern Minnesota seeks an energetic and dynamic Clinical Supervisor for a growing team. This position is designed for a licensed mental health professional with experience serving school age children. We are looking for a professional to provide supervision to several licensed and unlicensed therapists working in area schools. This professional will team with our School-Linked Services Director, school personnel, and clinical staff to further develop this important program. This full-time position will dedicate most hours per week to supervision and will also maintain a small caseload. A portion of the work will be meeting with school personnel to maintain excellent collaboration and onsite supervision of agency staff. We offer a competitive compensation package, profit sharing, and take pride in our employee friendly atmosphere. Access to paid evidence based training.

Psychologist:
Signing Bonus: $5,000

This generalist position offers the opportunity of a mixed caseload of psychological assessments, specifically learning disabilities, ADHD, emotional functioning and comprehensive parental capacity assessments. We offer a competitive compensation package, profit sharing, and take pride in our employee friendly atmosphere. We provide
significant orientation and access to training in several evidence based treatments, along with opportunities for career advancement.

Child Psychologist:
Signing Bonus: $5,000

Our Childhood Mental Health Service team seeks a Child Psychologist to provide comprehensive developmental assessments for early childhood and school-age clients, specifically Baylee and ADOS assessments, and comprehensive parental capacity assessments. We offer a competitive compensation package, profit sharing, and take pride in our employee friendly atmosphere. We provide significant orientation and access to training in several evidence based treatments, along with opportunities for career advancement.

Neuropsychologist:
Signing Bonus: $5,000

This position provides opportunity for complex neurological assessments. Preferred candidates have post-grad neuropsychological training. This position would be primarily assessments. We offer a competitive compensation package, profit sharing, and take pride in our employee friendly atmosphere. We provide significant orientation and access to training in several evidence based treatments, along with opportunities for career advancement.

Licensed or license eligible Mental Health Professional specializing in Infant Early Childhood:

Counseling Services of Southern Minnesota seeks a Licensed Mental Health Professional or license eligible (LPCC, LMFT, LICSW) trainee who has a passion for working with children ages 0-5 and their caregivers. Qualified applicants must possess a willingness to learn and apply research-based practices and work well in a team-oriented environment. The position is primarily clinic based but may require one day per week providing services in a local community location. Training in DC 0-3 and ECSII is preferred. We offer a competitive compensation package, profit sharing, and take pride in our employee friendly atmosphere. Bilingual and diverse applicants are encouraged to apply.

Licensed or license eligible Mental Health Professional in School Linked Programming:

Counseling Services of Southern Minnesota seeks a Licensed Mental Health Professional or license eligible (LPCC, LMFT, LICSW) trainee to join our School Linked program. This position will require 1-3 days of providing therapy in a local school setting and the other days providing therapy in our mental health clinic located in St. Peter. Qualified applicants must possess a willingness to work in a team-oriented environment. We offer a competitive compensation package, profit sharing, and take pride in our employee friendly atmosphere. Bilingual and diverse applicants are encouraged to apply.

Positions are open until filled.

Submit cover letter, resume, and application to nanderson@counseling-services.org.
Crow Wing County

WIC Specialist

At Crow Wing County, our mission is to serve well, deliver value, and drive results. We provide services and deliver education that helps to protect the health, well-being, and safety of the individual, family, and community. Join our team working with Women, Infants & Children (WIC) providing nutritional screening, assessment, education, counseling and referral.

Closing Date: Open Until Filled

Click here for more information and to apply online.

Des Moines Valley Health and Human Services

Human Resources Technician/Administrative Assistant

Des Moines Valley Health and Human Services (DVHHS) currently has a full time opening for a Human Resources Technician/Administrative Assistant. DVHHS serves Cottonwood and Jackson Counties. This position performs a variety of support activities to ensure the effective administration of a variety of human resources functions including employee benefits, new hire orientation, and personnel file management. This position also performs a variety of administrative and support functions in the health and human services agency.

To learn more about this position please click here.

Apply for this position at: http://agency.governmentjobs.com/mnmeritsystem/. Submit a Merit application for Human Resources Technician. Applications are due to Merit by 4:30pm on Wednesday, November 29, 2017.

IN ADDITION to the MN State Merit System on-line application or eligibility, a resume and letter of application is requested to be e-mailed to DVHHS Human Resources at HRdepartment@dvhhs.org no later than 4:30 pm on Wednesday, November 29, 2017.

To learn more about this position or to view other open positions at Des Moines Valley Health and Human Services please click here.

Dungarvin

Case Management Supervisor

The Case Management Supervisor will be providing leadership to a diverse team of case managers, helping to improve retention and developing the case management team to move into other management or support roles. Ideal candidates possess knowledge in managing sub-contractors with different counties and have an understanding of county expectations,
can provide creative problem solving solutions, can identify areas of training needs, and have the ability to build a sense of belonging to the team through structure and clear expectations.

Please apply at [www.dungarvincareers.com](http://www.dungarvincareers.com) Requisition #17-0353

**Lead Case Manager**

As a Lead Case Manager, you will utilize your leadership skills to support those with varying abilities achieve their goals and live their best lives! Responsibilities: monitor and evaluate the case management program; coordinate case management services and assist persons with varying abilities in coordinating services that they need and desire; supervise, train, and develop case management staff; and advocate for persons served.

Please Apply online at [www.dungarvincareers.com](http://www.dungarvincareers.com) Requisition # 17-0265

*Click here for open positions at Dungarvin.*

* Dungarvin is an affirmative action equal opportunity employer, and encourages applicants of all minority backgrounds to apply!

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**Family Pathways**

Family Pathways is a 7.5M, 180 employee, charitable organization founded in 1978. Service area includes the City of Forest Lake and the Counties of Chisago, Isanti, Kanabec, Mille Lacs, and Pine in Minnesota and Polk County in Wisconsin. This area is home to 250,000 people; in 2016 the Family Pathways served 23,013 people through their four core service areas.

Family Pathways' mission is to work with communities to develop supportive, caring relationships to help people meet their basic needs. This is done by providing a safety net of essential services. The agency’s programs include: Hunger Relief Services, Refuge Network Domestic Abuse and Sexual Assault Programs, Aging Services, and Youth Services.

**Executive Director**

This is an opportunity for a results-focused leader who is interested in leading an experienced team that values accountability in the workplace. The ideal candidate will be a visionary who understands the dynamics of change related to ongoing assessment of community needs; the implementation and funding of services to meet the needs; and the impact on the staff, the clients, donors and their service communities. Our ideal candidate is a seasoned, operations-based professional with a passion for community work; a person of integrity, proven senior-level leadership experience and a deep commitment to building effective and healthy communities.

Requirements: Bachelors Degree required (Master’s preferred) and five years in a non-profit, senior-level leadership role; management experience with multi-site environments; retail business a plus; demonstrated resourcefulness in setting priorities, new ways of creating operational efficiencies and structure.
Fernbrook Family Center

Fernbrook Family Center is hiring for various positions. Interested in applying? Email resume to Shaylma at ssalinas@fernbrook.org.

Clinical Supervisor- $7500 Sign On Bonus (Rochester, MN) FULL-TIME

In this role you will provide both clinical and/or licensure supervision to clinical trainees pursuing licensure track in LPCC and/or LICSW. This position will provide support, encouragement, and education to staff while addressing an array of psychological, interpersonal and other pertinent issues of client case load. Qualifications include: Licensure in LICSW or LPCC.

Clinical Trainee- $2000 Sign On Bonus (Owatonna, Faribault, and Rochester MN) FULL-TIME or PART-TIME

Our clinical supervision and training program is designed to assist clinicians in developing their skills as therapists in various settings. Qualifications include: Must be on licensure track in LMFT, LPCC, or LICSW.

School Link Mental Health Therapist- $2000 Sign On Bonus (Waseca, MN) FULL-TIME

In this role you will provide therapeutic and behavioral/skill-based interventions to youth/adolescents within the NRHEG school district (New Richland Junior & Senior High/Ellendale Elementary Schools). This position also involves a combination of individual/group/family therapy, skill-building activities (anger management, problem solving, interpersonal skills, etc.), relationship building (connecting with community providers, coordinating with care-givers, Fernbrook staff, and school personal, etc.) This is a year round position. County and individual meetings will be held in the Waseca Fernbrook office. Qualifications include: Must be on licensure track in LMFT, LPCC, or LICSW.

Mental Health Practitioner- $2000 Sign On Bonus (Owatonna and Faribault, MN) FULL-TIME or PART-TIME

Various settings include school and in-home/community. In this role you will teach skills, which are time-limited interventions that are delivered using various treatment modalities and combinations of services designed to reach treatment outcomes identified in the individual treatment plan. Qualifications include either A) bachelor's degree in human services-related field and 2,000 hours of working with children under the age of 21 with mental health diagnosis OR B) high school diploma and 6,000 hours of working with children under the age of 21 with mental health diagnosis.

Program Director- (Red Wing, MN) FULL-TIME

This position will oversee the daily operations of their county program including identifying hiring needs, mentoring and coaching staff, budgeting, administrative, regulatory compliance
and working collaboratively with the Clinical Director of their county. Qualifications include a bachelor's degree in business, human services, or other related field and 1 year of leadership experience.

School Based Mental Health Practitioner-$1000 Sign On Bonus (Adams, MN) PART-TIME
This position will work at Wykoff ALC, Southland Middle and High School in Adams MN. In this role you will teach skills, which are time-limited interventions that are delivered using various treatment modalities and combinations of services designed to reach treatment outcomes identified in the individual treatment plan. Qualifications include either A) bachelor's degree in human services-related field and 2,000 hours of working with children under the age of 21 with mental health diagnosis OR B) high school diploma and 6,000 hours of working with children under the age of 21 with mental health diagnosis. Please [click here](#) to learn more about these positions.

**Fraser**
- Direct Support Professional – Weekends
- Direct Support Professional – Full-time
- Float Direct Support Professional
- Waiver Case Manager CADI/BI or DD
- Developmental Trainee
- Therapy Trainee

**Mental Health Practitioner I (Adult and Children Services)**
- ABA
- ARMHS
- Practitioner I
- Practitioner II
- Mental Health Professional, Pediatric Mental Health
- Psychologist

**Mental Health Professional (Children and Adult Services)**
- Autism Services
- Teacher (Early Childhood Education)
- Assistant Teacher (Early Childhood Education)
Gerard Academy

Youth Care Professional (Day, Evening, Night)
Work directly with youth helping them with daily living activities, reinforcing therapeutic treatments and providing guidance and direction. Requires High School Diploma or GED.

Residential Therapist
Provide assessment and treatment services to individuals, families and groups as well as facility partnership strategies with the community. Requires Masters Degree in clinically related field.

Clinical Supervisor
Supervise program staff and manage daily operations and therapeutic environment of the program through effective leadership, communication, organization and planning. Requires Masters Degree in clinically related field along with 5 years direct experience.

Teaching Assistant
Provide support to education faculty in areas of student learning and provide support within both the educational and residential setting with student resident supervision and safety. Requires Associates degree or High School Diploma/GED with the ability to pass the Minnesota Para Educator test.

Administrative Assistant
Provide administrative, clerical and guest relations support for the academy. Requires High School Diploma or GED.

Mental Health Therapist
Foster the development of healthy family relationships and supportive living environments by providing on-going therapeutic services in the form of individual, group, or family therapy to assigned youth and families (i.e. biological, foster or adoptive) as identified in the service plan and/or Individual Treatment Plan. Requires master’s degree, two years direct experience and professional, clinically related MN license (e.g. LICSW, LMFT, LP or a LPCC).

All positions are open until filled. Apply online at: www.nexus.jobs

Headway Emotional Health Services

Therapist, School Based (Multiple Locations, Grades K-5 and 6-8)
As a Therapist, you will have the opportunity to directly impact the lives of children and their families through our successful mental health programs. The Anoka-Hennepin School District is one of Minnesota’s largest, serving approximately 38,000 students and 248,000 residents. The Therapist will be rotating between three schools that include an elementary school and two middle schools serving Special Education students. You will work with families by addressing emotional, behavioral or social issues that may be interfering in a student’s ability to be successful in school, at home or in the community. You will provide therapy, intervention and support services to students whose learning is impaired by mental health issues.

Open until filled.

Heartland Girls Ranch

Survivor Advocate

This position is specifically designed for survivors of commercial sexual exploitation/prostitution who have successfully been out of “the life” a minimum of two years (this is a requirement). The Hearts for Freedom Youth Counselor/Advocate develops and maintains a functional, healthy relationship with each resident, but will specifically help meet the specialized needs of the sexually exploited youth by developing a therapeutic relationship with them, co-facilitating groups on sexual exploitation, prevention and other topics geared to address their specific needs of sexually exploited and at-risk youth. This position works in collaboration with and to support and educate other staff on the specific needs of sexually exploited youth and also serves as an advocate and public speaker/community educator on the issue of sex trafficking and working with victims.

Open until filled.

Please click here for more information about this position or other open positions at Heartland Girls Ranch.

Hennepin County

Dentist

NorthPoint Health and Wellness Center is seeking a full-time Dentist to work in its fast-paced dental clinic. Candidates who are looking to serve in a Health Professional Shortage Area (HPSA) will be pleased to know that NorthPoint’s score is 23. Health care providers that help underserved communities are eligible for scholarship and loan repayment programs. Work hours for this position will be 40 hours per week with a rotating Saturday schedule.

CLOSING DATE: Continuous

Medical Services Coordinator – RN
Hennepin Health is seeking a Registered Nurse (RN) - Medical Services Coordinator (Disease Management) to join the Care Coordination Team and provide community-based case management services for our Disease and Complex Case Management enrollees. This position complements the team of Social Workers, Care Guides, and clinic-based Care Coordination staff.

CLOSING DATE: Continuous

Nurse Practitioner

NorthPoint Health and Wellness Center is seeking a Family Nurse Practitioner to provide a full-spectrum of ambulatory family medicine in a community clinic setting. Our practice is a diverse, urban, community health center whose mission is "Partnering to create a healthier community."

CLOSING DATE: Continuous

Nurse, Staff

Consider highlighting your nursing career with a unique opportunity! The Community Alternative Response Team (CART) is part of the Behavioral Health Area in the Human Services and Public Health Department (HSPHD). CART is seeking a Staff Nurse to provide services to adults with serious and persistent mental illness (SPMI) and/or chemically dependent clients to maximize their ability to live as independently as possible in the community.

CLOSING DATE: Continuous

Nurse, Staff - Mental Health

Consider highlighting your nursing career with a unique opportunity! The Community Alternative Response Team (CART) is part of the Behavioral Health Area in the Human Services and Public Health Department (HSPHD). CART is seeking a Staff Nurse to provide services to adults with serious and persistent mental illness (SPMI) and/or chemically dependent clients to maximize their ability to live as independently as possible in the community. The CART team provides short-term intensive case management services to clients whom have had a petition for mental health commitment initiated. CART attempts to successfully transition clients from community hospitals back into community settings.

CLOSING DATE: Continuous

Psychiatrist, Adult - Mental Health Center

Public Health Clinical Services is seeking an Adult Psychiatrist to work in their Mental Health Center at 1801 Nicollet Avenue South, Minneapolis. The Adult Psychiatrist will provide outpatient psychiatric evaluation and ongoing treatment services for a large and diverse population in Minneapolis and surrounding Hennepin County communities. The Mental Health Center is licensed by the state of Minnesota and is staffed by psychiatrists, advanced
practice registered nurses, clinical psychologists, psychiatric nurses, clinical social workers, and other health care professionals.

CLOSING DATE: Continuous

**Psychologist, Senior Clinical - Direct Service**

Hennepin County Public Health and Clinical Services is seeking a Senior Clinical Psychologist to work at the Mental Health Center (MHC). The Senior Clinical Psychologist will be primarily responsible for administering psychological evaluations to children, adolescents, and adults referred by child protection, court, Developmental Disabilities services, and community and internal referrals.

CLOSING DATE: Continuous

**Psychologist, Senior Clinical/Psychologist, Clinical**

Hennepin County Public Health and Clinical Services is seeking a Senior Clinical Psychologist or Clinical Psychologist to work at the Mental Health Center (MHC). The Senior Clinical Psychologist/Clinical Psychologist will be primarily responsible for administering psychological evaluations to children, adolescents, and adults referred by child protection, court, developmental disabilities services, and community and internal referrals.

CLOSING DATE: Continuous

**Sheriff’s Detention Deputy**

The Hennepin County Sheriff's Office (HCSO) is seeking Detention Deputy candidates to provide security and supervise the custody of inmates at the Hennepin County Public Safety Facility (PSF) located in downtown Minneapolis. The PSF operates 24 hours per day, seven days per week. PSF staff admit and process about 35,000 people a year, with nearly 700 pre-trial detainees in the jail at any given time. Inmates who are sentenced are then sent to the Hennepin County Workhouse (Hennepin County Department of Community Corrections and Rehabilitation) for sentences under one year in length, or to prison (Minnesota Department of Corrections) for sentences of one year or more.

CLOSING DATE: Continuous

**Social Worker, Senior**

The Hennepin County Home School (CHS) is seeking a Senior Social Worker with experience providing case management for adolescents with sexual offending behavior. The position is responsible for the needs assessment of youth in the program, development of treatment plans, facilitation of therapeutic intervention, monitoring of progress, and reporting of progress to referral agencies and the court. Other tasks include, individual, family, and group facilitation, committee participation, event coordination, and special projects.

CLOSING DATE: Continuous
**Social Worker, Senior Psychiatric**

Hennepin County's Public Health and Clinical Services Division is seeking multiple Senior Psychiatric Social Workers. These positions provide the opportunity to make a difference in diverse communities, enhance your clinical skills in a fast-paced, team environment, and be part of a department with the mission to strengthen communities by improving the health of individuals and families.

CLOSING DATE: Continuous

**Assistant Medical Examiner**

The Medical Examiner's Office is seeking an Assistant Medical Examiner to join a team of six experienced forensic pathologists. The Hennepin County Medical Examiner's Office provides death investigative and forensic autopsy services to Hennepin, Dakota, and Scott counties, as well as additional Minnesota and Wisconsin counties on a referral basis. We serve a population of over 1.7 million residents covering approximately 1,500 square miles. The Office is a National Association of Medical Examiners (NAME) accredited agency with a staff of board certified forensic pathologists and has an Accreditation Council for Graduate Medical Education (ACGME) accredited forensic pathology fellowship program. Hennepin County has budgeted to build a new state-of-the-art Medical Examiner's facility with occupancy scheduled for 2020.

This posting will remain open until filled.

**Statistician**

The Department of Community Corrections and Rehabilitation’s (DOCCR) Policy, Planning and Evaluation (PPE) Division is seeking a Statistician to work on a variety of research and data projects with a specific emphasis on predictive analytics, assessment development, norming and validation.

CLOSING DATE: 11/28/2017 11:59 PM Central

**Social Worker/Senior Social Worker (Limited Duration: Six months or less (non-benefit))**

The Children's Services Area in the Health and Human Services Department (HHS) seeks multiple Senior Social Worker/Social Workers. These positions will work with child foster care licensing. These positions are limited duration (temporary) for up to one year and may be full or part time. Hours and specific job duties will vary. These positions may require evening and/or weekend shifts/hours.

This posting may be used to fill current and future positions. Bilingual candidates are encouraged to apply.

CLOSING DATE: 11/23/17 11:59 PM Central
Administrative Assistant, Senior

The Department of Community Corrections and Rehabilitation (DOCCR) has an opening for a Senior Administrative Assistant in their Administration Division providing support to the Department Director.

CLOSING DATE: 11/22/2017 11:59 PM Central

Corrections Division Manager

The Department of Community Corrections and Rehabilitation's (DOCCR) Community Offender Management (COM) Division is seeking a Corrections Division Manager to lead and manage the Sentencing to Service (STS), STS Homes, and Electronic Home Monitoring (EHM) programs.

CLOSING DATE: 11/22/2017 11:59 PM Central

Case Management Assistant

The Community Offender Management Division is seeking to fill multiple Case Management Assistant vacancies in its Electronic Home Monitoring (EHM) program. These Case Management Assistants will admit and release participants from the program, monitor progress, and maintain case records in electronic information systems.

CLOSING DATE: 11/21/2017 11:59 PM Central

Please [click here](#) for more information about these positions or to view other open positions with Hennepin County!

Itasca County

Accountant

Itasca County currently has an opening for an Accountant with the Health and Human Services Department.

Closing date: Continuous.

Quality Improvement/Utilization Management (QI/UM) Nurses

Itasca County currently has an opening for 2 Quality Improvement/Utilization Management (QI/UM) Nurses. Closing date: Continuous.

IM Care Quality Director/Eligibility List Creation

Itasca County is accepting applications for IM Care Quality Director, Health & Human Services Department.

For information on the job duties, qualifications and how to apply, visit the Itasca County Website at [www.co.itasca.mn.us](http://www.co.itasca.mn.us) or [click here](#) for a full description of these positions.
Kandiyohi County

PUBLIC HEALTH NURSE

Kandiyohi County Health & Human Services is seeking a waiver case manager to work in Home and Community Based Services. Public Health Nurse Certification with at least one year of community based experience is preferred. Consideration may be given to Registered Nurses with two years of community experience based on applicant pool. In this fast pace ever changing environment the successful candidate will possess the following: strong and effective communication, decision making and organizational skills along with knowledge of community, institutional and long-term services.

For information on job duties and how to apply, visit the Kandiyohi County Website at [www.co.kandiyohi.mn.us](http://www.co.kandiyohi.mn.us)

Deadline: November 27, 2017

Kindred Family Focus

Social Worker, 32 hr/wk – Fergus Falls, MN

Supervise the placement and ongoing support of youth placed in foster homes, recruiting new foster parents, re-licensing existing families and conducting foster care training. Require Bachelors in SW or Human Services, 3 yrs exp. in human services and MN Social Worker license. Excellent benefits.

Administrative Assistant – FT, Shoreview, MN

Provide support to the Office Coordinator and staff in communication, data management, and general office functions. Duties include: answering phones and greeting guests, as well as clerical duties such as: word processing, data entry, copying, proofreading and other duties as assigned. HS diploma or GED required. Two years office experience preferred.

Mental Health Practitioner II, PT to FT – Minneapolis – St. Paul Metro

Provide Therapeutic services to youth and families, primarily in their home, including therapy, crisis intervention, skill building, case coordination, advocacy, team meetings, referral services. Must hold masters or other graduate degree in one of the behavioral sciences or related fields. May work into FT.

Visitation Monitor – St. Cloud, MN

Flexible Hours! Responsible for facilitating and documenting visitations in a controlled setting. You can work any number of afternoon/evenings, M-F and any number of hours
between 8AM – 8PM, and/or Saturday if available. BA/BS degree in a Human Services field, or in the process of obtaining a degree. Min. 2000 hours exp in Human Services Field pref.

**Receptionist/Office Assistant – Brainerd, MN**

Provide support to the Office Coordinator and professional staff in areas of communication, data management, and general office functions. Duties include: answering phones and greeting guests, as well as clerical duties such as: word processing, data entry, copying, filing, processing mail, proofreading, and other duties as assigned.

**Mental Health Practitioner II – Southern, MN**

32-40 hrs/week with benefits. Provide therapeutic services to youth and families, including therapy, crisis intervention, skill building, case coordination, advocacy, team meetings, reviews and referral services. Must meet req. to be a MHP as defined in MN Statutes 245.4871 (Chapter 245 Department of Human Services, 245.4871)

All positions are open until filled.

*Click here to view all open positions with Nexus.*

**Adoption opportunities!**

As an agency under contract with the state, Kindred Family Focus offers adoption services at no cost to families and counties or tribal agencies. The adoption program serving Minnesota Waiting Children is supported by funding through the Minnesota Department of Human Services. Placement support and supervision is provided from the time of placement through finalization and includes creation of a personalized service plan for the youth and family that can be used after finalization.

**Opportunity to become a Foster Parent!**

Have you ever thought about being a foster parent? Foster parents can be single, married, have children of their own, have no children, be grandparents, or hope to adopt. All you need is a bedroom for the foster child, a commitment to their safety, and the willingness to invest in their future. When you become a foster parent licensed through Kindred Family Focus, you have the opportunity to serve children in and near your community. You will have lots of support from our team of professionals and specialized trainings that will help you successfully care for each child. We even offer assistance to help you meet the specific financial challenges of being a foster parent. The first step to becoming a foster parent starts with your call.

Leo A. Hoffmann Center, Inc.

Outpatient Mental Health Therapist

The St. Peter Counseling Center in St. Peter, MN is seeking an outpatient therapist. This position is responsible for providing therapy for clients and families, coordinating necessary team meetings, writing treatment plans, reports and diagnostic assessments, as well as maintaining other required documentation and communication to parents and referral sources.

More information is available at www.hoffmanncenter.org.

