HDFS 196/496
Field Experience Information

Field Experience Coordinator: Nancy Kaler
Office: 255E EML Hall
Office Phone: 231-7843
Fax#: 231-9645
Email: Nancy.Kaler@ndsu.edu

PURPOSE:
The Field Experience Program is a vital component of North Dakota State University’s Child Development and Family Science degree. This experience is designed to meet the following goals.

1. To provide the student with the opportunity to apply academic theory to a professional setting.
2. To provide the students with career experiences representative to the profession.
3. To aid the students in developing professionalism and clarifying career goals.
4. To strengthen the students’ credentials in the job market.

HOURS:
Each semester credit requires 41 hours:

<table>
<thead>
<tr>
<th>Credits</th>
<th>Hours</th>
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<tbody>
<tr>
<td>1</td>
<td>41 hours</td>
</tr>
<tr>
<td>2</td>
<td>82 hours</td>
</tr>
<tr>
<td>3</td>
<td>123 hours</td>
</tr>
<tr>
<td>4</td>
<td>164 hours</td>
</tr>
<tr>
<td>5</td>
<td>205 hours</td>
</tr>
<tr>
<td>6</td>
<td>246 hours</td>
</tr>
<tr>
<td>7</td>
<td>287 hours</td>
</tr>
<tr>
<td>8</td>
<td>328 hours</td>
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</tbody>
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8 credits of field experience must be completed for graduation. Credit hours may vary per semester.

PROCEDURE:
1. Complete attached application form.
2. Turn in application to Nancy Kaler, Field Experience Coordinator.
3. Make an appointment with the Field Experience Coordinator to review list of possible agency sites, or suggest for possible placement. Refer to http://www.ndsu.edu/hdfs/undergraduate_programs/field_experience/ for placement sites.
4. Set up appointment with agency supervisor. DO NOT make contact with agency without prior approval from your Field Experience Coordinator.
5. Give Nancy Kaler your student ID number, as you need “Permission to Register” through Campus Connection.
6. Meet with agency supervisor to determine objectives, work schedule, and assignments.
# Field Experience Application

## HDFS 196/496 Field Experience

### Field Experience Application

<table>
<thead>
<tr>
<th>CONTACT INFORMATION</th>
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<tbody>
<tr>
<td>Student ID#</td>
</tr>
<tr>
<td>Name</td>
</tr>
<tr>
<td>Street Address</td>
</tr>
<tr>
<td>City ST ZIP</td>
</tr>
<tr>
<td>Phone</td>
</tr>
<tr>
<td>E-Mail Address</td>
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### OPTION

- Child Development
- Family Science
- Adult Development & Aging

### Minor:

196 Field Experience Prerequisites:
- Freshman or Sophomore status

496 Field Experience Prerequisites:
- Junior or Senior status
- Minimum of 24 CDFS credits
- Or department approval

### POSSIBLE FIELD EXPERIENCE SITES

For a partial list with more detailed information see:
[http://www.ndsu.edu/hdfs/undergraduate_programs/field_experience/](http://www.ndsu.edu/hdfs/undergraduate_programs/field_experience/)

Other sites may also be accepted if prior approval from your Field Experience Coordinator.

### PLACEMENT SITE REQUEST:

- First Choice:
- Second Choice:
- Third Choice:

### NOTES