Nutrition Education Assistant – EFNEP (Expanded Food and Nutrition Education Program) – Cass County

https://jobs.ndsu.edu/
Opening #1700326

Provide teaching to youth in food, nutrition and physical activity-related subject matter in Cass County, North Dakota

Position: 32 hours per week with benefits
Salary: $26,560+/year Commensurate with qualifications and experience
Benefits include retirement plan and full coverage for family health insurance
Location: Fargo, ND

To apply
• Visit https://jobs.ndsu.edu/
• create an account
• search for opening #1700326
• create and submit your application when prompted

Screening will begin
April 3, 2017

Direct questions to:
Ron Wiederholt
District Director
701-231-7171
ron.wiederholt@ndsu.edu

Position Information
The Nutrition Education Assistant – EFNEP will work collaboratively with a team of Extension professionals and other agencies and organizations to provide direct teaching with youth and adults in food and nutrition-related subject matter. This program targets limited income families with children in the household.

POSITION STATUS: This is a full-time (0.8 FTE) position with the NDSU Extension Service, contingent on the availability of federal funds to support the program.

Position Responsibilities
This position includes, but is not limited to, the following responsibilities:
• Recruit and enroll limited resource families with young children.
• Conduct lessons targeted to adults on nutrition, food safety and food purchasing.
• Teach food and nutrition-related subject matter to youth from limited resource households.
• Identify food and nutrition related needs of program participants and coordinate educational experiences to meet those needs.
• Evaluate participants’ progress.
• Maintain and submit accurate EFNEP records on a timely basis.
• Encourage families to utilize assistance provided through community services and federal food assistance programs.
• Cooperate with other Extension staff members in developing linkages with EFNEP to other Extension programs and government agencies.

Minimum Qualifications
• High school diploma or G.E.D.
• Evidence of course work, professional development, or work experience related to the position responsibilities.
• Evidence of understanding individuals living on limited resources.
• Demonstrated communication skills – oral, written, listening.
• Evidence of experience in keeping accurate and complete records.
• Demonstrated experience in organizing work and working independently.
• Basic computer skills.
• Valid driver’s license.

Preferred Qualifications
• Related work experience in food and nutrition education.
• Demonstrated work or volunteer experience with limited resource youth or families.
• Leadership experience.
• Knowledge of area and existing community services.
• Experience in working with diverse individuals and environments.