Libra Social Services

Are you looking for a fun place to work? Do you like to make a difference in the lives of others? Do you like to be active in community events? Then you have opened the right ad!

Direct Support Professionals

Now hiring part time and full time direct support professionals! Evenings and weekends available.

Spend time with adults in a Community Residential and/or In-Home type setting. The individuals are high functioning, outgoing, and a lot of fun. Staff provide a high level of supervision and support in activities of daily living, cooking, skill based training, health & safety. Looking for candidates who enjoy being active and out in the community, as the individuals are involved in various activities.

**Qualifications:** Seeking reliable candidates with excellent communication skills, patience, versatility, and the ability to be a TEAM PLAYER. Education: Minimum High School diploma or its equivalent required.

**Experience:** No experience is required, though we do prefer applicants with experience working with individuals with developmental disabilities or similar conditions.

**Other Requirements:** Valid Driver’s License with acceptable record required. Ability to achieve and maintain status of "may provide direct contact for this agency" upon completion of criminal background studies.

**To Apply:** Send a resume to Libraemployment@gmail.com

Lifeworks

Service Specialist
Lifeworks Brooklyn Park is seeking a full-time Service Specialist to work with adults with developmental disabilities in the Social Enrichment program. The Service Specialist position will develop and lead engaging activities that challenge and enrich the long range goals of the individuals served. Schedule will flex to meet the needs of the program between the hours of 6:30 a.m. and 4:30 p.m, Monday through Friday. Job may include driving daily routes, assisting with personal cares, and includes lifting. This position requires a high degree of comfort with variety in the work day; flexibility and adaptability are necessary for success. Candidate should be creative, imaginative, and confident. Candidate must also have excellent customer service skills and be detail oriented in their delivery of services.

Part-time RN

Lifeworks Services, Inc. seeking Part-time RN to work managing a field caseload involving individuals receiving PCA care. Duties include developing care plans with PCA Choice recipients with complex care needs and conducting face-to-face supervisory visits every six months to evaluate services. Additionally, provide occasional consultation and training on health-related state and federal laws, rules and regulations as requested. It’s expected the weekly hours will average between 20-25 over the course of a year, but can fluctuate significantly week-to-week based upon the needs of the recipients. The beauty of this opportunity is that you can set your own schedule to balance out your individual work/life demands.

Interested RN’s should email a resume and cover letter to staff-job-openings@lifeworks.org. Posting is open until filled.  

Click here to learn more about these positions or to view other open positions with Lifeworks.

Lutheran Social Service of Minnesota

150 Years Strong! Lutheran Social Service of Minnesota pursues innovative ways to serve Minnesota communities. Our service goals are organized around children, youth and adults; families; older adults; Veterans and military members; people with disabilities; refugees; and cultural communities. We believe and value the participation of all people in creating their future, and make excellence a target. If you want a career that inspires, challenges, and rewards, join us as we change lives.

LSS has a commitment to anti-racism and we strive to employ those who reflect and relate to the people they serve. We offer a vision for our employees, community based services and a family friendly work environment.

Application Contact: An electronic application is required and may be found by clicking on a requisition link below followed by the apply button.

OR

On our website at http://www.lssmn.org/employment and utilize the 1 Click Job Searches section or search by requisition number using the Keyword Search box
Administrative and Support Services

Administrative Specialist C (12964) - Duluth

Adoption

Education Specialist (12876) - St Paul

Human Resources

Human Resources Manager (12937) - St. Paul

Human Services

Employment Navigator MFIP (12882) - Minneapolis
Housing Specialist (12431) - Minneapolis
Program Manager (12812) - Minneapolis
Employment Counselor (12730) - Minneapolis

Information Technology

Sr Web Developer (12931) - St Paul
Information Security Analyst (12811) - St. Paul

Mental Health

Behavioral Health Professional (12659) - Mankato
Behavioral Health Practitioner I (12433) - Alexandria
Sr Director (12822) - Minneapolis
Behavioral Health Practitioner III (Therapy) (12776) - Minneapolis
Behavioral Health Practitioner I (12471) - Sauk Rapids
Behavioral Health Practitioner II (12434) - Alexandria
Behavioral Health Practitioner I (12212) - St. Cloud

Services for Older Adults

Respite Program Coordinator (12956) - Renville
Cook (12966) - Hendricks
Manager Community Development, Recruitmt (12939) - Faribault
Sr Cook (12292) - Nevis
Respite Program Coordinator (12379) - Willmar
Food Transport Driver (12783) - Mankato

Services for Persons with Disabilities

Care Coordinator (12807) - St. Cloud
Care Coordinator (12890) - Willmar
Designated Coordinator (12574) - Le Roy
DSP Full and Part Time - Various Locations in MN
Director (12551) - Le Roy
Employment Specialist (12377) - Bemidji
Employment Specialist (12470) - $300 HIRE BONUS!! - Brainerd
Employment Specialist (12742) - Walker
House Coordinator (12695) - (Cedardale) - Baxter
House Coordinator (12802) - Bloomington
House Coordinator (12826) - Lake City
House Coordinator (12856) - South Summit - Faribault
House Coordinator (12926) - Richfield
LPN (12146) - Le Roy
LPN (12902) - Elk River
LPN (12903) - Elk River
Maintenance Worker (12737) - Virginia
Positive Support Specialist (12556) - Le Roy
Positive Support Specialist (12557) - Le Roy
Positive Support Specialist (12575) - Le Roy
Positive Support Specialist (12576) - Le Roy
Positive Support Specialist (12598) - Le Roy
Positive Support Specialist (12599) - Le Roy
Positive Support Specialist (12600) - Le Roy
Positive Support Specialist (12611) - Le Roy
Positive Support Specialist (12613) - Le Roy
Positive Support Specialist (12614) - Le Roy
Youth

Education Support Advocate (12954) - Minneapolis
Sr Youth Worker (12962) - Cloquet
Sr Youth Worker (12963) - Cloquet
Education Support Advocate (12900) - Minneapolis
Housing Navigator (12922) - Brainerd
Youth Worker, TFY (12872) - Duluth
Youth Worker, TFY (12881) - Cloquet
Youth Worker, TFY (12877) - Duluth
Supervised Visit Worker (12848) - Duluth
Sr Director (12805) - Brainerd
Youth Advocate (12745) - Rezek House - St. Paul
Sr Maintenance Worker (12729) - Duluth

Foster Parent Opportunities!

Become a Therapeutic Foster Parent

Lutheran Social Service of Minnesota has opportunities for caring and responsible adults to become licensed foster parents. We license foster homes in many communities around the
State. As a therapeutic foster parent for Lutheran Social Service of MN you are not alone. We are committed to being highly responsive and supporting foster families to ensure a positive and healthy environment for your family and the children being served. Most people have many questions about what being a foster parent means and how to become a foster parent. The decision to become a foster parent should be considered carefully. We would be happy to help you consider such a decision.

Check out our website to inquire with the Foster Care Licensor in your area. [http://www.lssmn.org/fostercare/become-a-foster-parent/](http://www.lssmn.org/fostercare/become-a-foster-parent/)

**MBW Company**

**Community Support Supervisor (Full-Time)**

MBW Company, Community Support Services/Employee owned is seeking a Community Supports Supervisor for the supervision of assisted services and ensuring compliance to all federal and state regulations and to ensure provision of high quality services to persons served. This position offers full-time hours, competitive community pay, a robust pension plan, and all around excellent benefits. **Qualifications:** Read/Write in English, Valid Driver's License, Pass background check. **TO APPLY:** [www.mbwcompany.com](http://www.mbwcompany.com)  **CONTACT:** Kassandra at k baldwin@mbwcompany.com or (507) 233-3030 or Toll free at 1-888-294-8721

**Meeker County**

**Social Worker I**

Social Worker for Developmental Disabilities case load and Adult Protection investigations. Must apply on Merit System website and apply on Meeker County website. Provide resume and cover letter for both applications. Under direction, provides social work services in complex cases including: developing and implementing treatment plans, directing service programs, and directing paraprofessional staff; also performs related work assignments. An EOE

Closing date: Position will remain open until filled

**MERIDIAN SERVICES**

Meridian Services provides assistance to people with intellectual disabilities, mental health diagnoses and the elderly in a variety of programs. We encourage the people we serve to pursue their dreams and desires. Our employees support them to make meaningful choices and encourage them to become a part of their communities. We are looking for compassionate and motivated employees to *join our team and make caring a career!*

**CASE MANAGERS – Hopkins Office  NEW GROWTH!**

*Many areas of opportunity.*
Join our team – amazing growth and career advancement.

We are seeking Case Managers to provide contracted case management services for new growth in and around the greater Metro areas. Duties include assessing service needs, identifying resources and coordinating/monitoring services for the people we serve, and working closely with providers to ensure our client’s needs are being met.

**Starting wage: $ 44,600.00/ Masters $ 46,600.00 - MN. LSW required.**

$$ We are offering a $500.00 signing bonus!!! $$

**Case Management**

- **Case Manager**

**Direct Support Professional ($12.60-$16.60) $$ 500.00 Signing Bonus $$**

- **Direct Support Professionals (DSP) for our Residential Group Homes**

**Directors**

- **Program Director (Human Services)**

- **Program Director (Human Services) Float**

**House Managers - Starting at $34,150**

- **Float Program Manager - Human Services**

- **Program Manager - Human Services**

**Orion Associates**

- **REGISTERED NURSE / LPN / MENTAL HEALTH - FT & PT**

**Mille Lacs County**

**Public Health Nurse**

To provide professional and skilled nursing services to patients, as part of a comprehensive public health program promoting physical and mental health in the community. To carry out programs and provide a variety of individual, community, and/or systems-focused public health interventions to protect and preserve the health of the county’s residents. This position operates under the MNA bargaining unit. Complete pay scale is $23.23-$31.00/hr. For a complete position description, click [here](#).

**Registered Nurse**

The Registered Nurse performs professional and skilled nursing to patients in the community setting, to promote, protect, and preserve physical and mental health in the community. Plans and provides direct care, makes referrals to providers, and evaluates services as part of a comprehensive Community Health Program. This position operates under the MNA
bargaining unit. Complete pay scale is $21.81-29.11/hr. For a complete position description, click here.

Click here to view more open positions with Mille Lacs County.

**Minnesota Children’s Alliance**

New employment opportunities at the Minnesota Children’s Alliance! Join a dynamic culture of professionals who provide training and technical assistance to CACs and multidisciplinary teams to ensure all kids and families have access to quality MDT services.

**Special Projects Director and a part-time Office Manager.**

We are hiring a full-time Special Projects Director and a part-time Office Manager. To learn more and to apply, visit https://minnesotachildrensalliance.org/minnesota-childrens-alliance-hiring-two-positions/. Culturally diverse individuals are strongly encouraged to apply.

To learn more about the Alliance, visit https://minnesotachildrensalliance.org.

**Minnesota Department of Human Services**

**CHEMICAL DEPENDENCY PROGRAM ASSISTANT – Willmar**

*Apply by November 20: [www.mn.gov/careers](http://www.mn.gov/careers), Job ID# 17458*

Community Addiction Recovery Enterprise (CARE) has an opening for a Chemical Dependency Program Assistant to join a team dedicated to helping people on the road to recovery. This is an intermittent (on-call) position, working as needed for coverage and as you are available. It’s a great way to get your foot in the door as a State of Minnesota employee!

**SKILLS DEVELOPMENT SPECIALIST / DESIGNATED COORDINATOR – Bloomington**

*Apply by November 20: [www.mn.gov/careers](http://www.mn.gov/careers), Job ID# 18190*

This position will design, implement and evaluate adaptive skill and/or behavioral support strategies for assigned individuals with developmental and/or other disabilities in community-based, state-operated vocational or residential services. Leads the implementation and documentation of behavioral and skill development programs and activities, and in some instances, may develop support strategies to promote a positive change in behavior.

**LICENSED ALCOHOL & DRUG COUNSELOR (LADC) SUPERVISOR – St. Peter**

*Apply by November 20: [www.mn.gov/careers](http://www.mn.gov/careers), Job ID# 17037*

Community Addiction Recovery Enterprise (CARE) in St. Peter seeks a talented and experienced Licensed Alcohol & Drug Counselor (LADC) to provide clinical supervision of
counseling and case management services. CARE St. Peter provides inpatient and outpatient services to adults with substance use disorders, specializing in the delivery of integrated treatment for co-occurring Mental Illness/Chemical Dependency.

**HIMS SUPERVISOR – Moose Lake**

Apply by November 21: [www.mn.gov/careers](http://www.mn.gov/careers), Job ID # 18034

This position exists to provide professional supervision of the Health Information Management Systems (HIMS) Department within the Minnesota Sex Offender Program (MSOP), located in Moose Lake and St. Peter. This position will develop, organize, and coordinate client medical and treatment records consistent with the policy, statute, rule and best practices to ensure records and health information management meets the standards of licensing agencies.

**REFRIGERATION MECHANIC – St. Peter**

Apply by November 22: [www.mn.gov/careers](http://www.mn.gov/careers), Job ID # 17508

Forensics Services, a division of the Minnesota Department of Human Services, is seeking an experienced Refrigeration Mechanic to join our team. This position performs all types of refrigeration maintenance, as well as repair and installation of facility equipment, including but not limited to centrifugal chiller maintenance and Building Automation Systems.

**BEHAVIOR ANALYST PROGRAM ASSISTANT – Baxter/Brainerd**

Apply by November 27: [www.mn.gov/careers](http://www.mn.gov/careers), Job ID # 18219

The Community Behavioral Health Hospital (CBHH) in Baxter has an opening for a Behavior Analyst Program Assistant to join our team. The Behavioral Analyst Program Assistant will assist unit staff of varying levels of expertise in implementing and sustaining Evidence Based Practices; mentor, train, and coach nursing staff in programming issues; and provide quality medical and psychiatric care to patients as specified on individualized treatment plans under supervision of Registered Nurse.

**PARALEGAL – St. Paul**

Apply by November 28: [www.mn.gov/careers](http://www.mn.gov/careers), Job ID # 18187

The Paralegal position exists to assist the Department of Human Services stay in compliance with state and federal laws by providing the Appeals Division with advanced legal support. This includes the following legal services: 1) contacting parties involved in state fair hearings on behalf of the Appeals Division to gather information or respond to inquiries; 2) drafting legal documents; 3) preparing appeal files for hearing; 4) assisting with the management of the case throughout the appeals process; 5) schedule and continue evidentiary hearings; 6) gathering and analyzing legal research and make recommendations based on the findings;
and 7) providing additional legal support through the creation of metric reports, delegation management and participation in special projects.

SOCIAL WORKER – Willmar

Apply by November 28: www.mn.gov/careers, Job ID# 18201

Child & Adolescent Behavioral Health Services (CABHS) in Willmar delivers inpatient mental health services for children, adolescents, and young adults (ages 6-18) with serious behavioral and emotional disturbances. The purpose of the Social Worker is to provide social work services including screening, case management, and discharge services to individuals, groups, and families upon admission and throughout hospitalization.

SOCIAL WORK SPECIALIST – Willmar

Apply by November 28: www.mn.gov/careers, Job ID# 12827

Child & Adolescent Behavioral Health Services (CABHS) in Willmar delivers inpatient mental health services for children, adolescents, and young adults (ages 6-18) with serious behavioral and emotional disturbances. The Social Work Specialist provides social work services including psychosocial assessment, liaison, treatment, transfer and discharge services to individuals, groups, and families upon admission and throughout hospitalization.

HOUSING SUPPORT CONTRACT MANAGER – St. Paul

Apply by November 29: www.mn.gov/careers, Job ID# 18233

The Housing Support Contract Manager is primarily responsible to oversee and manage the budgets and accounting processes initiated and administered by the Housing and Support Services Division. This includes creating and managing the processes, documents and records associated with grants, contracts and interagency agreements, to assure compliance with federal, state and division requirements.

DISABILITY HUB & RESPONSE SYSTEM SUPERVISOR – St. Paul

Apply by November 29: www.mn.gov/careers, Job ID# 18252

The Disability Hub and Response System Supervisor is primarily responsible to direct and manage staff, services and outcomes related to administering the Disability Hub and Disability Response Systems. This includes being responsible for ensuring integrated management and coordination of these systems and processes, supervising staff, and representing the Department and Disability Services Division (DSD) to external and internal stakeholders on issues related to the Disability Hub, recipient engagement and DSD Response Systems.

MENTAL HEALTH PRACTITIONER – Willmar

Apply by November 29: www.mn.gov/careers, Job ID# 18262
Minnesota Specialty Health System (MSHS) in Willmar is seeking a Mental Health Practitioner to join our team in providing rehabilitation and supportive residential services for individuals with serious mental illness and possible co-occurring disorders. As an Intensive Residential Treatment Services (IRTS) facility, MSHS Willmar focuses on rehabilitative education, building interpersonal skills, and developing community engagement skills to increase each client’s independence and self-management of their illness, behavior, and emotion.

BENEFITS PLANNING CAPACITY BUILDER – St. Paul
Apply by November 29: [www.mn.gov/careers](http://www.mn.gov/careers), Job ID# 18236

The Benefits Planning Capacity Builder supports the work of an inter-agency agreement with Vocational Rehabilitation Services to embed benefits and financial planning into the employment planning process. In addition, the incumbent will manage the system’s online tool and resources, training and learning community for the evolving statewide benefits planning network.

DIRECTOR OF THE DEAF & HARD OF HEARING SERVICES DIVISION – St. Paul
Apply by November 30: [www.mn.gov/careers](http://www.mn.gov/careers), Job ID# 17444

The Director of the Deaf & Hard of Hearing Services Division (DHHSD) is responsible for managing, directing, and providing oversight to staff and resources within the division. DHHSD, a division of the MN Department of Human Services (DHS), provides services to support Minnesotans who are deaf, deafblind, or hard of hearing so they can get help to live independently, engage with their families, and participate in their communities. Services are provided statewide through regional Deaf and Hard of Hearing Services offices and community-based providers.

OCCUPATIONAL THERAPIST SENIOR – Anoka
Apply by December 4: [www.mn.gov/careers](http://www.mn.gov/careers), Job ID# 13236

The Occupational Therapist Senior is responsible for all aspects of occupational therapy service delivery for patients hospitalized at Anoka Metro Regional Treatment Center (AMRTC). The therapist is accountable for the safety and effectiveness of the occupational therapy service delivery process, which involves assessment, intervention planning, intervention implementation, intervention review, and outcome review.

*Click here* for more information about these positions.

Minnesota Valley Action Council

Head Start Teacher – LeCenter
Responsible for the classroom operation including, planning, carrying out activities, maintaining the classroom environment and supervising children.

Submit cover letter, resume & application to MVAC HR, 706 N. Victory Dr., Mankato, MN 56001 or apply online at www.mnvac.org.

**Head Start Bus Driver – Mankato**

Provide safe transportation of three and four year old children using an MVAC bus. A bus attendant is on board to assist the children. Minimum of a Class B License with Passenger Endorsement. Must be able to pass a DOT physical, a controlled substance test, motor vehicle check, and criminal and employer background checks.

Submit cover letter, resume & application to MVAC HR, 706 N. Victory Dr., Mankato, MN 56001 or apply online at www.mnvac.org.

**Head Start Bus Driver – New Ulm**

Provide safe transportation of three and four year old children using an MVAC bus. A bus attendant is on board to assist the children. Minimum of a Class B License with Passenger Endorsement. Must be able to pass a DOT physical, a controlled substance test, motor vehicle check, and criminal and employer background checks.

Submit cover letter, resume & application to MVAC HR, 706 N. Victory Dr., Mankato, MN 56001 or apply online at www.mnvac.org.

*MVAC is an EEO/AA Employer*

**Model Cities**

**Bilingual Family Coach: Contract position is open until filled pays at $22 per hour.**

Family coaching is a Saint Paul Promise Neighborhood legislative initiative engaging Model Cities of St. Paul in carrying out Community Coaching services to support its Alternative to Detention (ATD) program. The Family Coaching program targets elementary and middle school aged children experiencing chronic absenteeism, along with varied additional barriers to academic success. The goals of the program are to reduce chronic absenteeism among school-aged children, to connect families to community resources, as well as to link children to educational services and pro-social activities to help improve academic outcomes.

**Resident Manager – Supportive Housing: Full-time position is open until filled.**

Under the direct supervision of the Facility Manager, advise Facility Manager of all issues relating to the management of the apartment community and provide input in the formulation of plans and procedures to deal with these concerns. Notify Facility Manager of maintenance and safety/security issues in a timely manner. Maintain regular contact with Case Managers on at least a weekly basis and attend staff meetings, tenant meetings and
other community building activities as convened by Case Managers staff and property management.

**Housing Case Manager: Full-time position is open until filled.**

Provides intensive case management services to homeless families living in our various supportive housing programs. This includes but is not limited to needs assessment, case planning and management and documentation of services provided. Duties include but are not limited to: Providing intensive case management and outreach to homeless families; Conducting assessments for program participants and developing and monitoring family support plans to address problems/concerns; Perform weekly home visits to ensure families are reaching their desired goals; Providing advocacy and coordination of supportive services (i.e. mental health, chemical health, parenting support, financial capability and employment training). Developing and maintaining client data and records for all program participants.

**Real Estate Development Project Manager: Full-time position is open until filled.**

Coordinates the development process for real estate development projects. Oversees consultant work on feasibility and/or market studies and analyses. Identifies sites for acquisition and/or construction and when applicable, works with the architect in the completion of site plans and preliminary design work. Completes predevelopment and development budgets for assigned projects. Carries out fund development, including preparation of applications for grant and loan financing. Prepares financial proforma, working closely with accounting and consultants to ensure project feasibility. Coordinates the work of the project’s development team, and works closely with the architect, general contractor, and other consultants in predevelopment and construction.

Please [click here](#) for more information about these positions or to learn more about other open positions at Model Cities.

**Mount Olivet Rolling Acres**

**Full time (all positions are open until filled)**

**Program Coordinator, Chanhassen**

Make a difference as you provide leadership, shift supervision, and personal care in a residential/community home with 4 clients. Qualifications: A Bachelor’s degree or higher in Human Services field, including, but not limited to Social Work, Sociology, Special Education, Rehabilitation, Counseling or Psychology, and at least one year of full-time work experience providing direct care services to persons with disabilities or persons 65 or older. Proven leadership skills. Or an Associate degree in a field related to human services, and two years of full-time work experience providing direct care services to persons with disabilities or persons age 65 and older. Or a minimum of 50 hours of education and training related to
human services and disabilities; and four years of full-time work experience providing direct care services to persons with disabilities or persons age 65 and older.

**Program Assistant, Adult Day Services, Chanhassen**

Assists clients with activities of daily living, personal care and therapeutic recreation and leisure activity involvement. Transports client to and from the program. Desired Qualifications: Three years or more of experience working with people with Developmental/Intellectual Disabilities and demonstrated knowledge of active treatment philosophies as they relate to leisure services.

**Direct Support Professional – Overnight: Chaska, Norwood and Victoria**

Supervise the residence during the overnight shift, and provide needed care. You must remain awake and alert (70 hrs. per pay period). Qualifications: Experience or interest in working with clients with Developmental Disabilities, must be at least 18 years old, and must pass Department of Human Services background check and maintain “qualified” status.

**Direct Support Professional II, Waconia, MN**

Assists clients with all activities of daily living, personal care and program implementation. Regularly pass medications, acts as the in-charge person during their shift, and is responsible for developing and implementing individual program plans. Qualifications: At least 1 year of experience with clients with developmental disabilities and challenging behaviors. Proven leadership skills. Skill in developing, writing and implementing programs.

**Direct Support Professional III - Medical Specialist: Chanhassen, Chaska and Victoria, MN**

Organize and coordinate client health care in a community / group home with 4 clients. Desired Qualifications: At least 1 year of experience with clients with DD/ID, proven leadership skills, and skill developing, writing and implementing programs, and must pass Department of Human Services background check and maintain “qualified” status.

**Direct Support Professional: Chaska, Eden Prairie, Edina, Mayer, Minnetonka, Norwood, Richfield, Shakopee, Victoria and Waconia**

The DSP is a caregiver who is responsible for the daily well-being and safety of the clients he/she supervises. Qualifications: Experience or interest in working with clients with Developmental Disabilities, must be at least 18 years old, and must pass Department of Human Services background check and maintain “qualified” status.

**Direct Support Professional III – Float, Far Southwest Metro**

Flexible and reliable caregiver needed to provide care and supervision in community group homes (1st shift, 2nd shift and weekends) in Waconia, Mayer and Norwood. Desired Qualifications: At least three years’ experience in working with persons with Developmental / Intellectual Disabilities and at least 1 year of experience with clients with high behaviors,
and must pass Department of Human Services background check and maintain “qualified” status.

