Human Development & Family Science/ Social Work Dual Degree

Frequently Asked Questions

WHO TO CONTACT FOR MORE INFORMATION:

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Table of Contents

BASIC INFORMATION ABOUT THE DUAL DEGREE 3
How does this Dual Degree Work? 3
How long does this program take? 3
Can l be licensed to practice Social Work? 3
To whom do I turn if I want to talk more with someone about this program? 3
Can I just get the Social Work degree without the Human Development Degree? 3
Can I register for only MSU courses? 3
Is there an additional cost for the Program? 4

ADMISSION AND REGISTRATION 4
What is my first step? 4
How do I register for courses? 5
Which school will I pay? 5
Will my financial aid count at both schools? 5
What are the requirements to be admitted into the MSU Social Work Program? 5
Are there any other requirements for the Social Work Program? 6
How do I access my MSU courses in Blackboard? 6
What should I know if I am a transfer student or upper level HDFS student? 7

CURRICULUM REQUIREMENTS 7
General Education Requirements 7
May I take classes other than the NDSU Liberal Arts Courses listed on the Curriculum Guide? 7
What does it take to get licensed in ND? 8
Curriculum Guide 9

BASIC INFORMATION ABOUT THE DUAL DEGREE

How does this Dual Degree Work?

You will get two different degrees from two different universities:

NDSU Transcript & Diploma in HDFS, Family Science Option

MSU Transcript & Diploma in Social Work (B.S.W.)

All necessary Social Work courses are delivered by Minot State University Social Work faculty at the NDSU campus (face-to-face or via IVN).

How long does this program take?

The dual degree program is designed to be completed in four years with 126 credit hours for those students who choose this option when they enter college. Students who change majors and have not had the dual degree as their four-year plan may need one or more additional semesters to complete the program. See page nine below for the suggested curriculum rotation.

Can I be licensed to practice Social Work?

Students completing this program will be eligible to be licensed to practice Social Work in North Dakota (as well as in other states which have licensure).

To whom do I turn if I want to talk more with someone about this program?

You can call the people who are named on the front of this handbook. Also, Dani Kvanvig-Bohnsack (the academic advisor for HDFS freshmen and sophomores) can answer questions about the dual degree program (Danielle.Kvanvig@ndsu.edu, 701-231-9849). Once you declare the dual degree as your major, you will be assigned an advisor in HDFS (either Heather Fuller-Iglesias or Jim Deal) and an advisor in Social Work (either Amy Phillips or Trude Hendrickson). Their phone numbers and email addresses are on the first page of this Handbook and they are available to answer any of your questions about the program.

Can I just get the Social Work degree without the Human Development Degree?

The MSU Social Work degree on the NDSU campus is only offered if a student also completes the NDSU HDFS degree.

Can I register for only MSU courses?

No, students must register for at least one NDSU credit each fall, spring, or summer session that they are enrolled in the program.

Note: Students enrolled in MSU SWK 490: Field Education, are **automatically** enrolled in 1 HDFS Field Education credit. This allows NDSU students to have access to NDSU services while completing their internships with MSU. ***This process is done automatically, and students do not have to pay for this credit.***

Is there an additional cost for the Program?

If you are full time during your first two years, you will pay full time NDSU tuition and fees as you will only take NDSU courses.

Once you start your MSU courses, you will start paying the per-credit-hour tuition and fee rate at each institution depending on how many credits you are taking at each school. Because the MSU courses are a "distance" program offered by MSU, MSU's classes fall under the Center for Extended Learning, and distance education tuition rates apply (similar to online class costs). Per credit tuition and fee information can be found at:
NDSU: http://www.ndsu.edu/admission/cost_tuition/cost/
MSU: http://www.minotstateu.edu/busoffic/student_info.shtml, under Distance Education Tuition & Fees.

ADMISSION AND REGISTRATION

What is my first step?

After you have been admitted to NDSU, meet with the NDSU HDFS Advisor, Jim Deal, and MSU Social Work Site Coordinator, Amy Phillips. Both are located in EML 277 on the NDSU campus.

Before you take your first MSU social work course (SWK 250) you must be admitted as a student to Minot State University. To apply to Minot State University, go to this link and follow the directions:
https://app.applyyourself.com/AYApplicantLogin/fl_ApplicantConnectLogin.asp?id=minotstate

You will need to send official transcripts to MSU from NDSU and any other colleges or universities you have attended.

Order your NDSU Official Transcript through Campus Connection. The cost is $5.

- Login to Campus Connection
- Click on SELF SERVICE
- Click on ACADEMIC RECORDS
- Click OFFICIAL TRANSCRIPT REQUEST
- Click on the circle next to "North Dakota State University"
- Click ORDER OR TRACK A TRANSCRIPT
- Click on the circle next to "Current Enrollment"
- Click the teal "Order or Track a Transcript"
- FOLLOW REMAINING INSTRUCTIONS

Other Institutions Official Transcripts:
For all other institutions you have attended, including credits you transferred from high school, you will need to go to the institutions' websites and find out how to

request official transcripts. (Tip: Put "official transcript" in that college's search box.)

