HDFS 196/496
Field Experience Information

Field Experience Coordinator: Nancy Kaler
Office: 270 A EML Hall
Office Phone: 701-231-7843
Fax#: 701-231-7174
Email: Nancy.Kaler@ndsu.edu

PURPOSE:
The Field Experience Program is a vital component of North Dakota State University’s Child Development and Family Science degree. This experience is designed to meet the following goals.

1. To provide the student with the opportunity to apply academic theory to a professional setting.
2. To provide the students with career experiences representative to the profession.
3. To aid the students in developing professionalism and clarifying career goals.
4. To strengthen the students’ credentials in the job market.

HOURS:
Each semester credit requires 41 hours:
- 1 credit/ 41 hours
- 2 credits/ 82 hours
- 3 credits/ 123 hours
- 4 credits/ 164 hours
- 5 credits/ 205 hours
Five (5) credits of field experience must be completed for graduation. Credit hours may vary per semester.

PROCEDURE:
1. Complete attached application form.
2. Make an appointment with Nancy Kaler, Field Experience Coordinator to review list of possible agency sites, or suggest for possible placement. Refer to https://www.ndsu.edu/hdfs/undergraduate_studies/field_experience/ for placement sites. Online students: submit application through your NDSU email account.
   a. **DO NOT** make contact with agency without prior approval from Field Experience Coordinator.
3. Give Nancy Kaler your completed application at your appointment. She will give you “Permission to Register” through Campus Connection.
4. Follow process Field Experience Coordinator gives you for contacting possible field experience placement.