*Please apply for these great opportunities on-line at*

[https://mtolivetrollingacres.org/about/employment/](https://mtolivetrollingacres.org/about/employment/) Click on Employment. AA/EOE

**MRCI WorkSource**

MRCI WorkSource is a private, non-profit organization dedicated to creating innovative and genuine opportunities for people with disabilities or disadvantages. Since 1953, MRCI has been a leader in providing vocational and life enhancement programming for people with disabilities. We are committed to improving the lives of the people we serve through innovative programming and partnerships with community businesses.

*Several locations in Metro and southern MN. Please [click here](https://mtolivetrollingacres.org/about/employment/) to view all of our openings or read full job descriptions.*

**Support Specialists at multiple MRCI locations**

The Support Specialist provides service to designated individuals with developmental disabilities to effectively carry out instructions to satisfy service outcomes and supervise work production as outlined by their Coordinated Service and Support Plan (CSSP) Addendum. The Support Specialists help clients develop their abilities, strategies, teach job-specific skills and appropriate work behaviors. Become accustomed with the background, specific needs, and safety precautions for each client in their assigned area

**Mankato, MN**

**Financial Project Lead**

The Financial Project Lead provides support to the Accounting Department by organizing and ensuring the successful implementation and completion of broad range projects related to MRCI's accounting software systems including but not limited to: auditing, software, analysis and best practices. The Financial Project Lead will also contribute with special projects involving data gathering and analysis, process improvements, and other financial oversight responsibilities that come with working at a nonprofit organization.

**Custodian**

The Custodian at MRCI is responsible for performing scheduled duties relative to facility cleaning, light repair, maintenance, and yard work in order to provide a clean and orderly and safe environment.

**VP of Human Resources**

Vice President of Human Resources to provide insight as a key contributor to organizational strategic planning, implementation and operational compliance. The VP of HR is responsible
for directing all of the HR functions of the organization in accordance with the policies and practices of MRCI WorkSource. The VP of HR will also be responsible for strategic human resource planning to provide the organization with the best people talent available and to position the organization as the employer of choice by being aware of policies, practices and trends within the industry.

**Team Lead**

The DT&H Team Leader provides leadership and coordination to a team of up to ten support staff and up to thirty individuals receiving services by ensuring that the overall needs and desires of the individual receiving services as identified in the Coordinated Service and Support Plan (CSSP) Addendum are attained. Using effective coordination and assistance to the support staff assigned to the team, the DT&H Team Leader will ensure that the staff receives adequate training to support the clients in making informed choices and in providing opportunities for skill acquisition which will lead to greater self-determination. The DT&H Team Leader is responsible for hiring staff and completing performance evaluations. The Team Leader provides daily direct support to the persons receiving services and maintains a primary caseload of individuals for whom they facilitate meetings and develop their CSSP Addendums.

**Shakopee, MN**

**Area Lead Supervisor**

The Area Lead Supervisor is responsible for the effective and efficient operation of an assigned physical area in the workshop/enclave to include oversight of staff, safety, equipment maintenance, supply and material layouts as well as overall cleanliness. In addition, Area Lead Supervisors are responsible for daily production goals, quality control specifications, and handling situations that arise in an assigned area. Individuals in this position may also be responsible to maintain customer relations and act as point of contact to address concerns or questions.

**Training Consultant**

Training Consultants are responsible for implementing program plans for clients. They provide supervision and training to the client(s) while working in community settings to ensure the needs of our employers are met. Training Consultants may provide or coordinate transportation for clients to their home(s) and will transport them to their community work sites. They are to become familiar with the background, special needs, and safety precautions for each client.

**Work Crew Supervisor**

The Work Crew Supervisor is responsible for effectively carrying out instructions to satisfy program plans and for supervising clients as they fulfill work needs for employers. The Work
Crew Supervisor maintains a professional relationship with the employer and ensures the work requirements are met. They are responsible for reviewing appropriate client information to become familiar with the background, special needs and safety precautions for each client who is a part of the crew. Transportation may be required on occasion.

**Nexus Glen Lake**

**Residential Counselor (Youth Care Professional) – Minnetonka, MN**

Play a key role in the growth and success of our youth. Help by supporting and reinforcing the therapeutic plan of clients by providing guidance and direction to youth in daily living activities. HS diploma/GED req.

Close date: 11/30/2017

**Residential Counselor – Full-time/Part-time Overnights**

Play a key role in the growth and success of our youth. Help by supporting and reinforcing the therapeutic plan of clients by providing guidance and direction to youth in daily living activities. HS diploma/GED req.

Close date: 11/30/2017

**Residential Counselor – Float (Youth Care Professional) – Minnetonka, MN**

Play a key role in the growth and success of our youth. Help by supporting and reinforcing the therapeutic plan of clients by providing guidance and direction to youth in daily living activities. Candidates must be able to provide flexibility in their schedules, willingness to work a day/ evening schedule and/or evening/overnight schedule. HS diploma/GED req.

Close date: 11/30/2017

Click here to view all open positions with Nexus.

**North Homes Children & Family Services**

**School Based Mental Health Professional – Nashwauk-Keewatin School District**

North Homes, Inc., a 501-c (3) human service agency providing a continuum of services for at-risk youth is currently hiring a full-time Mental Health Professional to work with youth in a school-based setting providing services for the treatment of mental illness and completing diagnostic assessments.

**Mental Health Professional or Clinical Trainee – Grand Rapids Clinic & Residential Programs**

North Homes, Inc., a 501-c (3) human service agency providing a continuum of services for at-risk youth is currently hiring full-time Mental Health Professionals or Clinical Trainees to work with youth in a clinic or residential setting providing services for the treatment of mental illness.
School Based Mental Health Professional – Deer River School District

North Homes, Inc., a 501-c (3) human service agency providing a continuum of services for at-risk youth is currently hiring a full-time Mental Health Professional to work with youth in a school-based setting providing services for the treatment of mental illness and completing diagnostic assessments.

Mental Health Professional or Clinical Trainee – Bemidji Clinic

North Homes, Inc., a 501-c (3) human service agency providing a continuum of services for at-risk youth is currently hiring full-time Mental Health Professionals or Clinical Trainees to work with youth in a clinic setting providing services for the treatment of mental illness.

To view the complete job posting, minimum qualifications or to apply online, please click the above position titles or visit our website at www.northhomesinc.org.

NORTH STAR FAMILY ADVOCACY CENTER

Forensic Interviewer/Program Coordinator

The Forensic Interviewer/Program Coordinator is responsible for conducting forensic interviews and advancing the fields of forensic interviewing and professional education through research and other professional activities. This position contributes to a positive working environment and promotes the satisfaction of multidisciplinary team members while ensuring that the voices of participants are heard and understood. The Forensic Interviewer/Program Coordinator directly assists the Executive Director in all matters furthering the success of the organization.

Qualifications: A four-year degree in social work, psychology, or related human services field preferred. Extensive experience or equivalent education may be accepted in lieu of a four-year degree. A Master’s Degree is preferred; Understanding of child and adolescent development and maltreatment, professional education, and forensic linguistics.

Hours & Compensation: Part-time 30 hour a week FTE exempt position, with a combination of scheduled and on-call hours. Compensation based on qualifications and experience.

Closing Date: November 3rd, 2017

Please Mail or Email Resumes to:

North Star Family Advocacy Center
Jeremie Reinhart – Executive Director
Po Box 167
Braham, MN 55006
Phone 763-252-6122
Cell 763-280-2045
jeremie.reinhart@sheriff.co.isanti.mn.us
Northland Recovery Center

Licensed Alcohol Drug Counselor

We currently have an opening for a Licensed Alcohol Drug Counselor. Comprehensive benefit package. Hours are Tues., Wed., Thurs. 1 p.m. to 9 p.m.; Mon. and Sun. 8 a.m. to 4 p.m. (flexible); and Fri. and Sat. off. Position is open until filled. Applicants can go to http://www.northlandrecovery.com/job-openings/ for the full job description. Please send resume to cmackay@northlandcounseling.org.

Chemical Dependency Technicians

We are seeking part-time chemical dependency technicians to work in our adult chemical dependency treatment centers. Primary function is to assist clinicians in providing program services to the clients of Northland Recovery Center. Please see a full job description and qualifications at http://www.northlandrecovery.com/job-openings/. Positions are open until filled. Please send resume to mtroumbly@northlandcounseling.org.

Licensed Practical Nurse

We have openings for part-time LPN’s to work in our adult chemical dependency treatment centers. Interest in learning or having a working knowledge of chemical dependency and mental health is helpful, but we will train. Please see a full job description and qualifications at http://www.northlandrecovery.com/job-openings/. Positions are open until filled. Please send resume to mtroumbly@northlandcounseling.org.

Northwood Children’s Services

Counselors

Northwood Children’s Services is recruiting for counselors. This position offers exciting opportunities to work with children and adolescents in a residential treatment setting or a Corporate Foster Care setting. A counselor’s primary duties include the day-to-day care and
supervision of the students within their group. Counselors provide a constructive model for the students to emulate, teach various coping and communication skills, physical and social skills, and help enable students to develop socially acceptable values and attitudes.

Counselors are responsible for creating a living and learning environment that offers a variety of opportunities that serve to meet students’ recreational, intellectual, social, and emotional needs.

Qualifications: Two years of college or other related post high-school education, or four years of experience in child care or the human services field. A Bachelor's degree and one or more years experience in the human services field is preferred. Demonstrated experience of working successfully with diverse populations is also preferred. A valid driver's license and clean driving record is required. Click here to apply!

**Therapist**

Northwood Children’s Services is recruiting for Therapists. This position offers exciting opportunities to work with children and adolescents in a day treatment setting. The primary responsibility of the therapist position is to provide individual, group and family therapy. Therapy is defined as a dynamic process utilizing several different therapeutic approaches and methods to facilitate the resolution or relief of symptoms or problems in an individual, group or family structure. The foundation of the therapeutic process is built from extensive information provided to the therapist through interviews, review of records and evaluations as well as information provided by the individual, family, county, court and significant others. Typically, the PRIDE therapist will complete a diagnostic assessment upon intake into the program. The therapist determines the need and direction of therapy based on the diagnostic and assessment information reviewed and analyzed by the therapist, the Clinical Team, and in clinical supervision. Ongoing clinical notes are maintained and reports and treatment plans are provided to the team, as needed, on a timely basis.

The therapist acts as a consultant to the various teams including enforcing Northwood policies and procedures, providing the Executive Team with feedback on program needs and development, development of therapeutic programs and a member of the clinical community. The therapist is also responsible to coordinate and communicate with insurance companies and maintain updated diagnostic assessments on the students.

Please click here to view all open positions with Northwood Children’s Services.

**Opportunity Matters, Inc.**

**Lead Support Staff Positions**

Opportunity Matters, Inc. is hiring for multiple Full Time Lead Support Staff Positions
The primary role of the Lead Support Staff will be to assist the Program Coordinator/Manager with the general oversight of the home. The Lead Support Staff is responsible for providing effective leadership and accountability which fosters growth and the development of Direct Support Staff team. The Lead Support Staff will provide comprehensive personal care, guidance, and the appropriate supports tailored to the needs of each client to prepare and promote each individual to live as independently as possible.

Primarily evening hours

Click here for information on how to apply.

**PACT for Families**

**Guia Youth Coach**

Seeking individual for a full-time position to work encouraging positive youth development for Hispanic/Latino youth and families. The successful candidate will have strong communication and organizing skills, experience in the field of chemical health and/or mental health with experience in team facilitation and/or working with families and with youth in schools.

Hiring preference will be given to those bilingual in Spanish/English with experience either working in or living in the Hispanic/Latino community. Higher education in human services or related field or equivalent combination of education, training, and life experience.

Some evenings and weekend hours as well as extensive local travel expected, valid driver’s license required.

This is a grant funded position. Open to conversations about part-time options due to the unique position. Open until filled. Send letter of interest and resume to:

PACT for Families Collaborative  
2200 23rd St NE, Suite 2030  
Willmar, MN 56201  
(320) 231-7030 ext. 2966  
(320) 231-7033 fax  
Or email: jolene_b@pactforfamilies.org

**Park Avenue Center**

We offer a competitive package for full-time employees including generous paid time off, a 401k match of 4%, employer paid life insurance and short term disability, and a variety of
<table>
<thead>
<tr>
<th>Position</th>
<th>Responsibilities</th>
<th>Hours/Salary</th>
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<tbody>
<tr>
<td><strong>Substance Abuse Group Facilitator</strong></td>
<td>Under the supervision of the Assistant Clinical Supervisor, the Group Facilitator are responsible for leading a variety of psycho-educational and activity group curriculum. The Group Facilitator will also perform other duties that provide support for clinical staff. Part-time 15 hours per week.</td>
<td>Part-time position $12/hour 20-25 hours per week.</td>
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<tr>
<td><strong>Medication Observer</strong></td>
<td>Medication Observers assist clients with getting their medications throughout the course of the day. Important qualities: great client service, detail oriented, solid computer skills, very organized. Training and certification will be paid for and provided to the selected candidate. Part-time position $12/hour 20-25 hours per week.</td>
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<tr>
<td><strong>Driver</strong></td>
<td>Under the supervision of the Men's Program Director, Park Avenue Center Drivers provide excellent customer service in all functional areas of their work which includes regular interaction with clients, Park Avenue Center employees, and the surrounding community. Providing safe, reliable, and professional transportation services in our fifteen passenger vans is the first priority of this position. Other duties may include vehicle maintenance, light grounds keeping responsibilities (i.e. trash removal from buildings, salting for ice etc.), and occasional clerical work. Part-time $12/hour 20-25 hours per week.</td>
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<td><strong>Client Care Coordinator</strong></td>
<td>Under the supervision of the Clinical Supervisor, the primary role of the Client Care Coordinator is to monitor the activities of Park Avenue Center’s Complex Co-Occurring clients during the course of their shift. This individual also serves as a liaison between clients and Program Staff. Part-time 24-29 hours per week.</td>
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<tr>
<td><strong>Evening Receptionist</strong></td>
<td>Under the supervision of the Assistant Clinical Supervisor, the Receptionist provides general customer service support for all of the programs by answering phones, responding to clients entering the building, and paging staff members as required. Part time $12/hour 15-20 hours per week.</td>
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<tr>
<td><strong>Chemical Health Assessor</strong></td>
<td>Under the supervision of the Clinical Supervisor, the Chemical Health Assessor completes Rule 25 Assessments, Chemical Health Assessments, and other duties as assigned.</td>
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**Mental Health Services Director**
Under the supervision of the Executive Director, the Mental Health Services Director manages the mental health program and practicum programs at Park Avenue Center. Responsibilities include recruitment of Post-Doctorate Fellows, Pre-Doctorate Interns, Advanced Practicum Students, and Practicum Students. The Mental Health Services Director is required to maintain supervision levels of students required by their referring school &/or Board while adhering to a strict code of ethics. Responsibilities also include maintaining professional relationships with graduate programs to ensure future referrals.

Click here to view all open positions with Park Avenue Center!

**Phoenix Residence**

**Direct Support Professionals**
Come make a difference! The Phoenix Residence is seeking Direct Support Professionals (DSP) to assist individuals with disabilities with daily living needs and activities. DSPs are responsible for medication passing and must be able to lift up to 75 pounds. Duties also include light housekeeping tasks such as cooking, cleaning, and laundry. Benefit package available for staff who work an average of 30 hours or more per week. PTO accrual begins the day you start employment. Start a rewarding career today!

**Community Support Specialist**
The Community Support Specialist conducts assessments, coordinates independent living skills program plans, and provides assistance, supervision, and training in the area of independent living. The CSS also works with our Housing Access program.

**Independent Living Skills Service Provider (ILS worker)**
The ILS Service Provider conducts assessments, coordinates independent living skills program plans, and provides assistance, supervision, and training in the area of independent living.

Click here for more information about these positions or to view other open positions with Phoenix Service Corp.

**Pinnacle Services**

**Case Manager**
Pinnacle Services offers a fun and highly collaborative work environment that centers on providing services of the highest quality to the people we serve. Our Case Managers are responsible for assessing the areas of the consumer's life where assistance is needed; offering and coordinating resources for the consumer; monitoring service delivery and working with providers to ensure the consumer's needs are met. Applicants must be a Social Worker.
licensed by the Minnesota Board of Social Work. This is a full-time position that includes a full benefits package.

**Program Counselor**

Pinnacle Service Inc. provides person centered services to people with intellectual, developmental, or behavioral disabilities in various settings. Program counselors job responsibilities include encouraging the individual to achieve their full potential, provide the highest quality of service, and create fun and happiness in the individual’s life; providing a positive and encouraging environment while delivering organization and structure; assisting with cooking, housekeeping, and day to day activity; providing transportation to community events and activities; and medication administration and documentation per Pinnacle Services policy and current regulation standards. We have high standards and go above and beyond in our organization to set ourselves apart from the others.

**Program Coordinator in Chaska, MN**

Pinnacle Services Inc. is seeking a full time Program Coordinator to work at our site in Chaska, MN. The Program Coordinator will work with consumers with varying abilities and needs in the residential setting. Responsibilities include supervision and training of staff, oversight of consumers programs and licensing regulations. Functions as the representative and point of contact for families, team members’ and consumers. Reports to the Program Director to ensure smooth service delivery and management of the site. This is a full-time position that includes a full benefits package. Applicants must meet 245D Coordinator qualifications.

**Program Manager in Minneapolis, MN**

Pinnacle Services is seeking a Program Manager at one of our residential sites in Minneapolis, MN. This is a full-time salaried position including a full benefits package. In this role you will have the opportunity to supervise a staff at one of our residential sites. This site is unique in that it is an apartment building for residents with mental illness. Each resident resides in a shared, two-bedroom apartment and have access to home health aide staff 24/7. There are nineteen clients at this site, a registered nurse and a solid staff of program counselors. Applicants must meet 245D Designated Manager qualifications.

Applicants can apply at [www.pinnacleservices.org/careers/](http://www.pinnacleservices.org/careers/)

**Prairie St. John’s**

**Social Worker (part time, CDIOP)**

Prairie St. John’s currently has a part time Social Worker position available in our Chemical Dependency Intensive Outpatient Program. The primary responsibility of the Social Worker is to maintain regular contact and communication with treatment team members, family and community providers in order to ensure good coordination and continuity of care. This
includes completing admission paperwork; contacting current external providers with updates on the patient’s progress and anticipated length of stay; scheduling follow-up appointments; and leading groups. This person will be scheduled to work Mondays, Wednesdays, and Thursdays from 5 – 8 pm. Additional hours may be available.

**Social Worker (weekends)**

Prairie St. John’s currently has an As Needed/PRN Social Worker position available. The Social Worker will perform discharge planning, coordinate with community resources, including probation officers, and work with the treatment team to offer hope and healing to our patients. The position will be scheduled to work every other weekend (approximately 16 hours total) with additional hours available.

[Click here](#) for more information about these positions or to view other open positions with Prairie St. John’s.

**Rebound Inc.**

**Residential Support Worker**

Rebound, Inc.’s Jordan House - a transitional group home for 14-21 year old males with juvenile justice system involvement - is hiring for Residential Support Workers. Residential Support Workers will staff Jordan House 24 hours a day, 365 days a year. Excellent candidates are: 21+, licensed to drive in Minnesota with good record, passionate about mentoring young men to reach their potential in life.

**Bookkeeper, part-time**

Rebound, Inc. is a growing non-profit dedicated to leading the way in the innovation and provision of holistic, community centered, education, advocacy, and rehabilitation solutions to the overrepresentation of black male youth in the juvenile justice system through group residential housing. Rebound is seeking a part-time bookkeeper to work with our small administration team. An ideal candidate will have experience with small business internal accounting, A/R, A/P, HR compliance, and organizing small business office workflow. Previous experience in a non-profit will receive extra consideration. Candidates must have proficiency in using Quickbooks.

[Click here](#) to learn more about these positions.

**REM Minnesota**

**Behavior Analyst**

Impact lives as a Behavioral Analyst with REM Minnesota!
Whether you are a certified BCBA or have completed your Masters in Behavior Analysis and Therapy, we offer rewarding, meaningful work for you to build upon your knowledge and skills. We offer supervision for the path to certification!!

Location: Western Minnesota. The position requires travel throughout designated regions in western Minnesota including St. Cloud, Brainerd, Bemidji, Crookston, Fergus Falls, Willmar, Marshall, Canby. The ideal candidate will reside anywhere in central or western Minnesota.

Quality Improvement Specialist
Impact lives as a Quality Improvement Specialist with REM River Bluffs!

If you are a QDDP, are detail oriented and have a passion for improving the lives of the individuals whom we support, we want to talk to you! REM River Bluffs is seeking a Quality Improvement Specialist to provide leadership and support for the region to improve the quality of services for individuals with Intellectual Developmental Disabilities, Brain Injury, and Mental Health challenges.

Location: Rochester, Minnesota. The position requires travel throughout the communities surrounding Rochester and Winona Minnesota.

Area Director
Organization: REM South Central Services, Inc. /Minnesota Community Services, Inc.

Location: Buffalo, MN

The Area Director is responsible to supervise services for people with disabilities within a region or portion of a region. The Area Director may supervise Intermediate Care Facilities, Semi-Independent Living Services, Waivered, and other related services. Apply online at: www.jobs.thementornetwork.com/minnesota and click on the Disabilities Services Area Director posting for the Buffalo location. Please attach your resume and cover letter when applying online.

Applications will be accepted until filled.

Come join our team of dedicated and caring professionals.

Apply Today at: www.jobs.thementornetwork.com/minnesota
EOE/AAE

Scott County

Therapist
We seek to hire Mental Health professionals to provide therapy & other mental health services in our Rule 29 Community Mental Health Center & in area school locations. MQs: Requires current Mental Health Professional licensure OR the ability to obtain independent licensure within 6 mos. & 2 yrs. of exp. Hiring Range: $62,277/yr. to $77,846/yr. – DOQ.

Closing: Open until filled.
DT&H Vocational Substitutes (On-Call)

Our New Options program is seeking to hire staff to work up to 14 hrs per week helping to implement various aspects of programming in our facility. Duties will include program-specific tasks in support of developmentally disabled individuals & their families. MQs: Requires equivalency of HS graduation. Preference given for experience working w/people w/developmental disabilities, in a nursing home, or long-term care and for MA, CAN and/or CPR certifications. Must be able to physically support the people we serve in daily skills and activities. Hiring Rate: $15.00/hr.

Closing: Open until filled.

Social Work Case Manager-Adult Protection Investigator

Seeking enthusiastic, dedicated professionals to provide protection services for Vulnerable Adults; conducts time sensitive investigations on allegations of abuse, neglect, and exploitation; provides case management services. MQs: Requires at least a bachelor degree in social work, psychology, nursing, human services, or related field and at least two years of professional social work experience working directly with. Master’s degree & bilingual abilities are desirable. Must possess a valid driver’s license & provide a reliable means of transportation for the performance of work responsibilities. Hiring Range: $57,515 to $71,894 - DOQ.

Closing: 11/26/17

Apply Online: www.scottcountymn.gov/jobs  EOE  Let’s work together.

Sherburne County

SOCIAL WORKER/CHILD PROTECTION INVESTIGATOR – CHILD PROTECTION INTAKE UNIT - HEALTH & HUMAN SERVICES – Elk River

The purpose of the Social Worker Child Protection Investigator position is to provide intake and assessment, refer families and the public to the appropriate community based services and conduct investigations as warranted to ensure the immediate safety of children and adults.

Closing Date: 11/26/2017

Click here for more information about this position or to view other open positions with Sherburne County.

st. stephen’s HUMAN SERVICES

AWAKE Overnight Shelter Worker (Multiple Full-Time and On-Call)

First Covenant Emergency Shelter, located in Downtown East, functions as one of six single adult shelters in Hennepin County. The shelter will serve men and women, offering shelter,
connection to other services and benefits, and meals in an effort to assist participants gain housing stability. St. Stephen's Human Services will operate First Covenant Shelter for the first time beginning November 1, 2017. First Covenant Shelter will be St. Stephen's Human Services' first emergency shelter providing services to both men and women.

The Awake Overnight Shelter Worker will manage operations of the shelter overnight in conjunction with another Overnight Shelter Worker. This position works closely with Evening Shelter Advocates to ensure consistent, safe operation of the shelter for all guests and volunteers. Primary responsibilities include answering phones and performing after-hours intakes for new shelter guests, light housekeeping, and administrative work and documentation and data entry. Additional responsibilities include regularly attending staff meetings and representing St. Stephen’s Human Services’ shelters at various community meetings and trainings.

This is a new position and will work closely with the Shelter Program Manager and Shelter Lead Advocate to ensure successful launch of the new shelter. This position requires overnight and weekend availability, and schedule flexibility initially as the schedule is being compiled. Staff will be expected to have the ability to work at both shelter locations and will be cross-trained as such. One or more of the positions will be required to work at our Emergency Men’s Shelter in the Whittier neighborhood to attain full time hours (shift is 11 pm to 7 am daily).

