

Student ID#:

# DS-2019 EXTENSION APPLICATION

**INSTRUCTIONS:** 7-10 days are required for processing of a DS-2019 extension application. You must submit this application at least 30 days in advance of your DS-2019 expiration date. Please complete this form and submit it to the front desk of the Office of International Programs.

## Step 1: Contact your home institution or DS-2019 sponsor

If you are an undergraduate exchange or affiliate student, or if you are a graduate student sponsored by the U.S. government or your home country institution or government, please ask your school or sponsor if you may extend your stay. If they agree, please ask your coordinator to send an email to Sara Johnson ([Sara.J.Johnson@ndsu.edu](mailto:Sara.J.Johnson@ndsu.edu)) to confirm that you may spend additional time at NDSU.

## Step 2: Extension Request

My DS-2019 is expiring on this date: \_\_\_\_\_  
(Please put the exact program end date as listed on your DS-2019)

I am requesting an extension through this date: \_\_\_\_\_

## Final step – After submitting this application:

- Your financials will be evaluated to determine if you have enough funding to extend. If more financials are needed, your international student advisor at NDSU will notify you of the extra amount of money needed for the extension.

Student's name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

### FOR ISSAS OFFICE USE ONLY:

- Home school approval and confirmation of tuition rate
- Funding verified: \_\_\_\_\_
- Extension completed in SEVIS; DS-2019 issued
- Spreadsheet updated showing extended stay
- Health insurance extended (including summer if applicable)

Other comments: