Salary Reduction Agreement for Summer Salary:

**Less than 12 month employees**

Employees that wish to have Supplemental Retirement Account contributions withheld from their summer salary, must complete and submit the form below. This form must be returned to the HR/Payroll Office by May 30 to be in effect for the first summer salary payment.

Please be aware that if you have already made elections that maximize your SRA contributions over your regular contract period, electing to have deductions taken from your summer salary may cause you to go over the limits allowed by the Internal Revenue Code. Additionally, if you have spread your contract pay over 12 months, your SRA will continue to run without submitting this agreement.

If you wish to change the dollar amount that you are currently having withheld for your SRA, you will need to complete the regular salary reduction agreement for your 403b or 457b available on the NDSU forms page or in the HR/Payroll Office.

http://www.ndsu.edu/fileadmin/vpfa/forms/HR-SRA-SummerPay.doc

**Upcoming Holidays**

- **Friday, April 18**
  - Good Friday

- **Monday, May 26**
  - Memorial Day

- **Friday, July 4**
  - Independence Day
NDSU Staff Recognition Social

The 26th annual staff recognition social was held on April 17th. This event was an opportunity to recognize 2013 retirees and employees with 5, 10, 15, 20, 25, 30, 35, 40 and 45 years of service. Additionally, staff recognition award winners were recognized for their outstanding service to the University. Award winners are listed below:

**Professional Recipients:**
Daniel Erichsen and Ben Bernard

**Technical Recipient:**
Mary Jean Hunter

**Office Support Recipients:**
Kris Holt, Michele Sherman and Laura Thibert

**Service Recipients:**
Zhongying (Amy) Du and Cheryl Long

**Team Award:** (pictured below)
Agribusiness & Applied Economics Team: Norma Ackerson, Paulann Haakenson, Judy Moe, Edie Nelson, Sandy Osborne, Joan Peterson and Shelly Swandal

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Quote Corner

“For most people, it’s not what they are that holds them back, it’s what they think they’re not.”

John Maxwell

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