Please submit a cover letter and resume addressed to Michael Huffman at hr@ststephensmpls.org or fax to 612-870-2281. In the email subject line, include the title of the position and job type (Full-Time or On-Call) you are applying for. Qualified applicants will be selected for interviews as applications are received. Applications will be accepted until position is filled. No phone calls please.

**Housing Navigator**

The Housing Navigator works to engage clients around housing while they are actively staying in St. Stephen’s Emergency Shelters. This position is responsible for managing the SHIFT pilot program, working closely to identify eligible individuals currently underemployed and homeless. This position provides advocacy to guests while in shelter through the housing process and provides housing case management and resource navigation. A key component of this position is landlord and employment engagement. Additionally, this individual works within a team to manage the daily operations of the St. Stephen’s shelters located in the Whittier and Elliot Park neighborhoods of Minneapolis. Other responsibilities include representing St. Stephen’s Human Services at meetings, answering phone inquiries for assistance, working closely with volunteers, as well as some building maintenance and housekeeping duties and administrative work as necessary.

Please submit a cover letter and resume addressed to Michael Huffman at hr@ststephensmpls.org or fax to 612-870-2281. In the email subject line, include the title
of the position you are applying for. Qualified applicants will be selected for interviews as applications are received. Applications will be accepted until position is filled. No phone calls please.

**Single Adult Supportive Housing Locator**

The Single Adult Supportive Housing Locator will work with and support homeless single adults in our Single Adult Supportive Housing programs to promote their acceptance into fair market rental housing. This position will operate within the housing search process for program participants by maintaining regular contact with landlords currently working with the program and developing relationships with new landlords. The Single Adult Supportive Housing Locator, in conjunction with the program Director and staff to develop, maintain, and grow relationships with landlords and community partners to achieve the primary goal of Housing First, which is accessing housing quickly and supporting housing stability. The Single Adult Supportive Housing Locator will also inspect housing for initial move in and annual recertification as a certified Housing Quality Standards Specialist.

Please submit a cover letter and resume addressed to David Jeffries at hr@ststephensmpls.org or fax to 612-870-2281. In the email subject line, include the title of the position you are applying for. Qualified applicants will be selected for interviews as applications are received. Applications will be accepted until position is filled. No phone calls please.

**Welcome Center Advocate**

The Welcome Center Advocate is responsible for assisting with the day-to-day operations of our busy reception area. In addition, the position provides information and referral for clients and visitors. This person will perform other administrative duties as requested for all St. Stephen’s programs.

Please submit a cover letter and resume addressed to Gail Dorfman at hr@ststephensmpls.org or fax to 612-870-2281. In the email subject line, include the title of the position you are applying for. Qualified applicants will be selected for interviews as applications are received. Applications will be accepted until position is filled. No phone calls please.

*St. Stephen's is an Equal Opportunity Employer/AAE, offering competitive pay and exceptional benefits including: medical insurance, employer paid dental and life insurance, short term disability, 20 days of paid time off in the first year of employment, and a 401k retirement savings with an employer match. Visit ststephensmpls.org/join for an overview of our benefits.*

**Stearns County**
Stearns County Mission: "Provide Exceptional Public Services to Assure a Safe, Healthy, Vibrant County for All".

Human Services Administrator

Stearns County, a thriving Central Minnesota community home to 30 cities and 34 townships, is seeking a collaborative, results-oriented leader committed to public service to serve as its Human Services Administrator. The position is responsible for a $56 million budget and a staff of 370 employees.

Starting Salary Range: $123,066-$167,978/annually

For more information, refer to the Human Services Administrator Position Profile.

To view complete job information visit
http://www.co.stearns.mn.us/Government/CountyEmployment/JobOpportunities

Stevens County

Income Maintenance Supervisor

Under general direction, supervises the income maintenance unit in the delivery of income maintenance programs; has Department involvement in policy development; interprets policies, rules and regulations; coordinates activities of the income maintenance unit with the social services unit; and performs related work as assigned.

Must be Merit System eligible; see the applicant online center at http://agency.governmentjobs.com/mnmeritsystem/default.cfm

TO OBTAIN AN APPLICATION PACKET: Contact the Stevens County Human Resources Department, Stevens County Courthouse, 400 Colorado Avenue, Suite 302, Morris, MN 56267, 320.208.6556, jangomer@co.stevens.mn.us, or visit www.co.stevens.mn.us.

SUBMIT A LETTER OF INTEREST, APPLICATION, SUPPLEMENTAL QUESTIONNAIRE AND ANY SUPPORTING DOCUMENTS TO THE STEVENS COUNTY HUMAN RESOURCES OFFICE.

CLOSING DATE: Open Until Filled

Stevens County is an Equal Opportunity Employer; ADA accommodations available.

Sunflower Communities: Nagel Assisted Living

About Sunflower Communities:

Sunflower Communities is a family-owned business that provides housing opportunities for aging adults in Minnesota. Our mission is to offer quality health and housing services that promote independence and well-being for those we serve. Our primary goal is ensuring each
resident in our community has the opportunity to build solid relationships, stay connected with the community, and enjoy the support they need in their own home.

**Resident Assistant / CNA**

**$2000** potential performance bonus!

Looking for someone who can work Full Time evenings 2:00pm-10:30pm!

Overview: Bring the highest quality care to our residents in our Assisted Living and Memory Care community; Assist residents with direct cares, ambulation, transfers, and other ADLs; Make our community a friendly, safe home environment for our residents.

Qualifications: Committed to high quality care and a passion for serving the geriatric population; Willing to, and interested in, becoming Certified as a Nursing Assistant / CAN; Team player with a drive to grow and learn; Ability to maintain client confidentiality in accordance with HIPPA guidelines; Preferred qualifications: current good standing on the Minnesota Nursing Assistant / CNA Registry.

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**Resident Assistant / CNA**

**$2000** potential performance bonus!

Looking for someone who can work Full Time evenings 10:00pm-6:30am!

Overview: Bring the highest quality care to our residents in our Assisted Living and Memory Care community; Assist residents with direct cares, ambulation, transfers, and other ADLs; Make our community a friendly, safe home environment for our residents.

Qualifications: Committed to high quality care and a passion for serving the geriatric population; Willing to, and interested in, becoming Certified as a Nursing Assistant / CAN; Team player with a drive to grow and learn; Ability to maintain client confidentiality in accordance with HIPPA guidelines; Preferred qualifications: current good standing on the Minnesota Nursing Assistant / CNA Registry.

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**Licensed Practical Nurse / LPN**

Up to **$2000** in bonuses every year!

Hours are Full Time 10:00 pm-6:30 am!

Responsibilities: Coordinate and implement residents' individualized care plans; Monitor residents' health statuses; Document and report changes in residents' conditions.

Qualifications: A Current Practical Nursing License / LPN in the state of Minnesota; Dedication and passion for senior care; Good judgement & communication skills.

[Click here](#) for more information about these positions.
Sunflower Communities is an Equal Opportunity Employer. In compliance with federal and state employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, protected genetic information, sex, parental status, national origin, creed, religion, age, sexual orientation, disability, or Veteran status.

AA

Thomas Allen

Thomas Allen has been a leader in providing services to people with developmental disabilities for over 35 years. Services are provided to over 3,500 clients of all ages. Thomas Allen serves people with a variety of needs including: Intellectual/Developmental Disabilities, Autism Spectrum Disorders, Severe and Persistent Mental Illness, Brain Injuries, Physical Disabilities, Emotional and Behavioral Disturbances and aging-related issues.

Case Management

Thomas Allen’s Case Management division is growing! We are currently seeking talented candidates in for both Case Management and Care Coordinator positions.

Care Coordinator - Medica SNBC
https://thomasalleninc.applicantpro.com/jobs/673826.html
Closing Date: Open until filled

Case Manager - DD Anoka County
https://thomasalleninc.applicantpro.com/jobs/673832.html
Closing Date: Open until filled

Case Manager - DD Ramsey County
https://thomasalleninc.applicantpro.com/jobs/671861.html
Closing Date: Open until filled

Case Manager - DD Wright County
https://thomasalleninc.applicantpro.com/jobs/673819.html
Closing Date: Open until filled

Case Manager - LTC Hennepin County
https://thomasalleninc.applicantpro.com/jobs/655678.html
Closing Date: Open until filled

Case Manager - LTC Scott County
https://thomasalleninc.applicantpro.com/jobs/666963.html
Closing Date: Open until filled
Case Manager - LTC Wright County  
https://thomasalleninc.applicantpro.com/jobs/673814.html  
Closing Date: Open until filled

Corporate Office/Professional Positions/Other

Residential Program Manager - Apple Valley  
https://thomasalleninc.applicantpro.com/jobs/656419.html  
Closing Date: Open until filled

Residential Program Manager - Richfield  
https://thomasalleninc.applicantpro.com/jobs/657905.html  
Closing Date: Open until filled

Residential Program Manager - Shakopee  
https://thomasalleninc.applicantpro.com/jobs/660054.html  
Closing Date: Open until filled

Residential Program Manager - South St. Paul  
https://thomasalleninc.applicantpro.com/jobs/666839.html  
Closing Date: Open until filled

Residential Program Manager - St. Paul  
https://thomasalleninc.applicantpro.com/jobs/673853.html  
Closing Date: Open until filled

Program Manager - Guardianship/Conservatorship Services  
https://thomasalleninc.applicantpro.com/jobs/665749.html  
Closing Date: Open until filled

Training Consultant - RN  
Thomas Allen is looking for a Training Consultant (RN) to co-teach a 4-hour basic Medication Administration class on the first Tuesday of every month from 5pm - 9pm in West St. Paul. Contact Terilyn Malone, Dir. of Training at 651.789.5129.  
Closing Date: Open until filled

Tubman

Adult and Family Advocate
Tubman is seeking a full time Adult and Family Advocate to join a dynamic and collaborative team in our Minneapolis shelter location. Weekly schedule is Monday–Friday 3:00 – 11:30pm and is subject to change based on resident needs.

Provide supportive advocacy to adults and families in our shelter. Promote adult and family healing through creation of a safe, welcoming and positive environment. Promote trusting relationship with residents, with adherence to professional boundaries. Provide coordinated case management support to residents between Tubman resources and community partners and service providers.

This position provides direct advocacy services to residents living in our shelter. Core responsibilities include: safety and goal planning, emotional support, crisis phone services, connecting resident to resources, support group and activities facilitation. Supports data collection and required reporting to funders.

To Apply: Send resume and cover letter to: jobs@tubman.org. Or: Tubman Human Resources, 1725 Monastery Way, Maplewood, MN 55109. We encourage applications from people of color, multilingual speakers, people of all genders, veterans and people with disabilities. We are an Equal Opportunity Employer.

Part-time Adult and Family Advocate

Tubman is seeking a part-time Adult and Family Advocate to join a dynamic and collaborative team in our Minneapolis shelter location. Weekly schedule is Saturday and Sunday, 7-3:30pm and is subject to change based on resident needs.

Provide supportive advocacy to adults and families in our shelter. Promote adult and family healing through creation of a safe, welcoming and positive environment. Promote trusting relationship with residents, with adherence to professional boundaries. Provide coordinated case management support to residents between Tubman resources and community partners and service providers.

This position provides direct advocacy services to residents living in our shelter. Core responsibilities include: safety and goal planning, emotional support, crisis phone services, connecting resident to resources, support group and activities facilitation. Supports data collection and required reporting to funders.

To Apply: Send resume and cover letter to: jobs@tubman.org. Or: Tubman Human Resources, 1725 Monastery Way, Maplewood, MN 55109. We encourage applications from people of color, multilingual speakers, people of all genders, veterans and people with disabilities. We are an Equal Opportunity Employer.

Temporary Overnight Advocates

Tubman is seeking Temporary Overnight Advocates to serve in our Safe Journeys Youth shelter and housing program. Weekly schedule may vary.
This position provides essential and supportive care to youth and families staying at Tubman. The role promotes positive youth and family development and healing through creation of a welcoming environment with access to many resources services. Additional responsibilities include: inventory and data entry, help line calls, emotional support, and connecting clients to relevant assistance.

**To apply:** Send resumes and cover letter to: jobs@tubman.org, Or Tubman Center East, Attn: HR Dept. 1725 Monastery Way, Maplewood, MN 55109 - Salary is dependent upon experience and qualifications.

**On Call Advocate**

Tubman is seeking On Call Advocates to serve in our Harriet Tubman Shelters in Minneapolis, Maplewood and Safe Journeys Youth shelter locations. Weekly schedule in all shelters vary.

Responsibilities: Promote safety of youth and families through administration of crisis support services, security maintenance, early intervention and prevention. Provide on-going individualized, intensive, and supportive care to youth and families through meetings and groups. Participate in networking with other providers. Promote youth and family healing through creation of positive environment, provision of comprehensive activities to support goals, and respite childcare. Promote trusting relationships with clients, with adherence to professional boundaries. Maintain relevant and integrated support plans for youth and families.

**To apply:** Send resumes and cover letter by to: jobs@tubman.org. Or Tubman Center East, Attn: HR Dept. 1725 Monastery Way, Maplewood, MN 55109

**Contract Psychiatric Clinical Nurse**

Tubman is seeking an experienced Psychiatric Clinical Nurse for the agency's Clinical Division. The Psychiatric Clinical Nurse provides psychiatric nursing services to individuals seeking medication evaluation, prescription services and monitoring.

Other responsibilities: regular consultation with psychiatrist and other external providers as necessary, completion of comprehensive diagnostic assessments, prescribing of medications and monitoring of clients for effectiveness and side effects, explanation of medications and possible side-effects, completion of case notes and discharge summaries.

**To apply:** Send resumes and cover letter to: jobs@tubman.org. Or Tubman Center East, Attn: HR Dept. 1725 Monastery Way, Maplewood, MN 55109

We encourage applications from people of color, multilingual speakers, people of all genders, veterans and people with disabilities. We are an Equal Opportunity Employer.

Please click here to learn more about this position or to view other open positions with Tubman.
Vail Place

Case Manager

The Case Manager will be responsible for providing guidance and support for people with severe and persistent mental illness (SPMI). These individuals are facing hospitalization or re-commitment to a state hospital. This vital program area addresses their many special needs in ensuring continuity of care, coordination and monitoring of services, discharge planning, housing support, and intensive goal planning.

To review the job description and/or apply, please follow the link provided to our online applicant tracking system: [http://vailplace.hiringthing.com/](http://vailplace.hiringthing.com/)

Vail Place, Inc. is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the organization will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

Washington County

Social Worker I or II (Two Vacancies)

There are two vacancies in the Children's Services Division. The first position is ongoing child protection case management. The case work involves high risk child protection families, court involvement, safety planning, managing risk and child welfare case management. The second position is a child protection assessment and investigation social work position. Responsibilities include: conducting complex child abuse/neglect investigations; developing safety plans; preventing unnecessary child placements; completing formal court reports and testimony; and, establishing and maintaining positive working relationships with clients, co-workers and other stakeholders.

*Please click here to view other open positions with Washington County!*

Women's Advocates

Part-Time TEMPORARY Childcare Advocate

This position is responsible for planning daily activities that foster the learning of positive behaviors, provide a safe and secure environment to the children at Women's Advocates. In addition to planning daily activities, the Childcare Advocate is responsible for teaching the children coping skills, including conflict resolution. This position develops individual safety plans, provides transportation as needed and co-facilitates various support groups.

Full Time Family Advocate

This position is responsible for providing direct advocacy services to residents of Women’s Advocates. In addition to direct service, the Family Advocate is responsible for providing
crisis intervention, support, advocacy and referrals. This position may also facilitate support groups.

**Wright County**

**Mental Health Professional/Social Worker III (Intake & Assessment Unit)**

Full time position in the Intake and Assessment Unit at Wright County Health & Human Services (WCHHS). Provides intake and outreach services for at risk adults struggling with instability due to mental health challenges and the complicating factors that co-occur. This includes community outreach and education, crisis planning development and implementation, collaborative support and referral, clinical expertise, short term case management, and Mental Health Professional representation and support to Wright County’s Drug Court program. Flexibility to work some evenings is expected. Minimal client transportation also expected in rare situations. $27.50 - $38.49 Hourly. Hiring wage is dependent on qualifications. Posted until vacancy filled.

**Apply online @** [www.co.wright.mn.us](http://www.co.wright.mn.us)

**Zumbro House, Inc.**

**Direct Support Professional (DSP)**

We are looking for quality candidates to be a part of our team. Through your dedication, creativity, perseverance, and efforts, our company will continue to grow and excel, and the clients we serve will continue to live happy, productive lives in the community. If you are a bright and caring individual, we are looking for you!

No experience necessary – we have on the job training!

We offer flexible schedules:

Monday- Friday 3pm-11pm

Monday – Friday 5pm-11pm

Weekends - Double shifts from 830a-11pm


As a Direct Support Professional, you will provide positive support and encouragement to our clients with development disabilities and mental illness. Other duties include helping clients live successfully and safely in the community, transporting clients to appointments, coordinating and conducting activities, administering medication/documentation, assisting with household responsibilities, teaching independent living skills, assisting with budgeting, adhering to regulations and standards, and participating in meetings and trainings.
Jobs Bulletin - Thursday, November 16, 2017

If you're interested in including a job posting in the Minnesota Social Service Association’s Jobs Bulletin, please contact Tina Marchio at 651-789-4334.

Accra

Home Health Aide

We are currently hiring for Home Health Aide in our Lake City Office, Red Wing & Fergus Falls office. Inquiries can be sent to careers@accracare.org. The position is open until filled. Applicants can go to http://www.accracare.org/employees/careers/ For the full job description.

Service Coordinator

Meet with clients and their representatives to complete the intake process, review consumer support plans (CSPs) from the county and initiate services with Accra Consumer Choice. • Monitor and document service delivery on an on-going basis. • Manage caseload of clients
with high level of customer service and mathematical skills. • Educate clients on role and responsibilities as a participant-employer. • Provide technical assistance and information to families. • Communicate with the participant, representative, county case manager, referral sources, co-workers and Accra support services. • Be comfortable in working with a variety of settings and communities. • Coordinate service delivery and accommodation with other members of the Accra team, including Qualified Professionals, HR staff and others. • Maintain knowledge and understanding of DHS HCBS waiver regulations, IRS, DOL, unemployment, worker’s compensation, liability, and best practices regarding participant-directed services. • The ability to explain sometimes difficult concepts verbally and in writing to customers and coworkers. • Ability to maintain a calm and professional demeanor when problem solving with customers and coworkers. • Maintain knowledge of Accra Consumer Choice’s policies and procedures. • Ability to maintain a dependable work attendance, and engage as part of a collaborative and integrated team.

This position is open until filled. Applicants can go to http://www.accracare.org/employees/careers/ for the full job description.

**Accurate Home Care**

**Clinical Trainee, Princeton Day Treatment.**

We are looking for a Full Time Clinical Trainee in our Princeton Day Treatment facility to assist with the facilitation of individual and group therapy sessions and conducting diagnostic assessments of the children.

To learn more about this opportunity and apply, click here.

**Clinical Trainee, In Home, Waite Park Area.**

We are looking for a Full Time Clinical Trainee in the Waite Park Area for our In Home Treatment Team. You will be managing your own caseload, completing diagnostic assessments and psychotherapy treatment plans.

To learn more about this opportunity and apply, click here.

**Practitioner, In Home, Waite Park Area**

We are currently seeking qualified candidates for the position of Mental Health Practitioner to work within our Mental Health Division. The Mental Health Practitioner is responsible for providing skills training, crisis assistance, and direction in coordination with the client’s Individual Treatment Plan and Individual Behavior Plan. Responsible for completing necessary clinical documentation including, but not limited to, progress notes while adhering to the Supervision Plan.

To learn more about this opportunity and apply, click here.
Practitioner, In Home, Otsego

We are currently seeking qualified candidates for the position of Mental Health Practitioner to work within our Mental Health Division. The Mental Health Practitioner is responsible for providing skills training, crisis assistance, and direction in coordination with the client’s Individual Treatment Plan and Individual Behavior Plan. Responsible for completing necessary clinical documentation including, but not limited to, progress notes while adhering to the Supervision Plan.

To learn more about this opportunity and apply, click here.

Clinical Supervisor, In Home, Otsego and Waite Park Areas

We are looking for a Full Time Clinical Supervisor in the Otsego/Waite Park Area for our In Home Treatment Team. You would provide supervision and oversight to our staff working in the homes with our clients.

To learn more about this opportunity and apply, click here.

Mental Health Operational Program Manager

As a Mental Health Professional/Operational Program Manager, you will work closely with our Clinical Director of Mental Health to run the day-to-day operations of the mental health service line. A few of the key areas of responsibility include supervision of administrative staff, managing the day-to-day non-clinical operations, oversight and development of policies and procedures, ensuring systems are being utilized effectively, and more!

To learn more about this opportunity and apply, click here.

Licensed Social Work (LSW), Clinical Manager

We are looking for a Full Time LSW Clinical Manager, to handle our South Metro area.

To learn more about this opportunity and apply, click here.

To learn more about these opportunities and to apply, go to https://accuratehomecare.jobs.net/en-US/search

Aitkin County

Aitkin County has the following vacancies:

Social Worker (eligibility list)

Click here for more information or to apply.

Apply online at the Minnesota Merit System Online Application Center: http://agency.governmentjobs.com/mnmeritsystem/default.cfm
Association of Minnesota Counties

HEALTH AND HUMAN SERVICES POLICY ANALYST/LOBBYIST

The Association of Minnesota Counties (AMC), a voluntary non-profit organization representing Minnesota county government, is accepting resumes for the position of legislative policy analyst for health and human services. AMC is seeking a candidate with experience in policy development and/or lobbying pertaining to human services, public health, health care, or a closely related field.

This position staffs the AMC Health and Human Services policy committee and a variety of work groups and task forces. The position coordinates closely with other local government associations to research, communicate and advocate on a wide range of topics.

Responsibilities include: Providing legislative advocacy on state and federal issues; Serving as a liaison between counties and state agencies; Providing staff support for AMC policy committee meetings and other county organizations; Researching and writing policy briefs; and Communicating with AMC members, media, and local government partners about county issues.

The successful candidate will be a self-starter, have ability to quickly understand and communicate complex subject matter to a variety of audiences, possess the ability to achieve consensus on controversial issues, and have strong organizational skills.

Bachelor’s degree plus a minimum of three years applicable experience required, Master’s Degree preferred. Excellent benefits and positive working environment. Starting salary dependent on qualifications, but expected to be between $65,000-$75,000.

Submit resume, letter of application and salary requirement to amc@mncounties.org

Attn: Julie Ring, Executive Director
Association of Minnesota Counties
125 Charles Avenue
St. Paul MN 55103-2108

Closing Date: Applications will be accepted until the position is filled, but the first screening of applications will occur on November 20, 2017.

Benton County

Social Worker (Mental Health)

Benton County Human Services is Accepting Applications for (2) open Social Worker (Mental Health) positions

Full-Time positions
Benton County Human Services is Accepting Applications
Social Worker (Child Welfare & Child Protection)
Full-Time position
Starting $22.81 + Benefits

Visit: www.co.benton.mn.us, click on Jobs

EOE

Carlton County

Social Services Supervisor I (Full-Time)
Children and Family Social Services Unit
Public Health & Human Services
Under the general supervision of the Director of Public Health and Human Services (PH&HS), responsible for the supervision of children and family services programs. Supervise assigned personnel in the administration of designated child and family services programs. Establish, implement and maintain procedures to monitor, review and evaluate programs to ensure program standards are met. Specific responsibilities include supervising social workers providing child protection services within a differential response service design; interviewing clients pertaining to cases involving difficult situations or complaints; providing group and individual consultation for case planning and review of practice strategies; directing the use of family involvement strategies; supervising child foster care services and facilitating work with children, family members and foster care providers. Work in a team by implementing partnership based collaborative practice with agency, community resources and schools. Meet requirements applicable to state, federal, and county laws, statutes, and policies.

CLOSING DATE: November 20, 2017

SOCIAL WORKER – CHILD PROTECTION
Carlton County Public Health & Human Services
Provide intensive social work services for the protection, rehabilitation, and care of children and their families; perform highly critical social work assessments and non-voluntary child protection services cases. Exercise a very high level of independent decision-making and problem-solving skills. Work positively in a team environment, function constructively during conflict resolution and be positive and proactive when problem solving. Work may involve nontraditional hours and work sites. Other duties as assigned.