Have ALL official transcripts sent DIRECTLY to MSU (**not to yourself**) to:

MSU Enrollment Services
500 University Ave West
Minot, ND 58707

How do I register for courses?

You will register for NDSU courses on Campus Connection as usual.

To register for MSU courses, make an appointment with Amy Phillips or Trude Hendrickson to plan your course schedule (for an appointment, please call 701-231-8268). While meeting with them you will complete and sign a "Collaborative Form" which will be sent to MSU to register you for social work courses.

Verify your enrollment at both institutions

- Login to Campus Connection
- Click on SELF SERVICE
- Click on ENROLLMENT
- Click on MY WEEKLY SCHEDULE

Which school will I pay?

You will pay tuition for all four years through the NDSU Business office. NDSU will take care of reimbursing the MSU portion of your tuition & fees to Minot State.

Will my financial aid count at both schools?

Yes, your ***federal*** financial aid will work just as it normally does. However, you should check with the NDSU Student Financial Services as to whether particular scholarships and tuition waivers will cover both the MSU and NDSU tuition and fee charges.

What are the requirements to be admitted into the MSU Social Work Program?

A student must meet the following criteria to be considered for admission to the MSU-Fargo Social Work Program:

1. Successful completion of SWK 250 and SWK 256 (a grade of C or better)
2. Enrollment in or successful completion of SWK 330 and SWK 335 (you will apply to the Social Work Program while taking SWK 330)
3. A minimum cumulative NDSU GPA of 2.0
4. A minimum SWK GPA of 2.5
5. Passing grades in ENGL 110 and 120, BIO 111 & lab (or BIO 126 & lab), POLS 115 or 215, SOC 110, PSY 111, ECON105, 201, or 202)
6. Successful completion of 25 hours of volunteer or work experience during the SWK 250 class (credit is NOT granted for previous life, work, or volunteer experience)

7. Satisfactory evaluation from the SWK 250 volunteer supervisor
8. Demonstration of skills necessary for professional human interaction
9. Completion and submission of the social work application packet

If the applicant is denied admission due to academic or non-academic issues, the applicant may reapply once the issue has been satisfactorily addressed. For more information regarding admission and continuance in the MSU Social Work Program at NDSU, please make an appointment to see the Site Coordinator, Amy Phillips (701-231-8268).

Are there any other requirements for the Social Work Program?

Because social workers serve vulnerable populations, all social work students must undergo criminal and child/vulnerable adult abuse background checks prior to entering field education.

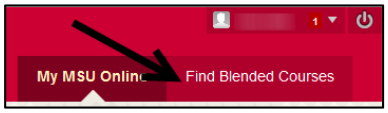
All students in the MSU-Fargo Social Work Program should have their MSU emails redirected to their NDSU email system (see information at http://my.minotstateu.edu/).

All students in the MSU-Fargo Social Work Program should enroll in the "SWK MSU Fargo" Blackboard site. See instructions in the next section.

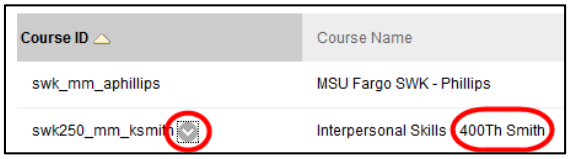
How do I access my MSU courses in Blackboard?

For most of your classes, you will work with the MSU Blackboard system which is similar to the NDSU system. In order to enroll yourself in the Blackboard system for a class, do the following:

1. Go to https://minotstateu.blackboard.com/webapps/portal/execute/tabs/tabAction?tab_tab_group_id=_20_1
2. Enter your User Name and Password
   - User Name: Your Blackboard User Name is firstname.lastname or some variation. This is generally the same login used for Campus Connection.
   - Password: Your password will be the same as your password for Campus Connection.



3. Click on the Find Blended Courses tab on the right
4. Click on the Social Work folder
5. Find your courses in the list (including the MSU Fargo SWK course). Make sure that you have the correct days, times, and instructor in the Course Name column.



6. Move your mouse over the Course ID. Click on the grey circle with an arrow that appears. (cont'd on next page)
7. Click on Enroll in the blue menu that appears.
8. Confirm that this is the correct section and click on Submit.

9. The course has been added to your Blackboard page. Click on My MSU Online and your course should now be listed under the My Courses module.

Once you have "enrolled" yourself into classes on Blackboard, you only need to follow Steps 1 to 5 above to login to Blackboard.

What should I know if I am a transfer student or upper level HDFS student?

While the Suggested Curriculum Rotation (p. 9 below) is an excellent tool for new students, at times a student may change majors or transfer to NDSU, or an HDFS student who has completed many of the Family Science requirements may wish to add social work. In this instance, the student should bring a transcript to EML 277 and meet with Amy Phillips (Social Work) and Jim Deal (HDFS) to create a plan for their progression through the dual degree curriculum.

CURRICULUM REQUIREMENTS

General Education Requirements

The NDSU and MSU Registrars Offices have the final authority to decide on all general education requirements, waivers, and exceptions. In cases where particular dual degree requirements also can serve to meet general education requirements, they are listed on the Suggested Curriculum Rotation (p. 9 below). Students are also encouraged to ask advisors about general education classes that might be of particular interest to them.

May I take classes other than the NDSU General Education Courses listed on the Curriculum Guide?

Yes -- all students are encouraged to take any classes they see as important to their education, so students may register for more classes than are listed on the Curriculum Rotation (p. 9 below). However, students enrolled in the dual degree program MUST take all the courses listed on the Curriculum Guide in order to meet the requirements for their dual degree. In rare circumstances, students can petition to have different courses approved (discuss course substitutions with your advisor). MSU will make the final decision on all social work and related area requirement exceptions.

What does it take to get a social work license in ND?

First, you must graduate from a program that is accredited by the Council on Social Work Education (CSWE). The MSU social work program is accredited by CSWE. Graduates will apply for licensure by going to the North Dakota Board of Social Work Examiners' website at www.ndbswe.com. Once you download an application packet from the NDBSWE website, you will complete and submit the application with the appropriate application fee. The application must be signed in the presence of a Notary Public which you can find at most banks and at NDSU at the Bison Connection. As part of the application process, MSU will verify that all Social Work degree requirements have been met. You will have to submit your fingerprints, as

well as sign permission for an FBI and Bureau of Criminal Investigation background check, as well as a background check from the North Dakota Department of Human Services. There is a small charge for getting your fingerprints taken, and a charge for the BCI/FBI check.

Having something on your background check does not automatically make you ineligible for licensure, but if you have offenses, you will be asked to provide information on the offense, as well as the outcome of your court experience.

Once you have submitted the required information, you will be allowed to register to take the ASWB exam, for which there is a fee. After you pass the exam, getting the actual license from the NDBSWE will cost an additional fee. (All fee information can be found at www.ndbswe.com).

For information about the application for social work licensure in Minnesota, please visit this website http://www.socialwork.state.mn.us/.

Human Development/Family Science and Social Work
Dual Degree Suggested Curriculum Rotation
2016-2017

North Dakota State University						Minot State University					
FRESHMAN											
	FALL	**Cr**		**SPRING**	**Cr**		**FALL**	**Cr**		**SPRING**	**Cr**
ENGL 110	College Composition I	3	COMM 110	Fund. Of Public Speaking	3						
HUM	Humanities Course	3	ENGL 120	Composition II	3						
HDE 189	Skills for Academic Success	1	POLS 115	American Government	3						
HDFS 135	Intro to Family Science	3	SOC 110	Introduction to Sociology	3						
PSYC 111	Introduction to Psychology	3	SCIENCE	Science Elective	3						
HDFS 110	Introduction to HDFS	1									
TOTAL		**14**			**15**			**0**			**0**
SOPHMORE											
	FALL	**Cr**		**SPRING**	**Cr**		**FALL**	**Cr**		**SPRING**	**Cr**
BIOL 111 or 126 w/ lab	Concepts of Biology w/ lab or Human Biology w/ lab	4	HDFS 242	Couples, Marriages, and Families	3	SWK 250	Interpersonal Skills	3	SWK 330	Human Behavior & the Social Environment	3
HDFS 230	Life Span Development	3	PHIL	101 or 215	3						
CSCI	114 or 116	3	ECON	105, 201 or 202	3	SWK 256	Development of Social Welfare	3	SWK 335	Generalist Practice with Individuals	3
			HDFS 250[1]	Intro to Research Methods[1]	3						
TOTAL		**10**			**12**			**6**			**6**
JUNIOR											
	FALL	**Cr**		**SPRING**	**Cr**		**FALL**	**Cr**		**SPRING**	**Cr**
HDFS elective	Any level	3	STATS 330	Introduction to Statistics	3	SWK 331	Family Dynamics	3	SWK 426	Generalist Practice with Groups	3
HDFS elective	300-400 level	3	HDFS 341	Parent Child Relations	3	SWK 430	Diversity, Oppression & Social Change	3	SWK 429	Interprofessional Healthcare Practice	3
PSYC 270	Abnormal Psychology	3	HDFS 462	Methods of Family Life Educ	3						
Psych 212	Psych Aspects of Drugs	3	HDE 320	Professional Issues	1						
TOTAL		**12**			**10**			**6**			**6**
SENIOR											
	FALL	**Cr**		**SPRING[3]**	**Cr**		**FALL**	**Cr**		**SPRING**	**Cr**
HDFS 475	Children & Fam. Across Cultures	3				SWK 427	Generalist Practice with Communities and Organizations	3	SWK 490[3]	Field Education[3]	12
ENGLISH	ENGL 325, 358 or 459	3									
HDFS 353[2]	Children, Fam & Public Policy	3				(SWK 428)	(Crisis Intervention--elective course – not required)	3	SWK 491	Senior Seminar	3
CD course	Additional Cultural Div. Course from the NDSU Gen Ed list	3									
TOTAL		**12**						**3-6**			**15**

[1] HDFS 250 meets the SWK Research course requirement

[2] HDFS 353 meets the SWK Social Welfare Policy course requirement

[3] NDSU students will automatically be enrolled in 1 HDFS field education credit at no charge during final semester