CLOSING DATE: November 22, 2017
**TO APPLY:** Application must be made through Minnesota Merit System.

http://agency.governmentjobs.com/mnmeritsystem/default.cfm

**Carver County**

**CRISIS THERAPISTS – Casual/Intermittent**

Under the direction of the Crisis Supervisor, the Crisis Therapist is responsible for providing mobile mental health crisis services to residents of Carver and Scott County. The Crisis Therapist provides diagnostic and risk assessments, therapeutic interventions, treatment and disposition planning. Stabilization, follow-up services, safety welfare checks and consultation to community professionals are also provided. Goal is to stabilize the immediate crisis, return and improve a prior level of functioning, coordination of outpatient services and to avoid out of home placements and hospitalization.

**.9 FTE Crisis Therapist**

Under the direction of the Crisis Supervisor, the Crisis Therapist is responsible for providing mobile mental health crisis services to residents of Carver and Scott County. The Crisis Therapist provides diagnostic and risk assessments, therapeutic interventions, treatment and disposition planning. Stabilization, follow-up services, safety welfare checks and consultation to community professionals are also provided. Goal is to stabilize the immediate crisis, return and improve a prior level of functioning, coordination of outpatient services and to avoid out of home placements and hospitalization.

**Eligibility Representative I**

Carver County is hiring an Eligibility Representative I! The Eligibility Representative I is responsible for implementation and conduct of Minnesota and Federal statutes in addition to departmental procedures in determining the eligibility of clients for various public assistance programs. The Eligibility Representative exercises professional judgment, critical thinking, and in-depth analysis of information collected from clientele and multiple data sources in order to assess determine and manage program eligibility.

**FT Crisis Therapist**

Carver County is hiring a FT Crisis Therapist to service McLeod County. We’re excited to announce the development of a mobile Mental Health Crisis Response Program to assist adults and children experiencing a mental health crisis. We are looking for motivated,
independent, mental health professionals that are interested in getting involved and taking a lead in the development of this effective and innovative service in McLeod County.

Closing Date: December 6, 2017

For more information or to apply, please go to http://www.co.carver.mn.us/employment.

Catholic Charities of St. Paul and Minneapolis

To apply, please click the job title link, or visit our website at www.cctwincities.org/careers to view the full job description.

Catholic Charities is an Equal Opportunity Employer

Catholic Charities does not discriminate against applicants for employment on the basis of race, creed, color, religion, sex, gender, nationality, age, marital status, disability status, status with regard to public assistance, membership or activity in a local commission, sexual orientation or preference, ancestry, familial status, or any other legally protected group.

EXTERNAL POSTINGS

Public Policy Advocate - FT
Office for Social Justice
Req # 1678

Social Worker I - FT
Seton Services – Aging & Disability Services
Annual Salary: $47,476
Req. # 1740

Data Analyst – FT
Catholic Charities Administration Center – Minneapolis
Salary: TBD
Req. # 1737

RN Clinic Manager – FT
St. Joseph’s Home for Children (Clinic) – Minneapolis
Salary Range: $66,050 - $99,000
Req. # 1736

Youth Support Specialist – On Call
Hope Street Shelter for Homeless Youth – Minneapolis
Starting Salary Range: $13.00 – $14.95 per hour
Req. # 1734
**High School Aide – PT (20 hours per week)**
Northside Child Development Center  
Starting Salary: $9.50 per hour  
Req. #1733

**Supervisory Teacher - FT**
Northside Child Development Center – Minneapolis  
Starting Salary: $14.58 - $20.46 per hour  
Req. #1732

**Unit Manager - FT**
Hope Street Shelter for Homeless Youth – Minneapolis  
Starting Salary: $40,000 – $56,500  
Req. # 1731

**Groundskeeper - FT**
St. Joseph’s Home for Children – Minneapolis  
Starting Salary: $11.92 - $16.69 per hour  
Req. # 1724

**Housing Outreach Representative - FT**
Catholic Charities Opportunity Center – Minneapolis  
Salary Range: $16.73 to $23.38 per hour  
Req. # 1700

**Teacher – FT**
Northside Child Development Center – Minneapolis  
Salary Range: $13.62– $19.09 per hour  
Req. # 1718

**Maintenance Technician II – FT**
Catholic Charities of Minneapolis & St. Paul  
Salary Range: $14.58 - $20.46 per hour  
Req. # 1717

**Housing Outreach Representative - FT**
Catholic Charities Opportunity Center – Minneapolis  
Salary Range: $16.73 to $23.38 per hour  
Req. # 1730
**Client Advocate II - FT - Temporary**
- November 1 – April 1
- St. Paul Shelter
- Salary Range: $13.62 to $19.08 per hour
- Req. #1727

**Unit Supervisor - FT**
- Family Service Center – Maplewood
- Salary Range: $16.73 to $23.38 per hour
- Req. # 1726

**Development Operations Associate - FT**
- Catholic Charities Administration Center
- Salary Range: $15.64 to $21.84 per hour
- Req. # 1648

**Lead Cook – FT**
- Catholic Charities Distribution Center – St. Paul
- Salary Range: $15.64 – $21.84 per hour
- Req. # 1702

**Prospect Development & Analytics Manager - FT**
- Catholic Charities Administration Center
- Salary Range: $47,480 to $68,300
- Req. # 1704

**Development Database Manager - FT**
- Catholic Charities Administration Center
- Salary Range: $47,480 to $63,800
- Req. # 1703

**Client Advocate II - PT**
- Higher Ground – St. Paul
- Starting Salary: $13.62 - $19.08 per hour
- Req. #1642

**Registered Nurse – On Call**
- St. Joseph’s Home for Children – (Minneapolis)
- Salary Range: $26.24 - $39.33 per hour
- Req. # 1581
Youth Counselor I – (multiple positions & shifts available)
St. Joseph’s Home for Children – Minneapolis
Salary Range: $12.97 - $16.41 per hour

Client Advocate I - (multiple positions, shifts, & locations available)
Metro Area (Minneapolis & St. Paul)
Salary Range: $12.72 - $17.86 per hour

CentraCare Health

Skilled Nursing Home Social Worker
As an integral part of CentraCare Health – Monticello, the Social Worker provides age appropriate care to facilitate achievement of expected patient outcomes through a collaborative process of assessment, planning, care coordination, communication and advocacy for options and services to meet individuals' needs. Social workers will ensure compliance with licensing boards, professional standards and accrediting agencies while providing effective, efficient services and ensure appropriate use of resources across the continuum. Social Workers will promote patient/resident and family centered care to achieve CentraCare Health – Monticello's mission working to improve the health of every patient, every day.

Click here for more information or to apply.

Central Minnesota Jobs and Training Services, Inc.

Central Minnesota Jobs and Training Services, Inc. (CMJTS) is a private non-profit partner in the Minnesota Workforce Center System. We provide employment and training services to individuals within 11 county Local Workforce Development Area. CMJTS provides a competitive wage and benefits package as well as a flexible working environment. While working with us you have the ability to help people work towards achieving their employment goals and move towards self-sufficiency.

Youth Employment Specialist in Cambridge Minnesota
Youth Employment Specialist in Hutchinson Minnesota
Public Assistance Employment Specialist in Monticello Minnesota
Click here for more information about these positions. To apply please Send cover letter & resume to employment@cmjts.org

Counseling Services of Southern Minnesota

Clinical Supervisor- School Linked Services:
Counseling Services of Southern Minnesota seeks an energetic and dynamic Clinical Supervisor for a growing team. This position is designed for a licensed mental health professional with experience serving school age children. We are looking for a professional to provide supervision to several licensed and unlicensed therapists working in area schools. This professional will team with our School-Linked Services Director, school personnel, and clinical staff to further develop this important program. This full-time position will dedicate most hours per week to supervision and will also maintain a small caseload. A portion of the work will be meeting with school personnel to maintain excellent collaboration and onsite supervision of agency staff. We offer a competitive compensation package, profit sharing, and take pride in our employee friendly atmosphere. Access to paid evidence based training.

Psychologist:
Signing Bonus: $5,000

This generalist position offers the opportunity of a mixed caseload of psychological assessments, specifically learning disabilities, ADHD, emotional functioning and comprehensive parental capacity assessments. We offer a competitive compensation package, profit sharing, and take pride in our employee friendly atmosphere. We provide significant orientation and access to training in several evidence based treatments, along with opportunities for career advancement.

Child Psychologist:
Signing Bonus: $5,000

Our Childhood Mental Health Service team seeks a Child Psychologist to provide comprehensive developmental assessments for early childhood and school-age clients, specifically Baylee and ADOS assessments, and comprehensive parental capacity assessments. We offer a competitive compensation package, profit sharing, and take pride in our employee friendly atmosphere. We provide significant orientation and access to training in several evidence based treatments, along with opportunities for career advancement.

Neuropsychologist:
Signing Bonus: $5,000

This position provides opportunity for complex neurological assessments. Preferred candidates have post-grad neuropsychological training. This position would be primarily assessments. We offer a competitive compensation package, profit sharing, and take pride in our employee friendly atmosphere. We provide significant orientation and access to training in several evidence based treatments, along with opportunities for career advancement.

Licensed or license eligible Mental Health Professional specializing in Infant Early Childhood:
Counseling Services of Southern Minnesota seeks a Licensed Mental Health Professional or license eligible (LPCC, LMFT, LICSW) trainee who has a passion for working with children ages 0-5 and their caregivers. Qualified applicants must possess a willingness to learn and apply research-based practices and work well in a team-oriented environment. The position is primarily clinic based but may require one day per week providing services in a local community location. Training in DC 0-3 and ECSII is preferred. We offer a competitive compensation package, profit sharing, and take pride in our employee friendly atmosphere. Bilingual and diverse applicants are encouraged to apply.

Licensed or license eligible Mental Health Professional in School Linked Programming:

Counseling Services of Southern Minnesota seeks a Licensed Mental Health Professional or license eligible (LPCC, LMFT, LICSW) trainee to join our School Linked program. This position will require 1-3 days of providing therapy in a local school setting and the other days providing therapy in our mental health clinic located in St. Peter. Qualified applicants must possess a willingness to work in a team-oriented environment. We offer a competitive compensation package, profit sharing, and take pride in our employee friendly atmosphere. Bilingual and diverse applicants are encouraged to apply.

Positions are open until filled.
Submit cover letter, resume, and application to nanderson@counseling-services.org.

Crow Wing County

WIC Specialist

At Crow Wing County, our mission is to serve well, deliver value, and drive results. We provide services and deliver education that helps to protect the health, well-being, and safety of the individual, family, and community. Join our team working with Women, Infants & Children (WIC) providing nutritional screening, assessment, education, counseling and referral.

Closing Date: Open Until Filled

Click here for more information and to apply online.

Des Moines Valley Health and Human Services

Human Resources Technician/Administrative Assistant

Des Moines Valley Health and Human Services (DVHHS) currently has a full time opening for a Human Resources Technician/Administrative Assistant. DVHHS serves Cottonwood and Jackson Counties. This position performs a variety of support activities to ensure the effective administration of a variety of human resources functions including employee benefits, new
hire orientation, and personnel file management. This position also performs a variety of administrative and support functions in the health and human services agency.

To learn more about this position please click here.

Apply for this position at: [http://agency.governmentjobs.com/mnmeritsystem/](http://agency.governmentjobs.com/mnmeritsystem/). Submit a Merit application for **Human Resources Technician**. Applications are due to Merit by **4:30pm on Wednesday, November 29, 2017**.

**IN ADDITION** to the MN State Merit System on-line application or eligibility, a resume and letter of application is requested to be e-mailed to DVHHS Human Resources at [HRdepartment@dvhhs.org](mailto:HRdepartment@dvhhs.org) no later than **4:30 pm on Wednesday, November 29, 2017**.

To learn more about this position or to view other open positions at Des Moines Valley Health and Human Services please [click here](http://agency.governmentjobs.com/mnmeritsystem/).

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**Dungarvin**

**Case Management Supervisor**

The Case Management Supervisor will be providing leadership to a diverse team of case managers, helping to improve retention and developing the case management team to move into other management or support roles. Ideal candidates possess knowledge in managing sub-contractors with different counties and have an understanding of county expectations, can provide creative problem solving solutions, can identify areas of training needs, and have the ability to build a sense of belonging to the team through structure and clear expectations.

Please apply at [www.dungarvincareers.com](http://www.dungarvincareers.com) Requisition #17-0353

**Lead Case Manager**

As a Lead Case Manager, you will utilize your leadership skills to support those with varying abilities achieve their goals and live their best lives! Responsibilities: monitor and evaluate the case management program; coordinate case management services and assist persons with varying abilities in coordinating services that they need and desire; supervise, train, and develop case management staff; and advocate for persons served.

Please Apply online at [www.dungarvincareers.com](http://www.dungarvincareers.com) Requisition # 17-0265

*Click here for open positions at Dungarvin.*

*Dungarvin is an affirmative action equal opportunity employer, and encourages applicants of all minority backgrounds to apply!*

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**Family Pathways**

Family Pathways is a 7.5M, 180 employee, charitable organization founded in 1978. Service area includes the City of Forest Lake and the Counties of Chisago, Isanti, Kanabec, Mille Lacs,
Family Pathways’ mission is to work with communities to develop supportive, caring relationships to help people meet their basic needs. This is done by providing a safety net of essential services. The agency’s programs include: Hunger Relief Services, Refuge Network Domestic Abuse and Sexual Assault Programs, Aging Services, and Youth Services.

Executive Director
This is an opportunity for a results-focused leader who is interested in leading an experienced team that values accountability in the workplace. The ideal candidate will be a visionary who understands the dynamics of change related to ongoing assessment of community needs; the implementation and funding of services to meet the needs; and the impact on the staff, the clients, donors and their service communities. Our ideal candidate is a seasoned, operations-based professional with a passion for community work; a person of integrity, proven senior-level leadership experience and a deep commitment to building effective and healthy communities.

Requirements: Bachelors Degree required (Master’s preferred) and five years in a non-profit, senior-level leadership role; management experience with multi-site environments; retail business a plus; demonstrated resourcefulness in setting priorities, new ways of creating operational efficiencies and structure.

Fernbrook Family Center

Fernbrook Family Center is hiring for various positions. Interested in applying? Email resume to Shaylma at ssalinas@fernbrook.org.

Clinical Supervisor- $7500 Sign On Bonus (Rochester, MN) FULL-TIME
In this role you will provide both clinical and/or licensure supervision to clinical trainees pursuing licensure track in LPCC and/or LICSW. This position will provide support, encouragement, and education to staff while addressing an array of psychological, interpersonal and other pertinent issues of client case load. Qualifications include: Licensure in LICSW or LPCC.

Clinical Trainee- $2000 Sign On Bonus (Owatonna, Faribault, and Rochester MN) FULL-TIME or PART-TIME
Our clinical supervision and training program is designed to assist clinicians in developing their skills as therapists in various settings. Qualifications include: Must be on licensure track in LMFT, LPCC, or LICSW.

School Link Mental Health Therapist- $2000 Sign On Bonus (Waseca, MN) FULL-TIME
In this role you will provide therapeutic and behavioral/skill-based interventions to youth/adolescents within the NRHEG school district (New Richland Junior & Senior High/Ellendale Elementary Schools). This position also involves a combination of individual/group/family therapy, skill-building activities (anger management, problem solving, interpersonal skills, etc.), relationship building (connecting with community providers, coordinating with care-givers, Fernbrook staff, and school personal, etc.) This is a year round position. County and individual meetings will be held in the Waseca Fernbrook office. Qualifications include: Must be on licensure track in LMFT, LPCC, or LICSW.

**Mental Health Practitioner- $2000 Sign On Bonus (Owatonna and Faribault, MN) FULL-TIME or PART-TIME**

Various settings include school and in-home/community. In this role you will teach skills, which are time-limited interventions that are delivered using various treatment modalities and combinations of services designed to reach treatment outcomes identified in the individual treatment plan. Qualifications include either A) bachelor's degree in human services-related field and 2,000 hours of working with children under the age of 21 with mental health diagnosis OR B) high school diploma and 6,000 hours of working with children under the age of 21 with mental health diagnosis.

**Program Director- (Red Wing, MN) FULL-TIME**

This position will oversee the daily operations of their county program including identifying hiring needs, mentoring and coaching staff, budgeting, administrative, regulatory compliance and working collaboratively with the Clinical Director of their county. Qualifications include a bachelor's degree in business, human services, or other related field and 1 year of leadership experience.

**School Based Mental Health Practitioner-$1000 Sign On Bonus (Adams, MN) PART-TIME**

This position will work at Wykoff ALC, Southland Middle and High School in Adams MN. In this role you will teach skills, which are time-limited interventions that are delivered using various treatment modalities and combinations of services designed to reach treatment outcomes identified in the individual treatment plan. Qualifications include either A) bachelor's degree in human services-related field and 2,000 hours of working with children under the age of 21 with mental health diagnosis OR B) high school diploma and 6,000 hours of working with children under the age of 21 with mental health diagnosis.

Please [click here](#) to learn more about these positions.
**Float Direct Support Professional**  
**Waiver Case Manager CAD/BI or DD**  
**Developmental Trainee**  
**Therapy Trainee**  

**Mental Health Practitioner I (Adult and Children Services)**  
**ABA**  
**ARMHS**  
**Practitioner I**  
**Practitioner II**  
**Mental Health Professional, Pediatric Mental Health**  
**Psychologist**  

**Mental Health Professional (Children and Adult Services)**  
**Autism Services**  
**Teacher (Early Childhood Education)**  
**Assistant Teacher (Early Childhood Education)**

Not seeing the position you're interested in? All opportunities are posted online at [www.fraser.org/employment](http://www.fraser.org/employment).

**Gerard Academy**

**Youth Care Professional (Day, Evening, Night)**  
Work directly with youth helping them with daily living activities, reinforcing therapeutic treatments and providing guidance and direction. Requires High School Diploma or GED.

**Residential Therapist**  
Provide assessment and treatment services to individuals, families and groups as well as facility partnership strategies with the community. Requires Masters Degree in clinically related field.

**Clinical Supervisor**  
Supervise program staff and manage daily operations and therapeutic environment of the program through effective leadership, communication, organization and planning. Requires Masters Degree in clinically related field along with 5 years direct experience.

**Teaching Assistant**
Provide support to education faculty in areas of student learning and provide support within both the educational and residential setting with student resident supervision and safety. Requires Associates degree or High School Diploma/GED with the ability to pass the Minnesota Para Educator test.

**Administrative Assistant**

Provide administrative, clerical and guest relations support for the academy. Requires High School Diploma or GED.

**Mental Health Therapist**

Foster the development of healthy family relationships and supportive living environments by providing on-going therapeutic services in the form of individual, group, or family therapy to assigned youth and families (i.e. biological, foster or adoptive) as identified in the service plan and/or Individual Treatment Plan. Requires master’s degree, two years direct experience and professional, clinically related MN license (e.g. LICSW, LMFT, LP or a LPCC).

*All positions are open until filled. Apply online at: [www.nexus.jobs](http://www.nexus.jobs)*

**Headway Emotional Health Services**

**Therapist, School Based (Multiple Locations, Grades K-5 and 6-8)**

As a Therapist, you will have the opportunity to directly impact the lives of children and their families through our successful mental health programs. The Anoka-Hennepin School District is one of Minnesota’s largest, serving approximately 38,000 students and 248,000 residents. The Therapist will be rotating between three schools that include an elementary school and two middle schools serving Special Education students. You will work with families by addressing emotional, behavioral or social issues that may be interfering in a student’s ability to be successful in school, at home or in the community. You will provide therapy, intervention and support services to students whose learning is impaired by mental health issues.

Open until filled.

**Heartland Girls Ranch**

**Survivor Advocate**

This position is specifically designed for survivors of commercial sexual exploitation/prostitution who have successfully been out of “the life” a minimum of two years (this is a requirement). The Hearts for Freedom Youth Counselor/Advocate develops and maintains a functional, healthy relationship with each resident, but will specifically help meet the specialized needs of the sexually exploited youth by developing a therapeutic
relationship with them, co-facilitating groups on sexual exploitation, prevention and other topics geared to address their specific needs of sexually exploited and at-risk youth. This position works in collaboration with and to support and educate other staff on the specific needs of sexually exploited youth and also serves as an advocate and public speaker/community educator on the issue of sex trafficking and working with victims.

Open until filled.

Please [click here](#) for more information about this position or other open positions at Heartland Girls Ranch.

**Hennepin County**

**Dentist**

NorthPoint Health and Wellness Center is seeking a full-time Dentist to work in its fast-paced dental clinic. Candidates who are looking to serve in a Health Professional Shortage Area (HPSA) will be pleased to know that NorthPoint's score is 23. Health care providers that help underserved communities are eligible for scholarship and loan repayment programs. Work hours for this position will be 40 hours per week with a rotating Saturday schedule.

CLOSING DATE: Continuous

**Medical Services Coordinator – RN**

Hennepin Health is seeking a Registered Nurse (RN) - Medical Services Coordinator (Disease Management) to join the Care Coordination Team and provide community-based case management services for our Disease and Complex Case Management enrollees. This position complements the team of Social Workers, Care Guides, and clinic-based Care Coordination staff.

CLOSING DATE: Continuous

**Nurse Practitioner**

NorthPoint Health and Wellness Center is seeking a Family Nurse Practitioner to provide a full-spectrum of ambulatory family medicine in a community clinic setting. Our practice is a diverse, urban, community health center whose mission is "Partnering to create a healthier community."

CLOSING DATE: Continuous

**Nurse, Staff**

Consider highlighting your nursing career with a unique opportunity! The Community Alternative Response Team (CART) is part of the Behavioral Health Area in the Human Services and Public Health Department (HSPHD). CART is seeking a Staff Nurse to provide services to adults with serious and persistent mental illness (SPMI) and/or chemically dependent clients to maximize their ability to live as independently as possible in the community.
Nurse, Staff - Mental Health

Consider highlighting your nursing career with a unique opportunity! The Community Alternative Response Team (CART) is part of the Behavioral Health Area in the Human Services and Public Health Department (HSPHD). CART is seeking a Staff Nurse to provide services to adults with serious and persistent mental illness (SPMI) and/or chemically dependent clients to maximize their ability to live as independently as possible in the community. The CART team provides short-term intensive case management services to clients whom have had a petition for mental health commitment initiated. CART attempts to successfully transition clients from community hospitals back into community settings.

Psychiatrist, Adult - Mental Health Center

Public Health Clinical Services is seeking an Adult Psychiatrist to work in their Mental Health Center at 1801 Nicollet Avenue South, Minneapolis. The Adult Psychiatrist will provide outpatient psychiatric evaluation and ongoing treatment services for a large and diverse population in Minneapolis and surrounding Hennepin County communities. The Mental Health Center is licensed by the state of Minnesota and is staffed by psychiatrists, advanced practice registered nurses, clinical psychologists, psychiatric nurses, clinical social workers, and other health care professionals.

Psychologist, Senior Clinical - Direct Service

Hennepin County Public Health and Clinical Services is seeking a Senior Clinical Psychologist to work at the Mental Health Center (MHC). The Senior Clinical Psychologist will be primarily responsible for administering psychological evaluations to children, adolescents, and adults referred by child protection, court, Developmental Disabilities services, and community and internal referrals.

Psychologist, Senior Clinical/Psychologist, Clinical

Hennepin County Public Health and Clinical Services is seeking a Senior Clinical Psychologist or Clinical Psychologist to work at the Mental Health Center (MHC). The Senior Clinical Psychologist/Clinical Psychologist will be primarily responsible for administering psychological evaluations to children, adolescents, and adults referred by child protection, court, developmental disabilities services, and community and internal referrals.
**Sheriff's Detention Deputy**

The Hennepin County Sheriff's Office (HCSO) is seeking Detention Deputy candidates to provide security and supervise the custody of inmates at the Hennepin County Public Safety Facility (PSF) located in downtown Minneapolis. The PSF operates 24 hours per day, seven days per week. PSF staff admit and process about 35,000 people a year, with nearly 700 pretrial detainees in the jail at any given time. Inmates who are sentenced are then sent to the Hennepin County Workhouse (Hennepin County Department of Community Corrections and Rehabilitation) for sentences under one year in length, or to prison (Minnesota Department of Corrections) for sentences of one year or more.

CLOSING DATE: Continuous

**Social Worker, Senior**

The Hennepin County Home School (CHS) is seeking a Senior Social Worker with experience providing case management for adolescents with sexual offending behavior. The position is responsible for the needs assessment of youth in the program, development of treatment plans, facilitation of therapeutic intervention, monitoring of progress, and reporting of progress to referral agencies and the court. Other tasks include, individual, family, and group facilitation, committee participation, event coordination, and special projects.

CLOSING DATE: Continuous

**Social Worker, Senior Psychiatric**

Hennepin County's Public Health and Clinical Services Division is seeking multiple Senior Psychiatric Social Workers. These positions provide the opportunity to make a difference in diverse communities, enhance your clinical skills in a fast-paced, team environment, and be part of a department with the mission to strengthen communities by improving the health of individuals and families.

CLOSING DATE: Continuous

**Assistant Medical Examiner**

The Medical Examiner's Office is seeking an Assistant Medical Examiner to join a team of six experienced forensic pathologists. The Hennepin County Medical Examiner's Office provides death investigative and forensic autopsy services to Hennepin, Dakota, and Scott counties, as well as additional Minnesota and Wisconsin counties on a referral basis. We serve a population of over 1.7 million residents covering approximately 1,500 square miles. The Office is a National Association of Medical Examiners (NAME) accredited agency with a staff of board certified forensic pathologists and has an Accreditation Council for Graduate Medical Education (ACGME) accredited forensic pathology fellowship program. Hennepin County has budgeted to build a new state-of-the-art Medical Examiner's facility with occupancy scheduled for 2020.
This posting will remain open until filled.

**Statistician**
The Department of Community Corrections and Rehabilitation’s (DOCCR) Policy, Planning and Evaluation (PPE) Division is seeking a Statistician to work on a variety of research and data projects with a specific emphasis on predictive analytics, assessment development, norming and validation.

CLOSING DATE: 11/28/2017 11:59 PM Central

**Social Worker/Senior Social Worker (Limited Duration: Six months or less (non-benefit))**
The Children’s Services Area in the Health and Human Services Department (HHS) seeks multiple Senior Social Worker/Social Workers. These positions will work with child foster care licensing. These positions are limited duration (temporary) for up to one year and may be full or part time. Hours and specific job duties will vary. These positions may require evening and/or weekend shifts/hours.

This posting may be used to fill current and future positions. Bilingual candidates are encouraged to apply.

CLOSING DATE: 11/23/17 11:59 PM Central

**Administrative Assistant, Senior**
The Department of Community Corrections and Rehabilitation (DOCCR) has an opening for a Senior Administrative Assistant in their Administration Division providing support to the Department Director.

CLOSING DATE: 11/22/2017 11:59 PM Central

**Corrections Division Manager**
The Department of Community Corrections and Rehabilitation’s (DOCCR) Community Offender Management (COM) Division is seeking a Corrections Division Manager to lead and manage the Sentencing to Service (STS), STS Homes, and Electronic Home Monitoring (EHM) programs.

CLOSING DATE: 11/22/2017 11:59 PM Central

**Case Management Assistant**
The Community Offender Management Division is seeking to fill multiple Case Management Assistant vacancies in its Electronic Home Monitoring (EHM) program. These Case Management Assistants will admit and release participants from the program, monitor progress, and maintain case records in electronic information systems.
Itasca County

Accountant

Itasca County currently has an opening for an Accountant with the Health and Human Services Department.

Closing date: Continuous.

Quality Improvement/Utilization Management (QI/UM) Nurses

Itasca County currently has an opening for 2 Quality Improvement/Utilization Management (QI/UM) Nurses. Closing date: Continuous.

IM Care Quality Director/Eligibility List Creation

Itasca County is accepting applications for IM Care Quality Director, Health & Human Services Department.

For information on the job duties, qualifications and how to apply, visit the Itasca County Website at www.co.itasca.mn.us or click here for a full description of these positions.

Kandiyohi County

PUBLIC HEALTH NURSE

Kandiyohi County Health & Human Services is seeking a waiver case manager to work in Home and Community Based Services. Public Health Nurse Certification with at least one year of community based experience is preferred. Consideration may be given to Registered Nurses with two years of community experience based on applicant pool. In this fast pace ever changing environment the successful candidate will possess the following: strong and effective communication, decision making and organizational skills along with knowledge of community, institutional and long-term services.

For information on job duties and how to apply, visit the Kandiyohi County Website at www.co.kandiyohi.mn.us

Deadline: November 27, 2017

Kindred Family Focus

Social Worker, 32 hr/wk – Fergus Falls, MN
Supervise the placement and ongoing support of youth placed in foster homes, recruiting new foster parents, re-licensing existing families and conducting foster care training. Require Bachelors in SW or Human Services, 3 yrs exp. in human services and MN Social Worker license. Excellent benefits.

**Administrative Assistant – FT, Shoreview, MN**

Provide support to the Office Coordinator and staff in communication, data management, and general office functions. Duties include: answering phones and greeting guests, as well as clerical duties such as: word processing, data entry, copying, proofreading and other duties as assigned. HS diploma or GED required. Two years office experience preferred.

**Mental Health Practitioner II, PT to FT – Minneapolis – St. Paul Metro**

Provide Therapeutic services to youth and families, primarily in their home, including therapy, crisis intervention, skill building, case coordination, advocacy, team meetings, referral services. Must hold masters or other graduate degree in one of the behavioral sciences or related fields. May work into FT.

**Visitation Monitor – St. Cloud, MN**

Flexible Hours! Responsible for facilitating and documenting visitations in a controlled setting. You can work any number of afternoon/evenings, M-F and any number of hours between 8AM – 8PM, and/or Saturday if available. BA/BS degree in a Human Services field, or in the process of obtaining a degree. Min. 2000 hours exp in Human Services Field pref.

**Receptionist/Office Assistant – Brainerd, MN**

Provide support to the Office Coordinator and professional staff in areas of communication, data management, and general office functions. Duties include: answering phones and greeting guests, as well as clerical duties such as: word processing, data entry, copying, filing, processing mail, proofreading, and other duties as assigned.

**Mental Health Practitioner II – Southern, MN**

32-40 hrs/week with benefits. Provide therapeutic services to youth and families, including therapy, crisis intervention, skill building, case coordination, advocacy, team meetings, reviews and referral services. Must meet req. to be a MHP as defined in MN Statutes 245.4871 (Chapter 245 Department of Human Services, 245.4871)

All positions are open until filled.

[Click here](#) to view all open positions with Nexus.

**Adoption opportunities!**

As an agency under contract with the state, Kindred Family Focus offers adoption services at no cost to families.
and counties or tribal agencies. The adoption program serving Minnesota Waiting Children is supported by funding through the Minnesota Department of Human Services.

Placement support and supervision is provided from the time of placement through finalization and includes creation of a personalized service plan for the youth and family that can be used after finalization.

**Opportunity to become a Foster Parent!**

Have you ever thought about being a foster parent? Foster parents can be single, married, have children of their own, have no children, be grandparents, or hope to adopt. All you need is a bedroom for the foster child, a commitment to their safety, and the willingness to invest in their future. When you become a foster parent licensed through Kindred Family Focus, you have the opportunity to serve children in and near your community. You will have lots of support from our team of professionals and specialized trainings that will help you successfully care for each child. We even offer assistance to help you meet the specific financial challenges of being a foster parent. The first step to becoming a foster parent starts with your call.


Nexus is proud to be an Equal Opportunity and Affirmative Action Employer and does not discriminate against applicants or employees on the basis of race, religion, color, sex, age, national origin, disability, or veteran’s status.

**Leo A. Hoffmann Center, Inc.**

**Outpatient Mental Health Therapist**

The St. Peter Counseling Center in St. Peter, MN is seeking an outpatient therapist. This position is responsible for providing therapy for clients and families, coordinating necessary team meetings, writing treatment plans, reports and diagnostic assessments, as well as maintaining other required documentation and communication to parents and referral sources.

More information is available at [www.hoffmanncenter.org](http://www.hoffmanncenter.org).

**Libra Social Services**

Are you looking for a fun place to work? Do you like to make a difference in the lives of others? Do you like to be active in community events? Then you have opened the right ad!

**Direct Support Professionals**
Now hiring part time and full time direct support professionals! Evenings and weekends available.

Spend time with adults in a Community Residential and/or In-Home type setting. The individuals are high functioning, outgoing, and a lot of fun. Staff provide a high level of supervision and support in activities of daily living, cooking, skill based training, health & safety. Looking for candidates who enjoy being active and out in the community, as the individuals are involved in various activities.

**Qualifications:** Seeking reliable candidates with excellent communication skills, patience, versatility, and the ability to be a TEAM PLAYER. Education: Minimum High School diploma or its equivalent required.

**Experience:** No experience is required, though we do prefer applicants with experience working with individuals with developmental disabilities or similar conditions.

**Other Requirements:** Valid Driver’s License with acceptable record required. Ability to achieve and maintain status of "may provide direct contact for this agency" upon completion of criminal background studies.

**To Apply:** Send a resume to Libraemployment@gmail.com

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**Lifeworks**

**Service Specialist**

Lifeworks Brooklyn Park is seeking a full-time Service Specialist to work with adults with developmental disabilities in the Social Enrichment program. The Service Specialist position will develop and lead engaging activities that challenge and enrich the long range goals of the individuals served. Schedule will flex to meet the needs of the program between the hours of 6:30 a.m. and 4:30 p.m, Monday through Friday. Job may include driving daily routes, assisting with personal cares, and includes lifting. This position requires a high degree of comfort with variety in the work day; flexibility and adaptability are necessary for success. Candidate should be creative, imaginative, and confident. Candidate must also have excellent customer service skills and be detail oriented in their delivery of services.

**Part-time RN**

Lifeworks Services, Inc. seeking Part-time RN to work managing a field caseload involving individuals receiving PCA care. Duties include developing care plans with PCA Choice recipients with complex care needs and conducting face-to-face supervisory visits every six months to evaluate services. Additionally, provide occasional consultation and training on health-related state and federal laws, rules and regulations as requested. It’s expected the weekly hours will average between 20-25 over the course of a year, but can fluctuate significantly week-to-week based upon the needs of the recipients. The beauty of this
opportunity is that you can set your own schedule to balance out your individual work/life demands.

Interested RN's should email a resume and cover letter to staff-job-openings@lifeworks.org. Posting is open until filled.

*Click here to learn more about these positions or to view other open positions with Lifeworks.*

**Lutheran Social Service of Minnesota**

150 Years Strong! Lutheran Social Service of Minnesota pursues innovative ways to serve Minnesota communities. Our service goals are organized around children, youth and adults; families; older adults; Veterans and military members; people with disabilities; refugees; and cultural communities. We believe and value the participation of all people in creating their future, and make excellence a target. If you want a career that inspires, challenges, and rewards, join us as we change lives.

LSS has a commitment to anti-racism and we strive to employ those who reflect and relate to the people they serve. We offer a vision for our employees, community based services and a family friendly work environment.

**Application Contact:** An electronic application is required and may be found by clicking on a requisition link below followed by the apply button.

OR

On our website at [http://www.lssmn.org/employment](http://www.lssmn.org/employment) and utilize the 1 Click Job Searches section or search by requisition number using the Keyword Search box

**Administrative and Support Services**

*Administrative Specialist C (12964) - Duluth*

**Adoption**

*Education Specialist (12876) - St Paul*

**Human Resources**

*Human Resources Manager (12937) - St. Paul*

**Human Services**

*Employment Navigator MFIP (12882) - Minneapolis*

*Housing Specialist (12431) - Minneapolis*

*Program Manager (12812) - Minneapolis*

*Employment Counselor (12730) - Minneapolis*
Information Technology

Sr Web Developer (12931) - St Paul
Information Security Analyst (12811) - St. Paul

Mental Health

Behavioral Health Professional (12659) - Mankato
Behavioral Health Practitioner I (12433) - Alexandria
Sr Director (12822) - Minneapolis
Behavioral Health Practitioner III (Therapy) (12776) - Minneapolis
Behavioral Health Practitioner I (12471) - Sauk Rapids
Behavioral Health Practitioner II (12434) - Alexandria
Behavioral Health Practitioner I (12212) - St. Cloud

Services for Older Adults

Respite Program Coordinator (12956) - Renville
Cook (12966) - Hendricks
Manager Community Development, Recruitmt (12939) - Faribault
Sr Cook (12292) - Nevis
Respite Program Coordinator (12379) - Willmar
Food Transport Driver (12783) - Mankato

Services for Persons with Disabilities

Care Coordinator (12807) - St. Cloud
Care Coordinator (12890) - Willmar
Designated Coordinator (12574) - Le Roy
DSP Full and Part Time - Various Locations in MN
Director (12551) - Le Roy
Employment Specialist (12377) - Bemidji
Employment Specialist (12470) - $300 HIRE BONUS!! - Brainerd
Employment Specialist (12742) - Walker
House Coordinator (12695) - (Cedardale) - Baxter
House Coordinator (12802) - Bloomington
House Coordinator (12826) - Lake City
House Coordinator (12856) - South Summit - Faribault
House Coordinator (12926) - Richfield
LPN (12146) - Le Roy
LPN (12902) - Elk River
LPN (12903) - Elk River
Maintenance Worker (12737) - Virginia
Positive Support Specialist (12556) - Le Roy
Positive Support Specialist (12557) - Le Roy
Positive Support Specialist (12575) - Le Roy
Positive Support Specialist (12576) - Le Roy
Positive Support Specialist (12598) - Le Roy
Positive Support Specialist (12599) - Le Roy
Positive Support Specialist (12600) - Le Roy
Positive Support Specialist (12611) - Le Roy
Positive Support Specialist (12613) - Le Roy
Positive Support Specialist (12614) - Le Roy
Positive Support Specialist (12615) - Le Roy
Positive Support Specialist (12616) - Le Roy
Positive Support Specialist (12617) - Le Roy
Positive Support Specialist (12618) - Le Roy
Positive Support Specialist (12621) - Le Roy
Positive Support Specialist (12934) - Adams
Positive Support Specialist (12935) - Adams
Positive Support Specialist (12936) - Adams
Positive Support Specialist (12942) - Adams
Positive Support Specialist (12943) - Adams
Positive Support Specialist - Intermittent (12933) - Adams
Positive Support Specialist - Intermittent (12941) - Adams
Youth

Education Support Advocate (12954) - Minneapolis
Sr Youth Worker (12962) - Cloquet
Sr Youth Worker (12963) - Cloquet
Education Support Advocate (12900) - Minneapolis
Housing Navigator (12922) - Brainerd
Youth Worker, TFY (12872) - Duluth
Youth Worker, TFY (12881) - Cloquet
Youth Worker, TFY (12877) - Duluth
Supervised Visit Worker (12848) - Duluth
Sr Director (12805) - Brainerd
Youth Advocate (12745) - Rezek House - St. Paul
Sr Maintenance Worker (12729) - Duluth

Foster Parent Opportunities!

Become a Therapeutic Foster Parent

Lutheran Social Service of Minnesota has opportunities for caring and responsible adults to become licensed foster parents. We license foster homes in many communities around the State. As a therapeutic foster parent for Lutheran Social Service of MN you are not alone. We are committed to being highly responsive and supporting foster families to ensure a positive and healthy environment for your family and the children being served. Most people have many questions about what being a foster parent means and how to become a foster parent. The decision to become a foster parent should be considered carefully. We would be happy to help you consider such a decision.

Check out our website to inquire with the Foster Care Licensor in your area. http://www.lssmn.org/fostercare/become-a-foster-parent/

MBW Company

Community Support Supervisor (Full-Time)

MBW Company, Community Support Services/Employee owned is seeking a Community Supports Supervisor for the supervision of assisted services and ensuring compliance to all federal and state regulations and to ensure provision of high quality services to persons served. This position offers full-time hours, competitive community pay, a robust pension plan, and all around excellent benefits. Qualifications: Read/Write in English, Valid Driver's
License, Pass background check. **TO APPLY:** [www.mbwcompany.com](http://www.mbwcompany.com) **CONTACT:** Kassandra at [kbaldwin@mbwcompany.com](mailto:kbaldwin@mbwcompany.com) or (507) 233-3030 or Toll free at 1-888-294-8721   

**Meeker County**

**Social Worker I**

Social Worker for Developmental Disabilities case load and Adult Protection investigations. Must apply on Merit System website and apply on Meeker County website. Provide resume and cover letter for both applications. Under direction, provides social work services in complex cases including: developing and implementing treatment plans, directing service programs, and directing paraprofessional staff; also performs related work assignments. An EOE

Closing date: Position will remain open until filled

**MERIDIAN SERVICES**

Meridian Services provides assistance to people with intellectual disabilities, mental health diagnoses and the elderly in a variety of programs. We encourage the people we serve to pursue their dreams and desires. Our employees support them to make meaningful choices and encourage them to become a part of their communities. We are looking for compassionate and motivated employees to *join our team and make caring a career!*

**CASE MANAGERS – Hopkins Office  NEW GROWTH!**

*Many areas of opportunity.*

Join our team – amazing growth and career advancement.

We are seeking Case Managers to provide contracted case management services for new growth in and around the greater Metro areas. Duties include assessing service needs, identifying resources and coordinating/monitoring services for the people we serve, and working closely with providers to ensure our client’s needs are being met.

Starting wage: $ 44,600.00/ Masters $ 46,600.00 - MN. LSW required.

$$$$  We are offering a $500.00 signing bonus!!!  $$$$

Case Management

Case Manager

Direct Support Professional ($12.60-$16.60)  $$$ 500.00 Signing Bonus $$$

Direct Support Professionals (DSP) for our Residential Group Homes

Directors

Program Director (Human Services)

Program Director (Human Services) Float
**House Managers - Starting at $34,150**

- [Float Program Manager - Human Services](#)
- [Program Manager - Human Services](#)

**Orion Associates**

- [REGISTERED NURSE / LPN / MENTAL HEALTH - FT & PT](#)

**Mille Lacs County**

**Public Health Nurse**

To provide professional and skilled nursing services to patients, as part of a comprehensive public health program promoting physical and mental health in the community. To carry out programs and provide a variety of individual, community, and/or systems-focused public health interventions to protect and preserve the health of the county’s residents. This position operates under the MNA bargaining unit. Complete pay scale is $23.23-$31.00/hr. For a complete position description, click [here](#).

**Registered Nurse**

The Registered Nurse performs professional and skilled nursing to patients in the community setting, to promote, protect, and preserve physical and mental health in the community. Plans and provides direct care, makes referrals to providers, and evaluates services as part of a comprehensive Community Health Program. This position operates under the MNA bargaining unit. Complete pay scale is $21.81-$29.11/hr. For a complete position description, click [here](#).

Click [here](#) to view more open positions with Mille Lacs County.

**Minnesota Children’s Alliance**

New employment opportunities at the Minnesota Children’s Alliance! Join a dynamic culture of professionals who provide training and technical assistance to CACs and multidisciplinary teams to ensure all kids and families have access to quality MDT services.

**Special Projects Director and a part-time Office Manager.**

We are hiring a full-time Special Projects Director and a part-time Office Manager. To learn more and to apply, visit [https://minnesotachildrensalliance.org/minnesota-childrens-alliance-hiring-two-positions/](https://minnesotachildrensalliance.org/minnesota-childrens-alliance-hiring-two-positions/). Culturally diverse individuals are strongly encouraged to apply.

To learn more about the Alliance, visit [https://minnesotachildrensalliance.org](https://minnesotachildrensalliance.org).

**Minnesota Department of Human Services**
CHEMICAL DEPENDENCY PROGRAM ASSISTANT – Willmar

Apply by November 20: [www.mn.gov/careers](http://www.mn.gov/careers), Job ID# 17458

Community Addiction Recovery Enterprise (CARE) has an opening for a Chemical Dependency Program Assistant to join a team dedicated to helping people on the road to recovery. This is an intermittent (on-call) position, working as needed for coverage and as you are available. It's a great way to get your foot in the door as a State of Minnesota employee!

SKILLS DEVELOPMENT SPECIALIST / DESIGNATED COORDINATOR – Bloomington

Apply by November 20: [www.mn.gov/careers](http://www.mn.gov/careers), Job ID# 18190

This position will design, implement and evaluate adaptive skill and/or behavioral support strategies for assigned individuals with developmental and/or other disabilities in community-based, state-operated vocational or residential services. Leads the implementation and documentation of behavioral and skill development programs and activities, and in some instances, may develop support strategies to promote a positive change in behavior.

LICENSED ALCOHOL & DRUG COUNSELOR (LADC) SUPERVISOR – St. Peter

Apply by November 20: [www.mn.gov/careers](http://www.mn.gov/careers), Job ID# 17037

Community Addiction Recovery Enterprise (CARE) in St. Peter seeks a talented and experienced Licensed Alcohol & Drug Counselor (LADC) to provide clinical supervision of counseling and case management services. CARE St. Peter provides inpatient and outpatient services to adults with substance use disorders, specializing in the delivery of integrated treatment for co-occurring Mental Illness/Chemical Dependency.

HIMS SUPERVISOR – Moose Lake

Apply by November 21: [www.mn.gov/careers](http://www.mn.gov/careers), Job ID# 18034

This position exists to provide professional supervision of the Health Information Management Systems (HIMS) Department within the Minnesota Sex Offender Program (MSOP), located in Moose Lake and St. Peter. This position will develop, organize, and coordinate client medical and treatment records consistent with the policy, statute, rule and best practices to ensure records and health information management meets the standards of licensing agencies.

REFRIGERATION MECHANIC – St. Peter

Apply by November 22: [www.mn.gov/careers](http://www.mn.gov/careers), Job ID# 17508

Forensics Services, a division of the Minnesota Department of Human Services, is seeking an experienced Refrigeration Mechanic to join our team. This position performs all types of
refrigeration maintenance, as well as repair and installation of facility equipment, including but not limited to centrifugal chiller maintenance and Building Automation Systems.

**BEHAVIOR ANALYST PROGRAM ASSISTANT – Baxter/Brainerd**

Apply by November 27: [www.mn.gov/careers](http://www.mn.gov/careers), Job ID# 18219

The Community Behavioral Health Hospital (CBHH) in Baxter has an opening for a Behavior Analyst Program Assistant to join our team. The Behavioral Analyst Program Assistant will assist unit staff of varying levels of expertise in implementing and sustaining Evidence Based Practices; mentor, train, and coach nursing staff in programming issues; and provide quality medical and psychiatric care to patients as specified on individualized treatment plans under supervision of Registered Nurse.

**PARALEGAL – St. Paul**

Apply by November 28: [www.mn.gov/careers](http://www.mn.gov/careers), Job ID# 18187

The Paralegal position exists to assist the Department of Human Services stay in compliance with state and federal laws by providing the Appeals Division with advanced legal support. This includes the following legal services: 1) contacting parties involved in state fair hearings on behalf of the Appeals Division to gather information or respond to inquiries; 2) drafting legal documents; 3) preparing appeal files for hearing; 4) assisting with the management of the case throughout the appeals process; 5) schedule and continue evidentiary hearings; 6) gathering and analyzing legal research and make recommendations based on the findings; and 7) providing additional legal support through the creation of metric reports, delegation management and participation in special projects.

**SOCIAL WORKER – Willmar**

Apply by November 28: [www.mn.gov/careers](http://www.mn.gov/careers), Job ID# 18201

Child & Adolescent Behavioral Health Services (CABHS) in Willmar delivers inpatient mental health services for children, adolescents, and young adults (ages 6-18) with serious behavioral and emotional disturbances. The purpose of the Social Worker is to provide social work services including screening, case management, and discharge services to individuals, groups, and families upon admission and throughout hospitalization.

**SOCIAL WORK SPECIALIST – Willmar**

Apply by November 28: [www.mn.gov/careers](http://www.mn.gov/careers), Job ID# 12827

Child & Adolescent Behavioral Health Services (CABHS) in Willmar delivers inpatient mental health services for children, adolescents, and young adults (ages 6-18) with serious behavioral and emotional disturbances. The Social Work Specialist provides social work services including psychosocial assessment, liaison, treatment, transfer and discharge services to individuals, groups, and families upon admission and throughout hospitalization.
HOUSING SUPPORT CONTRACT MANAGER – St. Paul
Apply by November 29: www.mn.gov/careers, Job ID# 18233
The Housing Support Contract Manager is primarily responsible to oversee and manage the budgets and accounting processes initiated and administered by the Housing and Support Services Division. This includes creating and managing the processes, documents and records associated with grants, contracts and interagency agreements, to assure compliance with federal, state and division requirements.

DISABILITY HUB & RESPONSE SYSTEM SUPERVISOR – St. Paul
Apply by November 29: www.mn.gov/careers, Job ID# 18252
The Disability Hub and Response System Supervisor is primarily responsible to direct and manage staff, services and outcomes related to administering the Disability Hub and Disability Response Systems. This includes being responsible for ensuring integrated management and coordination of these systems and processes, supervising staff, and representing the Department and Disability Services Division (DSD) to external and internal stakeholders on issues related to the Disability Hub, recipient engagement and DSD Response Systems.

MENTAL HEALTH PRACTITIONER – Willmar
Apply by November 29: www.mn.gov/careers, Job ID# 18262
Minnesota Specialty Health System (MSHS) in Willmar is seeking a Mental Health Practitioner to join our team in providing rehabilitation and supportive residential services for individuals with serious mental illness and possible co-occurring disorders. As an Intensive Residential Treatment Services (IRTS) facility, MSHS Willmar focuses on rehabilitative education, building interpersonal skills, and developing community engagement skills to increase each client’s independence and self-management of their illness, behavior, and emotion.

BENEFITS PLANNING CAPACITY BUILDER – St. Paul
Apply by November 29: www.mn.gov/careers, Job ID# 18236
The Benefits Planning Capacity Builder supports the work of an inter-agency agreement with Vocational Rehabilitation Services to embed benefits and financial planning into the employment planning process. In addition, the incumbent will manage the system’s online tool and resources, training and learning community for the evolving statewide benefits planning network.

DIRECTOR OF THE DEAF & HARD OF HEARING SERVICES DIVISION – St. Paul
Apply by November 30: www.mn.gov/careers, Job ID# 17444
The Director of the Deaf & Hard of Hearing Services Division (DHHSD) is responsible for managing, directing, and providing oversight to staff and resources within the division. DHHSD, a division of the MN Department of Human Services (DHS), provides services to support Minnesotans who are deaf, deafblind, or hard of hearing so they can get help to live independently, engage with their families, and participate in their communities. Services are provided statewide through regional Deaf and Hard of Hearing Services offices and community-based providers.

OCCUPATIONAL THERAPIST SENIOR – Anoka

Apply by December 4: www.mn.gov/careers, Job ID# 13236

The Occupational Therapist Senior is responsible for all aspects of occupational therapy service delivery for patients hospitalized at Anoka Metro Regional Treatment Center (AMRTC). The therapist is accountable for the safety and effectiveness of the occupational therapy service delivery process, which involves assessment, intervention planning, intervention implementation, intervention review, and outcome review.

Click here for more information about these positions.

Minnesota Valley Action Council

Head Start Teacher – LeCenter

Responsible for the classroom operation including, planning, carrying out activities, maintaining the classroom environment and supervising children.

Submit cover letter, resume & application to MVAC HR, 706 N. Victory Dr., Mankato, MN 56001 or apply online at www.mnvac.org.

Head Start Bus Driver – Mankato

Provide safe transportation of three and four year old children using an MVAC bus. A bus attendant is on board to assist the children. Minimum of a Class B License with Passenger Endorsement. Must be able to pass a DOT physical, a controlled substance test, motor vehicle check, and criminal and employer background checks.

Submit cover letter, resume & application to MVAC HR, 706 N. Victory Dr., Mankato, MN 56001 or apply online at www.mnvac.org.

Head Start Bus Driver – New Ulm

Provide safe transportation of three and four year old children using an MVAC bus. A bus attendant is on board to assist the children. Minimum of a Class B License with Passenger Endorsement. Must be able to pass a DOT physical, a controlled substance test, motor vehicle check, and criminal and employer background checks.
Submit cover letter, resume & application to MVAC HR, 706 N. Victory Dr., Mankato, MN 56001 or apply online at www.mnvac.org.

MVAC is an EEO/AA Employer

Model Cities

Bilingual Family Coach: Contract position is open until filled pays at $22 per hour.

Family coaching is a Saint Paul Promise Neighborhood legislative initiative engaging Model Cities of St. Paul in carrying out Community Coaching services to support its Alternative to Detention (ATD) program. The Family Coaching program targets elementary and middle school aged children experiencing chronic absenteeism, along with varied additional barriers to academic success. The goals of the program are to reduce chronic absenteeism among school-aged children, to connect families to community resources, as well as to link children to educational services and pro-social activities to help improve academic outcomes.

Resident Manager – Supportive Housing: Full-time position is open until filled.

Under the direct supervision of the Facility Manager, advise Facility Manager of all issues relating to the management of the apartment community and provide input in the formulation of plans and procedures to deal with these concerns. Notify Facility Manager of maintenance and safety/security issues in a timely manner. Maintain regular contact with Case Managers on at least a weekly basis and attend staff meetings, tenant meetings and other community building activities as convened by Case Managers staff and property management.

Housing Case Manager: Full-time position is open until filled.

Provides intensive case management services to homeless families living in our various supportive housing programs. This includes but is not limited to needs assessment, case planning and management and documentation of services provided. Duties include but are not limited to: Providing intensive case management and outreach to homeless families; Conducting assessments for program participants and developing and monitoring family support plans to address problems/concerns; Perform weekly home visits to ensure families are reaching their desired goals; Providing advocacy and coordination of supportive services (i.e. mental health, chemical health, parenting support, financial capability and employment training). Developing and maintaining client data and records for all program participants.

Real Estate Development Project Manager: Full-time position is open until filled.

Coordinates the development process for real estate development projects. Oversees consultant work on feasibility and/or market studies and analyses. Identifies sites for acquisition and/or construction and when applicable, works with the architect in the completion of site plans and preliminary design work. Completes predevelopment and development budgets for assigned projects. Carries out fund development, including
preparation of applications for grant and loan financing. Prepares financial proforma, working closely with accounting and consultants to ensure project feasibility. Coordinates the work of the project’s development team, and works closely with the architect, general contractor, and other consultants in predevelopment and construction.

Please click here for more information about these positions or to learn more about other open positions at Model Cities.

**Mount Olivet Rolling Acres**

Full time (all positions are open until filled)

**Program Coordinator, Chanhassen**

Make a difference as you provide leadership, shift supervision, and personal care in a residential/community home with 4 clients. Qualifications: A Bachelor’s degree or higher in Human Services field, including, but not limited to Social Work, Sociology, Special Education, Rehabilitation, Counseling or Psychology, and at least one year of full-time work experience providing direct care services to persons with disabilities or persons 65 or older. Proven leadership skills. Or an Associate degree in a field related to human services, and two years of full-time work experience providing direct care services to persons with disabilities or persons age 65 and older. Or a minimum of 50 hours of education and training related to human services and disabilities; and four years of full-time work experience providing direct care services to persons with disabilities or persons age 65 and older.

**Program Assistant, Adult Day Services, Chanhassen**

Assists clients with activities of daily living, personal care and therapeutic recreation and leisure activity involvement. Transports client to and from the program. Desired Qualifications: Three years or more of experience working with people with Developmental/Intellectual Disabilities and demonstrated knowledge of active treatment philosophies as they relate to leisure services.

**Direct Support Professional – Overnight: Chaska, Norwood and Victoria**

Supervise the residence during the overnight shift, and provide needed care. You must remain awake and alert (70 hrs. per pay period). Qualifications: Experience or interest in working with clients with Developmental Disabilities, must be at least 18 years old, and must pass Department of Human Services background check and maintain “qualified” status.

**Direct Support Professional II, Waconia, MN**

Assists clients with all activities of daily living, personal care and program implementation. Regularly pass medications, acts as the in-charge person during their shift, and is responsible for developing and implementing individual program plans. Qualifications: At least 1 year of
experience with clients with developmental disabilities and challenging behaviors. Proven leadership skills. Skill in developing, writing and implementing programs.

**Direct Support Professional III - Medical Specialist: Chanhassen, Chaska and Victoria, MN**

Organize and coordinate client health care in a community / group home with 4 clients. Desired Qualifications: At least 1 year of experience with clients with DD/ID, proven leadership skills, and skill developing, writing and implementing programs, and must pass Department of Human Services background check and maintain “qualified” status.

**Direct Support Professional: Chaska, Eden Prairie, Edina, Mayer, Minnetonka, Norwood, Richfield, Shakopee, Victoria and Waconia**

The DSP is a caregiver who is responsible for the daily well-being and safety of the clients he/she supervises. Qualifications: Experience or interest in working with clients with Developmental Disabilities, must be at least 18 years old, and must pass Department of Human Services background check and maintain “qualified” status.

**Direct Support Professional III – Float, Far Southwest Metro**

Flexible and reliable caregiver needed to provide care and supervision in community group homes (1st shift, 2nd shift and weekends) in Waconia, Mayer and Norwood. Desired Qualifications: At least three years’ experience in working with persons with Developmental / Intellectual Disabilities and at least 1 year of experience with clients with high behaviors, and must pass Department of Human Services background check and maintain “qualified” status.

**MRCI WorkSource**

MRCI WorkSource is a private, non-profit organization dedicated to creating innovative and genuine opportunities for people with disabilities or disadvantages. Since 1953, MRCI has been a leader in providing vocational and life enhancement programming for people with disabilities. We are committed to improving the lives of the people we serve through innovative programming and partnerships with community businesses.

*Several locations in Metro and southern MN. Please [click here](https://mtolivetrollingacres.org/about/employment/) to view all of our openings or read full job descriptions.*

**Support Specialists at multiple MRCI locations**

The Support Specialist provides service to designated individuals with developmental disabilities to effectively carry out instructions to satisfy service outcomes and supervise work production as outlined by their Coordinated Service and Support Plan (CSSP) Addendum. The Support Specialists help clients develop their abilities, strategies, teach job-
specific skills and appropriate work behaviors. Become accustomed with the background, specific needs, and safety precautions for each client in their assigned area.

Mankato, MN

Financial Project Lead

The Financial Project Lead provides support to the Accounting Department by organizing and ensuring the successful implementation and completion of broad range projects related to MRCI’s accounting software systems including but not limited to: auditing, software, analysis and best practices. The Financial Project Lead will also contribute with special projects involving data gathering and analysis, process improvements, and other financial oversight responsibilities that come with working at a nonprofit organization.

Custodian

The Custodian at MRCI is responsible for performing scheduled duties relative to facility cleaning, light repair, maintenance, and yard work in order to provide a clean and orderly and safe environment.

VP of Human Resources

Vice President of Human Resources to provide insight as a key contributor to organizational strategic planning, implementation and operational compliance. The VP of HR is responsible for directing all of the HR functions of the organization in accordance with the policies and practices of MRCI WorkSource. The VP of HR will also be responsible for strategic human resource planning to provide the organization with the best people talent available and to position the organization as the employer of choice by being aware of policies, practices and trends within the industry.

Team Lead

The DT&H Team Leader provides leadership and coordination to a team of up to ten support staff and up to thirty individuals receiving services by ensuring that the overall needs and desires of the individual receiving services as identified in the Coordinated Service and Support Plan (CSSP) Addendum are attained. Using effective coordination and assistance to the support staff assigned to the team, the DT&H Team Leader will ensure that the staff receives adequate training to support the clients in making informed choices and in providing opportunities for skill acquisition which will lead to greater self-determination. The DT&H Team Leader is responsible for hiring staff and completing performance evaluations. The Team Leader provides daily direct support to the persons receiving services and maintains a primary caseload of individuals for whom they facilitate meetings and develop their CSSP Addendums.

Shakopee, MN
Area Lead Supervisor

The Area Lead Supervisor is responsible for the effective and efficient operation of an assigned physical area in the workshop/enclave to include oversight of staff, safety, equipment maintenance, supply and material layouts as well as overall cleanliness. In addition, Area Lead Supervisors are responsible for daily production goals, quality control specifications, and handling situations that arise in an assigned area. Individuals in this position may also be responsible to maintain customer relations and act as point of contact to address concerns or questions.

Training Consultant

Training Consultants are responsible for implementing program plans for clients. They provide supervision and training to the client(s) while working in community settings to ensure the needs of our employers are met. Training Consultants may provide or coordinate transportation for clients to their home(s) and will transport them to their community work sites. They are to become familiar with the background, special needs, and safety precautions for each client.

Work Crew Supervisor

The Work Crew Supervisor is responsible for effectively carrying out instructions to satisfy program plans and for supervising clients as they fulfill work needs for employers. The Work Crew Supervisor maintains a professional relationship with the employer and ensures the work requirements are met. They are responsible for reviewing appropriate client information to become familiar with the background, special needs and safety precautions for each client who is a part of the crew. Transportation may be required on occasion.

Nexus Glen Lake

Residential Counselor (Youth Care Professional) – Minnetonka, MN

Play a key role in the growth and success of our youth. Help by supporting and reinforcing the therapeutic plan of clients by providing guidance and direction to youth in daily living activities. HS diploma/GED req.

Close date: 11/30/2017

Residential Counselor – Full-time/Part-time Overnights

Play a key role in the growth and success of our youth. Help by supporting and reinforcing the therapeutic plan of clients by providing guidance and direction to youth in daily living activities. HS diploma/GED req.

Close date: 11/30/2017

Residential Counselor – Float (Youth Care Professional) – Minnetonka, MN
Play a key role in the growth and success of our youth. Help by supporting and reinforcing the therapeutic plan of clients by providing guidance and direction to youth in daily living activities. Candidates must be able to provide flexibility in their schedules, willingness to work a day/evening schedule and/or evening/overnight schedule. HS diploma/GED req. Close date: 11/30/2017

*Click here to view all open positions with Nexus.*

**North Homes Children & Family Services**

**School Based Mental Health Professional – Nashwauk-Keewatin School District**

North Homes, Inc., a 501-c (3) human service agency providing a continuum of services for at-risk youth is currently hiring a full-time Mental Health Professional to work with youth in a school-based setting providing services for the treatment of mental illness and completing diagnostic assessments.

**Mental Health Professional or Clinical Trainee – Grand Rapids Clinic & Residential Programs**

North Homes, Inc., a 501-c (3) human service agency providing a continuum of services for at-risk youth is currently hiring full-time Mental Health Professionals or Clinical Trainees to work with youth in a clinic or residential setting providing services for the treatment of mental illness.

**School Based Mental Health Professional – Deer River School District**

North Homes, Inc., a 501-c (3) human service agency providing a continuum of services for at-risk youth is currently hiring a full-time Mental Health Professional to work with youth in a school-based setting providing services for the treatment of mental illness and completing diagnostic assessments.

**Mental Health Professional or Clinical Trainee – Bemidji Clinic**

North Homes, Inc., a 501-c (3) human service agency providing a continuum of services for at-risk youth is currently hiring full-time Mental Health Professionals or Clinical Trainees to work with youth in a clinic setting providing services for the treatment of mental illness.

To view the complete job posting, minimum qualifications or to apply online, please click the above position titles or visit our website at [www.northhomesinc.org](http://www.northhomesinc.org).

**NORTH STAR FAMILY ADVOCACY CENTER**

**Forensic Interviewer/Program Coordinator**

The Forensic Interviewer/Program Coordinator is responsible for conducting forensic interviews and advancing the fields of forensic interviewing and professional education through research and other professional activities. This position contributes to a positive
Working environment and promotes the satisfaction of multidisciplinary team members while ensuring that the voices of participants are heard and understood. The Forensic Interviewer/Program Coordinator directly assists the Executive Director in all matters furthering the success of the organization.

Qualifications: A four-year degree in social work, psychology, or related human services field preferred. Extensive experience or equivalent education may be accepted in lieu of a four-year degree. A Master’s Degree is preferred; Understanding of child and adolescent development and maltreatment, professional education, and forensic linguistics.

Hours & Compensation: Part-time 30 hour a week FTE exempt position, with a combination of scheduled and on-call hours. Compensation based on qualifications and experience.

Closing Date: November 3rd, 2017

Please Mail or Email Resumes to:

North Star Family Advocacy Center
Jeremie Reinhart –Executive Director
Po Box 167
Braham, MN 55006
Phone 763-252-6122
Cell 763-280-2045
jeremie.reinhart@sheriff.co.isanti.mn.us

Northeast Metro 916 Intermediate School District

Special Education Assistant Openings – New K-8 Special Education Facility

We are seeking to hire multiple Special Education Assistants for Pankalo Education Center, a new and state of the art K-8 special education facility opening in the fall of 2017 serving students with Autism, Developmental Cognitive Disabilities and Emotional Behavior Disorders. The building will have an integrated arts theme with the goal of providing a compassionate, creative, safe, and child-centered learning environment, where students grow academically, socially, and personally, while tapping into their creativity.

Click here to learn more and/or apply.

Northland Recovery Center

Licensed Alcohol Drug Counselor

We currently have an opening for a Licensed Alcohol Drug Counselor. Comprehensive benefit package. Hours are Tues., Wed., Thurs. 1 p.m. to 9 p.m.; Mon. and Sun. 8 a.m. to 4 p.m. (flexible); and Fri. and Sat. off. Position is open until filled. Applicants can go to
http://www.northlandrecovery.com/job-openings/ for the full job description. Please send resume to cmackay@northlandcounseling.org.

Chemical Dependency Technicians
We are seeking part-time chemical dependency technicians to work in our adult chemical dependency treatment centers. Primary function is to assist clinicians in providing program services to the clients of Northland Recovery Center. Please see a full job description and qualifications at http://www.northlandrecovery.com/job-openings/. Positions are open until filled. Please send resume to mtroumbly@northlandcounseling.org

Licensed Practical Nurse
We have openings for part-time LPN’s to work in our adult chemical dependency treatment centers. Interest in learning or having a working knowledge of chemical dependency and mental health is helpful, but we will train. Please see a full job description and qualifications at http://www.northlandrecovery.com/job-openings/. Positions are open until filled. Please send resume to mtroumbly@northlandcounseling.org

Northwood Children’s Services

Counselors
Northwood Children’s Services is recruiting for counselors. This position offers exciting opportunities to work with children and adolescents in a residential treatment setting or a Corporate Foster Care setting. A counselor's primary duties include the day-to-day care and supervision of the students within their group. Counselors provide a constructive model for the students to emulate, teach various coping and communication skills, physical and social skills, and help enable students to develop socially acceptable values and attitudes.

Counselors are responsible for creating a living and learning environment that offers a variety of opportunities that serve to meet students’ recreational, intellectual, social, and emotional needs.

Qualifications: Two years of college or other related post high-school education, or four years of experience in child care or the human services field. A Bachelor's degree and one or more years experience in the human services field is preferred. Demonstrated experience of working successfully with diverse populations is also preferred. A valid driver's license and clean driving record is required. Click here to apply!

Therapist
Northwood Children’s Services is recruiting for Therapists. This position offers exciting opportunities to work with children and adolescents in a day treatment setting. The primary responsibility of the therapist position is to provide individual, group and family therapy.
Therapy is defined as a dynamic process utilizing several different therapeutic approaches and methods to facilitate the resolution or relief of symptoms or problems in an individual, group or family structure. The foundation of the therapeutic process is built from extensive information provided to the therapist through interviews, review of records and evaluations as well as information provided by the individual, family, county, court and significant others. Typically, the PRIDE therapist will complete a diagnostic assessment upon intake into the program. The therapist determines the need and direction of therapy based on the diagnostic and assessment information reviewed and analyzed by the therapist, the Clinical Team, and in clinical supervision. Ongoing clinical notes are maintained and reports and treatment plans are provided to the team, as needed, on a timely basis.

The therapist acts as a consultant to the various teams including enforcing Northwood policies and procedures, providing the Executive Team with feedback on program needs and development, development of therapeutic programs and a member of the clinical community. The therapist is also responsible to coordinate and communicate with insurance companies and maintain updated diagnostic assessments on the students.

Please [click here](#) to view all open positions with Northwood Children’s Services.

**Opportunity Matters, Inc.**

**Lead Support Staff Positions**

Opportunity Matters, Inc. is hiring for multiple Full Time Lead Support Staff Positions

The primary role of the Lead Support Staff will be to assist the Program Coordinator/Manager with the general oversight of the home. The Lead Support Staff is responsible for providing effective leadership and accountability which fosters growth and the development of Direct Support Staff team. The Lead Support Staff will provide comprehensive personal care, guidance, and the appropriate supports tailored to the needs of each client to prepare and promote each individual to live as independently as possible.

Primarily evening hours

[Click here](#) for information on how to apply.

**PACT for Families**

**Guia Youth Coach**

Seeking individual for a full-time position to work encouraging positive youth development for Hispanic/Latino youth and families. The successful candidate will have strong communication and organizing skills, experience in the field of chemical health and/or mental health with experience in team facilitation and/or working with families and with youth in schools.
Hiring preference will be given to those bilingual in Spanish/English with experience either working in or living in the Hispanic/Latino community. Higher education in human services or related field or equivalent combination of education, training, and life experience.

Some evenings and weekend hours as well as extensive local travel expected, valid driver’s license required.

This is a grant funded position. Open to conversations about part-time options due to the unique position. Open until filled. Send letter of interest and resume to:

PACT for Families Collaborative  
2200 23rd St NE, Suite 2030  
Willmar, MN 56201  
(320) 231-7030 ext. 2966  
(320) 231-7033 fax  
Or email: jolene_b@pactforfamilies.org

**Park Avenue Center**

We offer a competitive package for full-time employees including generous paid time off, a 401k match of 4%, employer paid life insurance and short term disability, and a variety of voluntary benefits including medical, dental, vision, voluntary life, and voluntary long term disability.

**Substance Abuse Group Facilitator**

Under the supervision of the Assistant Clinical Supervisor, the Group Facilitator are responsible for leading a variety of psycho-educational and activity group curriculum. The Group Facilitator will also perform other duties that provide support for clinical staff. Part-time 15 hours per week.

**Medication Observer**

Medication Observers assist clients with getting their medications throughout the course of the day. Important qualities: great client service, detail oriented, solid computer skills, very organized. Training and certification will be paid for and provided to the selected candidate. Part-time position $12/hour 20-25 hours per week.

**Driver**

Under the supervision of the Men’s Program Director, Park Avenue Center Drivers provide excellent customer service in all functional areas of their work which includes regular interaction with clients, Park Avenue Center employees, and the surrounding community. Providing safe, reliable, and professional transportation services in our fifteen passenger
Vans is the first priority of this position. Other duties may include vehicle maintenance, light grounds keeping responsibilities (i.e. trash removal from buildings, salting for ice etc.), and occasional clerical work. Part-time $12/hour 20-25 hours per week.

**Client Care Coordinator**

Under the supervision of the Clinical Supervisor, the primary role of the Client Care Coordinator is to monitor the activities of Park Avenue Center’s Complex Co-Occurring clients during the course of their shift. This individual also serves as a liaison between clients and Program Staff. Part-time 24-29 hours per week.

**Evening Receptionist**

Under the supervision of the Assistant Clinical Supervisor, the Receptionist provides general customer service support for all of the programs by answering phones, responding to clients entering the building, and paging staff members as required. Part time $12/hour 15-20 hours per week.

**Chemical Health Assessor**

Under the supervision of the Clinical Supervisor, the Chemical Health Assessor completes Rule 25 Assessments, Chemical Health Assessments, and other duties as assigned.

**Mental Health Services Director**

Under the supervision of the Executive Director, the Mental Health Services Director manages the mental health program and practicum programs at Park Avenue Center. Responsibilities include recruitment of Post-Doctorate Fellows, Pre-Doctorate Interns, Advanced Practicum Students, and Practicum Students. The Mental Health Services Director is required to maintain supervision levels of students required by their referring school &/or Board while adhering to a strict code of ethics. Responsibilities also include maintaining professional relationships with graduate programs to ensure future referrals.

*Click here to view all open positions with Park Avenue Center!*
The Community Support Specialist conducts assessments, coordinates independent living skills program plans, and provides assistance, supervision, and training in the area of independent living. The CSS also works with our Housing Access program.

**Independent Living Skills Service Provider (ILS worker)**

The ILS Service Provider conducts assessments, coordinates independent living skills program plans, and provides assistance, supervision, and training in the area of independent living.

[Click here](#) for more information about these position or to view other open positions with Phoenix Service Corp.

**Pinnacle Services**

**Case Manager**

Pinnacle Services offers a fun and highly collaborative work environment that centers on providing services of the highest quality to the people we serve. Our Case Managers are responsible for assessing the areas of the consumer’s life where assistance is needed; offering and coordinating resources for the consumer; monitoring service delivery and working with providers to ensure the consumer's needs are met. Applicants must be a Social Worker licensed by the Minnesota Board of Social Work. This is a full-time position that includes a full benefits package.

**Program Counselor**

Pinnacle Service Inc. provides person centered services to people with intellectual, developmental, or behavioral disabilities in various settings. Program counselors job responsibilities include encouraging the individual to achieve their full potential, provide the highest quality of service, and create fun and happiness in the individual’s life; providing a positive and encouraging environment while delivering organization and structure; assisting with cooking, housekeeping, and day to day activity; providing transportation to community events and activities; and medication administration and documentation per Pinnacle Services policy and current regulation standards. We have high standards and go above and beyond in our organization to set ourselves apart from the others.

**Program Coordinator in Chaska, MN**

Pinnacle Services Inc. is seeking a full time Program Coordinator to work at our site in Chaska, MN. The Program Coordinator will work with consumers with varying abilities and needs in the residential setting. Responsibilities include supervision and training of staff, oversight of consumers programs and licensing regulations. Functions as the representative and point of contact for families, team members’ and consumers. Reports to the Program Director to ensure smooth service delivery and management of the site. This is a full-time
position that includes a full benefits package. Applicants must meet 245D Coordinator qualifications.

**Program Manager in Minneapolis, MN**

Pinnacle Services is seeking a Program Manager at one of our residential sites in Minneapolis, MN. This is a full-time salaried position including a full benefits package. In this role you will have the opportunity to supervise a staff at one of our residential sites. This site is unique in that it is an apartment building for residents with mental illness. Each resident resides in a shared, two-bedroom apartment and have access to home health aide staff 24/7. There are nineteen clients at this site, a registered nurse and a solid staff of program counselors. Applicants must meet 245D Designated Manager qualifications.

Applicants can apply at [www.pinnacleservices.org/careers/](http://www.pinnacleservices.org/careers/)

**Prairie St. John’s**

**Social Worker (part time, CDIOP)**

Prairie St. John’s currently has a part time Social Worker position available in our Chemical Dependency Intensive Outpatient Program. The primary responsibility of the Social Worker is to maintain regular contact and communication with treatment team members, family and community providers in order to ensure good coordination and continuity of care. This includes completing admission paperwork; contacting current external providers with updates on the patient’s progress and anticipated length of stay; scheduling follow-up appointments; and leading groups. This person will be scheduled to work Mondays, Wednesdays, and Thursdays from 5 – 8 pm. Additional hours may be available.

**Social Worker (weekends)**

Prairie St. John’s currently has an As Needed/PRN Social Worker position available. The Social Worker will perform discharge planning, coordinate with community resources, including probation officers, and work with the treatment team to offer hope and healing to our patients. The position will be scheduled to work every other weekend (approximately 16 hours total) with additional hours available.

[Click here](http://www.pinnacleservices.org/careers/) for more information about these positions or to view other open positions with Prairie St. John’s.

**Rebound Inc.**

**Residential Support Worker**

Rebound, Inc.’s Jordan House - a transitional group home for 14-21 year old males with juvenile justice system involvement - is hiring for Residential Support Workers. Residential Support Workers will staff Jordan House 24 hours a day, 365 days a year. Excellent
candidates are: 21+, licensed to drive in Minnesota with good record, passionate about mentoring young men to reach their potential in life.

**Bookkeeper, part-time**

Rebound, Inc. is a growing non-profit dedicated to leading the way in the innovation and provision of holistic, community centered, education, advocacy, and rehabilitation solutions to the overrepresentation of black male youth in the juvenile justice system through group residential housing. Rebound is seeking a part-time bookkeeper to work with our small administration team. An ideal candidate will have experience with small business internal accounting, A/R, A/P, HR compliance, and organizing small business office workflow. Previous experience in a non-profit will receive extra consideration. Candidates must have proficiency in using Quickbooks.

[Click here](#) to learn more about these positions.

**REM Minnesota**

**Behavior Analyst**

Impact lives as a Behavioral Analyst with REM Minnesota!

Whether you are a certified BCBA or have completed your Masters in Behavior Analysis and Therapy, we offer rewarding, meaningful work for you to build upon your knowledge and skills. We offer supervision for the path to certification!!

Location: Western Minnesota. The position requires travel throughout designated regions in western Minnesota including St. Cloud, Brainerd, Bemidji, Crookston, Fergus Falls, Willmar, Marshall, Canby. The ideal candidate will reside anywhere in central or western Minnesota.

**Quality Improvement Specialist**

Impact lives as a Quality Improvement Specialist with REM River Bluffs!

If you are a QDDP, are detail oriented and have a passion for improving the lives of the individuals whom we support, we want to talk to you! REM River Bluffs is seeking a Quality Improvement Specialist to provide leadership and support for the region to improve the quality of services for individuals with Intellectual Developmental Disabilities, Brain Injury, and Mental Health challenges.

Location: Rochester, Minnesota. The position requires travel throughout the communities surrounding Rochester and Winona Minnesota.

**Area Director**

Organization: REM South Central Services, Inc. /Minnesota Community Services, Inc.

Location: Buffalo, MN
The Area Director is responsible to supervise services for people with disabilities within a region or portion of a region. The Area Director may supervise Intermediate Care Facilities, Semi-Independent Living Services, Waivered, and other related services. Apply online at: www.jobs.thementornetwork.com/minnesota and click on the Disabilities Services Area Director posting for the Buffalo location. Please attach your resume and cover letter when applying online.

Applications will be accepted until filled.

Come join our team of dedicated and caring professionals.

Apply Today at: www.jobs.thementornetwork.com/minnesota
EOE/AAE

Scott County

Therapist

We seek to hire Mental Health professionals to provide therapy & other mental health services in our Rule 29 Community Mental Health Center & in area school locations. MQs: Requires current Mental Health Professional licensure OR the ability to obtain independent licensure within 6 mos. & 2 yrs. of exp. Hiring Range: $62,277/yr. to $77,846/yr. – DOQ.

Closing: Open until filled.

DT&H Vocational Substitutes (On-Call)

Our New Options program is seeking to hire staff to work up to 14 hrs per week helping to implement various aspects of programming in our facility. Duties will include program-specific tasks in support of developmentally disabled individuals & their families. MQs: Requires equivalency of HS graduation. Preference given for experience working w/people w/developmental disabilities, in a nursing home, or long-term care and for MA, CAN and/or CPR certifications. Must be able to physically support the people we serve in daily skills and activities. Hiring Rate: $15.00/hr.

Closing: Open until filled.

Social Work Case Manager-Adult Protection Investigator

Seeking enthusiastic, dedicated professionals to provide protection services for Vulnerable Adults; conducts time sensitive investigations on allegations of abuse, neglect, and exploitation; provides case management services. MQs: Requires at least a bachelor degree in social work, psychology, nursing, human services, or related field and at least two years of professional social work experience working directly with. Master's degree & bilingual abilities are desirable. Must possess a valid driver's license & provide a reliable means of transportation for the performance of work responsibilities. Hiring Range: $57,515 to $71,894 - DOQ.

Closing: 11/26/17

Apply Online: www.scottcountymn.gov/jobs EOE Let’s work together.
**Sherburne County**

SOCIAL WORKER/CHILD PROTECTION INVESTIGATOR – CHILD PROTECTION INTAKE UNIT - HEALTH & HUMAN SERVICES – Elk River

The purpose of the Social Worker Child Protection Investigator position is to provide intake and assessment, refer families and the public to the appropriate community based services and conduct investigations as warranted to ensure the immediate safety of children and adults.

Closing Date: 11/26/2017

[Click here](#) for more information about this position or to view other open positions with Sherburne County.

**st. stephen’s HUMAN SERVICES**

AWAKE Overnight Shelter Worker (Multiple Full-Time and On-Call)

First Covenant Emergency Shelter, located in Downtown East, functions as one of six single adult shelters in Hennepin County. The shelter will serve men and women, offering shelter, connection to other services and benefits, and meals in an effort to assist participants gain housing stability. St. Stephen’s Human Services will operate First Covenant Shelter for the first time beginning November 1, 2017. First Covenant Shelter will be St. Stephen’s Human Services’ first emergency shelter providing services to both men and women.

The Awake Overnight Shelter Worker will manage operations of the shelter overnight in conjunction with another Overnight Shelter Worker. This position works closely with Evening Shelter Advocates to ensure consistent, safe operation of the shelter for all guests and volunteers. Primary responsibilities include answering phones and performing after-hours intakes for new shelter guests, light housekeeping, and administrative work and documentation and data entry. Additional responsibilities include regularly attending staff meetings and representing St. Stephen’s Human Services’ shelters at various community meetings and trainings.

This is a new position and will work closely with the Shelter Program Manager and Shelter Lead Advocate to ensure successful launch of the new shelter. This position requires overnight and weekend availability, and schedule flexibility initially as the schedule is being compiled. Staff will be expected to have the ability to work at both shelter locations and will be cross-trained as such. One or more of the positions will be required to work at our Emergency Men’s Shelter in the Whittier neighborhood to attain full time hours (shift is 11 pm to 7 am daily).

Please submit a cover letter and resume addressed to Michael Huffman at hr@ststephensmpls.org or fax to 612-870-2281. In the email subject line, include the title of the position and job type (Full-Time or On-Call) you are applying for. Qualified applicants will
be selected for interviews as applications are received. Applications will be accepted until position is filled. No phone calls please.

**Housing Navigator**

The Housing Navigator works to engage clients around housing while they are actively staying in St. Stephen’s Emergency Shelters. This position is responsible for managing the SHIFT pilot program, working closely to identify eligible individuals currently underemployed and homeless. This position provides advocacy to guests while in shelter through the housing process and provides housing case management and resource navigation. A key component of this position is landlord and employment engagement. Additionally, this individual works within a team to manage the daily operations of the St. Stephen’s shelters located in the Whittier and Elliot Park neighborhoods of Minneapolis. Other responsibilities include representing St. Stephen’s Human Services at meetings, answering phone inquiries for assistance, working closely with volunteers, as well as some building maintenance and housekeeping duties and administrative work as necessary.

Please submit a cover letter and resume addressed to Michael Huffman at hr@ststephensmpls.org or fax to 612-870-2281. In the email subject line, include the title of the position you are applying for. Qualified applicants will be selected for interviews as applications are received. Applications will be accepted until position is filled. No phone calls please.

**Single Adult Supportive Housing Locator**

The Single Adult Supportive Housing Locator will work with and support homeless single adults in our Single Adult Supportive Housing programs to promote their acceptance into fair market rental housing. This position will operate within the housing search process for program participants by maintaining regular contact with landlords currently working with the program and developing relationships with new landlords. The Single Adult Supportive Housing Locator, in conjunction with the program Director and staff to develop, maintain, and grow relationships with landlords and community partners to achieve the primary goal of Housing First, which is accessing housing quickly and supporting housing stability. The Single Adult Supportive Housing Locator will also inspect housing for initial move in and annual recertification as a certified Housing Quality Standards Specialist.

Please submit a cover letter and resume addressed to David Jeffries at hr@ststephensmpls.org or fax to 612- 870-2281. In the email subject line, include the title of the position you are applying for. Qualified applicants will be selected for interviews as applications are received. Applications will be accepted until position is filled. No phone calls please.

**Welcome Center Advocate**
The Welcome Center Advocate is responsible for assisting with the day-to-day operations of our busy reception area. In addition, the position provides information and referral for clients and visitors. This person will perform other administrative duties as requested for all St. Stephen’s programs.

Please submit a cover letter and resume addressed to Gail Dorfman at hr@ststephensmpls.org or fax to 612-870-2281. In the email subject line, include the title of the position you are applying for. Qualified applicants will be selected for interviews as applications are received. Applications will be accepted until position is filled. No phone calls please.

St. Stephen’s is an Equal Opportunity Employer/AAE, offering competitive pay and exceptional benefits including: medical insurance, employer paid dental and life insurance, short term disability, 20 days of paid time off in the first year of employment, and a 401k retirement savings with an employer match. Visit ststephensmpls.org/join for an overview of our benefits.

**Stearns County**

**Stearns County Mission: "Provide Exceptional Public Services to Assure a Safe, Healthy, Vibrant County for All".**

**Human Services Administrator**

Stearns County, a thriving Central Minnesota community home to 30 cities and 34 townships, is seeking a collaborative, results-oriented leader committed to public service to serve as its Human Services Administrator. The position is responsible for a $56 million budget and a staff of 370 employees.

Starting Salary Range: $123,066-$167,978/annually

For more information, refer to the [Human Services Administrator Position Profile](http://www.co.stearns.mn.us/Government/CountyEmployment/JobOpportunities).

**To view complete job information visit**
http://www.co.stearns.mn.us/Government/CountyEmployment/JobOpportunities

**Stevens County**

**Income Maintenance Supervisor**

Under general direction, supervises the income maintenance unit in the delivery of income maintenance programs; has Department involvement in policy development; interprets policies, rules and regulations; coordinates activities of the income maintenance unit with the social services unit; and performs related work as assigned.

Must be Merit System eligible; see the applicant online center at [http://agency.govemmentjobs.com/mnmeritsystem/default.cfm](http://agency.govemmentjobs.com/mnmeritsystem/default.cfm)
TO OBTAIN AN APPLICATION PACKET: Contact the Stevens County Human Resources Department, Stevens County Courthouse, 400 Colorado Avenue, Suite 302, Morris, MN 56267, 320.208.6556, jangomer@co.stevens.mn.us, or visit www.co.stevens.mn.us.

SUBMIT A LETTER OF INTEREST, APPLICATION, SUPPLEMENTAL QUESTIONNAIRE AND ANY SUPPORTING DOCUMENTS TO THE STEVENS COUNTY HUMAN RESOURCES OFFICE.

CLOSING DATE: Open Until Filled

Stevens County is an Equal Opportunity Employer; ADA accommodations available.

**Sunflower Communities: Nagel Assisted Living**

**About Sunflower Communities:**

Sunflower Communities is a family-owned business that provides housing opportunities for aging adults in Minnesota. Our mission is to offer quality health and housing services that promote independence and well-being for those we serve. Our primary goal is ensuring each resident in our community has the opportunity to build solid relationships, stay connected with the community, and enjoy the support they need in their own home.

**Resident Assistant / CNA**

*$2000 potential performance bonus!*

Looking for someone who can work Full Time evenings 2:00pm-10:30pm!

Overview: Bring the highest quality care to our residents in our Assisted Living and Memory Care community; Assist residents with direct cares, ambulation, transfers, and other ADLs; Make our community a friendly, safe home environment for our residents.

Qualifications: Committed to high quality care and a passion for serving the geriatric population; Willing to, and interested in, becoming Certified as a Nursing Assistant / CAN; Team player with a drive to grow and learn; Ability to maintain client confidentiality in accordance with HIPPA guidelines; Preferred qualifications: current good standing on the Minnesota Nursing Assistant / CNA Registry.

**Resident Assistant / CNA**

*$2000 potential performance bonus!*

Looking for someone who can work Full Time evenings 10:00pm-6:30am!

Overview: Bring the highest quality care to our residents in our Assisted Living and Memory Care community; Assist residents with direct cares, ambulation, transfers, and other ADLs; Make our community a friendly, safe home environment for our residents.
Qualifications: Committed to high quality care and a passion for serving the geriatric population; Willing to, and interested in, becoming Certified as a Nursing Assistant / CAN; Team player with a drive to grow and learn; Ability to maintain client confidentiality in accordance with HIPPA guidelines; Preferred qualifications: current good standing on the Minnesota Nursing Assistant / CNA Registry.

**Licensed Practical Nurse / LPN**

Up to $2000 in bonuses every year!

Hours are Full Time 10:00 pm-6:30 am!

Responsibilities: Coordinate and implement residents' individualized care plans; Monitor residents' health statuses; Document and report changes in residents' conditions.

Qualifications: A Current Practical Nursing License / LPN in the state of Minnesota; Dedication and passion for senior care; Good judgement & communication skills.

[Click here](#) for more information about these positions.

*Sunflower Communities is an Equal Opportunity Employer. In compliance with federal and state employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, protected genetic information, sex, parental status, national origin, creed, religion, age, sexual orientation, disability, or Veteran status.*

**AA**

**Thomas Allen**

Thomas Allen has been a leader in providing services to people with developmental disabilities for over 35 years. Services are provided to over 3,500 clients of all ages. Thomas Allen serves people with a variety of needs including: Intellectual/Developmental Disabilities, Autism Spectrum Disorders, Severe and Persistent Mental Illness, Brain Injuries, Physical Disabilities, Emotional and Behavioral Disturbances and aging-related issues.

**Case Management**

Thomas Allen’s Case Management division is growing! We are currently seeking talented candidates in for both Case Management and Care Coordinator positions.

**Care Coordinator - Medica SNBC**

[https://thomasalleninc.applicantpro.com/jobs/673826.html](https://thomasalleninc.applicantpro.com/jobs/673826.html)

**Closing Date:** Open until filled

**Case Manager - DD Anoka County**

[https://thomasalleninc.applicantpro.com/jobs/673832.html](https://thomasalleninc.applicantpro.com/jobs/673832.html)

**Closing Date:** Open until filled
Case Manager - DD Ramsey County
https://thomasalleninc.applicantpro.com/jobs/671861.html
Closing Date: Open until filled

Case Manager - DD Wright County
https://thomasalleninc.applicantpro.com/jobs/673819.html
Closing Date: Open until filled

Case Manager - LTC Hennepin County
https://thomasalleninc.applicantpro.com/jobs/655678.html
Closing Date: Open until filled

Case Manager - LTC Scott County
https://thomasalleninc.applicantpro.com/jobs/666963.html
Closing Date: Open until filled

Case Manager - LTC Wright County
https://thomasalleninc.applicantpro.com/jobs/673814.html
Closing Date: Open until filled

Corporate Office/Professional Positions/Other

Residential Program Manager - Apple Valley
https://thomasalleninc.applicantpro.com/jobs/656419.html
Closing Date: Open until filled

Residential Program Manager - Richfield
https://thomasalleninc.applicantpro.com/jobs/657905.html
Closing Date: Open until filled

Residential Program Manager - Shakopee
https://thomasalleninc.applicantpro.com/jobs/660054.html
Closing Date: Open until filled

Residential Program Manager - South St. Paul
https://thomasalleninc.applicantpro.com/jobs/666839.html
Closing Date: Open until filled

Residential Program Manager - St. Paul
Program Manager - Guardianship/Conservatorship Services
https://thomasalleninc.applicantpro.com/jobs/665749.html
Closing Date: Open until filled

Training Consultant – RN
Thomas Allen is looking for a Training Consultant (RN) to co-teach a 4-hour basic Medication Administration class on the first Tuesday of every month from 5pm - 9pm in West St. Paul. Contact Terilyn Malone, Dir. of Training at 651.789.5129.
Closing Date: Open until filled

Tubman

Adult and Family Advocate
Tubman is seeking a full time Adult and Family Advocate to join a dynamic and collaborative team in our Minneapolis shelter location. Weekly schedule is Monday– Friday 3:00 – 11:30pm and is subject to change based on resident needs.

Provide supportive advocacy to adults and families in our shelter. Promote adult and family healing through creation of a safe, welcoming and positive environment. Promote trusting relationship with residents, with adherence to professional boundaries. Provide coordinated case management support to residents between Tubman resources and community partners and service providers.

This position provides direct advocacy services to residents living in our shelter. Core responsibilities include: safety and goal planning, emotional support, crisis phone services, connecting resident to resources, support group and activities facilitation. Supports data collection and required reporting to funders.

To Apply: Send resume and cover letter to: jobs@tubman.org. Or: Tubman Human Resources, 1725 Monastery Way, Maplewood, MN 55109. We encourage applications from people of color, multilingual speakers, people of all genders, veterans and people with disabilities. We are an Equal Opportunity Employer.

Part-time Adult and Family Advocate
Tubman is seeking a part-time Adult and Family Advocate to join a dynamic and collaborative team in our Minneapolis shelter location. Weekly schedule is Saturday and Sunday, 7-3:30pm and is subject to change based on resident needs.

Provide supportive advocacy to adults and families in our shelter. Promote adult and family healing through creation of a safe, welcoming and positive environment. Promote trusting
relationship with residents, with adherence to professional boundaries. Provide coordinated case management support to residents between Tubman resources and community partners and service providers.

This position provides direct advocacy services to residents living in our shelter. Core responsibilities include: safety and goal planning, emotional support, crisis phone services, connecting resident to resources, support group and activities facilitation. Supports data collection and required reporting to funders.

To Apply: Send resume and cover letter to: jobs@tubman.org. Or: Tubman Human Resources, 1725 Monastery Way, Maplewood, MN 55109. We encourage applications from people of color, multilingual speakers, people of all genders, veterans and people with disabilities. We are an Equal Opportunity Employer.

Temporary Overnight Advocates

Tubman is seeking Temporary Overnight Advocates to serve in our Safe Journeys Youth shelter and housing program. Weekly schedule may vary.

This position provides essential and supportive care to youth and families staying at Tubman. The role promotes positive youth and family development and healing through creation of a welcoming environment with access to many resources services. Additional responsibilities include: inventory and data entry, help line calls, emotional support, and connecting clients to relevant assistance.

To apply: Send resumes and cover letter to: jobs@tubman.org. Or Tubman Center East, Attn: HR Dept. 1725 Monastery Way, Maplewood, MN 55109 - Salary is dependent upon experience and qualifications.

On Call Advocate

Tubman is seeking On Call Advocates to serve in our Harriet Tubman Shelters in Minneapolis, Maplewood and Safe Journeys Youth shelter locations. Weekly schedule in all shelters vary.

Responsibilities: Promote safety of youth and families through administration of crisis support services, security maintenance, early intervention and prevention. Provide on-going individualized, intensive, and supportive care to youth and families through meetings and groups. Participate in networking with other providers. Promote youth and family healing through creation of positive environment, provision of comprehensive activities to support goals, and respite childcare. Promote trusting relationships with clients, with adherence to professional boundaries. Maintain relevant and integrated support plans for youth and families.

To apply: Send resumes and cover letter by to: jobs@tubman.org. Or Tubman Center East, Attn: HR Dept. 1725 Monastery Way, Maplewood, MN 55109
**Contract Psychiatric Clinical Nurse**

Tubman is seeking an experienced Psychiatric Clinical Nurse for the agency’s Clinical Division. The Psychiatric Clinical Nurse provides psychiatric nursing services to individuals seeking medication evaluation, prescription services and monitoring.

Other responsibilities: regular consultation with psychiatrist and other external providers as necessary, completion of comprehensive diagnostic assessments, prescribing of medications and monitoring of clients for effectiveness and side effects, explanation of medications and possible side-effects, completion of case notes and discharge summaries.

**To apply:** Send resumes and cover letter to: jobs@tubman.org, Or Tubman Center East, Attn: HR Dept, 1725 Monastery Way, Maplewood, MN 55109

*We encourage applications from people of color, multilingual speakers, people of all genders, veterans and people with disabilities. We are an Equal Opportunity Employer.*

*Please click here to learn more about this position or to view other open positions with Tubman.*

**Vail Place**

**Case Manager**

The Case Manager will be responsible for providing guidance and support for people with severe and persistent mental illness (SPMI). These individuals are facing hospitalization or re-commitment to a state hospital. This vital program area addresses their many special needs in ensuring continuity of care, coordination and monitoring of services, discharge planning, housing support, and intensive goal planning.

To review the job description and/or apply, please follow the link provided to our online applicant tracking system: [http://vailplace.hiringthing.com/](http://vailplace.hiringthing.com/)

*Vail Place, Inc. is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the organization will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.*

**Washington County**

**Social Worker I or II (Two Vacancies)**

There are two vacancies in the Children’s Services Division. The first position is ongoing child protection case management. The case work involves high risk child protection families, court involvement, safety planning, managing risk and child welfare case management. The second position is a child protection assessment and investigation social work position. Responsibilities include: conducting complex child abuse/neglect investigations; developing safety plans; preventing unnecessary child placements; completing formal court reports and testimony; and, establishing and maintaining positive working relationships with clients, co-workers and other stakeholders.
Please [click here](#) to view other open positions with Washington County!

**Women’s Advocates**

**Part-Time TEMPORARY Childcare Advocate**
This position is responsible for planning daily activities that foster the learning of positive behaviors, provide a safe and secure environment to the children at Women’s Advocates. In addition to planning daily activities, the Childcare Advocate is responsible for teaching the children coping skills, including conflict resolution. This position develops individual safety plans, provides transportation as needed and co-facilitates various support groups.

**Full Time Family Advocate**
This position is responsible for providing direct advocacy services to residents of Women’s Advocates. In addition to direct service, the Family Advocate is responsible for providing crisis intervention, support, advocacy and referrals. This position may also facilitate support groups.

**Wright County**

**Mental Health Professional/Social Worker III (Intake & Assessment Unit)**
Full time position in the Intake and Assessment Unit at Wright County Health & Human Services (WCHHS). Provides intake and outreach services for at risk adults struggling with instability due to mental health challenges and the complicating factors that co-occur. This includes community outreach and education, crisis planning development and implementation, collaborative support and referral, clinical expertise, short term case management, and Mental Health Professional representation and support to Wright County’s Drug Court program. Flexibility to work some evenings is expected. Minimal client transportation also expected in rare situations. $27.50 - $38.49 Hourly. Hiring wage is dependent on qualifications. Posted until vacancy filled.

**Apply online @ [www.co.wright.mn.us](http://www.co.wright.mn.us)**

**Zumbro House, Inc.**

**Direct Support Professional (DSP)**
We are looking for quality candidates to be a part of our team. Through your dedication, creativity, perseverance, and efforts, our company will continue to grow and excel, and the clients we serve will continue to live happy, productive lives in the community. If you are a bright and caring individual, we are looking for you!

No experience necessary – we have on the job training!

We offer flexible schedules:
Monday- Friday 3pm-11pm
Monday – Friday 5pm-11pm
Weekends - Double shifts from 830a-11pm


As a Direct Support Professional, you will provide positive support and encouragement to our clients with development disabilities and mental illness. Other duties include helping clients live successfully and safely in the community, transporting clients to appointments, coordinating and conducting activities, administering medication/documentation, assisting with household responsibilities, teaching independent living skills, assisting with budgeting, adhering to regulations and standards, and participating in meetings and trainings.

$12 per hour to start with opportunities for advancement!

[Click here](#) for more information regarding these positions.