NEW INTERNATIONAL STUDENT ORIENTATION

SPRING 2019

NDSU | INTERNATIONAL STUDENT AND STUDY ABROAD SERVICES
Thursday, January 3  
Plains Room, Memorial Union

8:00  | Registration & Breakfast  
     | Plains Room  
     | Check-in outside of Plains Room & make nametags at table.

8:30  | Welcome to North Dakota State University  
     | Announcements & Icebreaker

9:30  | Figuring Out Fargo  
     | I-CORE Team

10:00 | The Importance of Health Insurance  
     | Sara Johnson, Assistant Director of International Student Services

10:30 | Student Health Service  
     | Gain information about the NDSU Clinic, Pharmacy and other services provided for you.

10:45 | Your Finances at NDSU  
     | NDSU One-Stop & Customer Account Services

11:30 | Resource Fair / Activating Online Services  
     | Prairie Rose & Hidatsa  
     | Learn about great services offered on NDSU’s campus and to NDSU students. Visit all of the great booths and activate your online services!

12:30 | Lunch  
     | Plains Room

1:00  | North Dakota State University Police  
     | Plains Room  
     | NDSU University Police & Safety Office

1:30  | Meet Your Advisor Breakout Sessions  
     | Plains Room  
     | Century Theater  
     | F-1 Students  
     | J-1 Students

3:00  | NDSU Campus Tour  
     | Depart from NDSU Bookstore  
     | The tour will meet at the NDSU Bookstore and make important stops on campus.

5:00  | Wal-Mart Trip  
     | Depart from NDSU Bookstore  
     | Visit the I-CORE table for details and to sign up. Spaces are limited.

For important university dates and deadlines, please visit the Registration and Records website at www.ndsu.edu/registrar/dates.
Friday, January 4
Plains Room, Memorial Union

8:00  Registration & Breakfast
Check-in outside Plains Room & make nametags at tables.

8:30  Current Student Panel

9:00  IELP Testing/Orientation
Minard 320
Required for all Intensive English Language Program Students

9:00  Coming to America -- Now What?
NDSU Counseling Center

9:45  Academic Online Services 101
Quentin Burdick Building 116
Information Technology Services and Advising Resource Center

11:15  “Grab & Go” Lunch

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International Student Immunization Screening
You must schedule your immunization screening appointment at Student Health Service via the Student Health Portal on the Student Health website. If you have problems you may call 701-231-7331 and select option #1 for reception. Access the Student Health Service portal by following this link at: www.ndsu.edu/studenthealthservice

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Monday, January 7
Memorial Union

10:00  Check-In for Undergraduates
Legacy Lounge
(J-1 students and IELP students do not attend)

10:15  Preparing for Academics
Plains Room
Learn about general education requirements as well as how to navigate and find courses in the Campus Connection System.

10:45  Course Registration for Undergraduates
Leaders will escort you to course registration sessions in your individual colleges.

12:00  Campus Tour
Memorial Union
An optional campus tour will be given by current NDSU students.
Meet next to the coffee shop.
## I-94 Retrieval Information

Upon your arrival to the United States, U.S. Customs and Border Protection (CBP) will issue you an electronic record of your arrival/departure, which you can access from this site: [http://www.cbp.gov/i94](http://www.cbp.gov/i94) (Please note that paper I-94 cards will be issued at land crossings.) You will also be provided with a CBP admission stamp on your travel document that has your date of admission, class of admission and admitted until date.

### Question | Answer
---|---
How do I retrieve my I-94 admission number? | After entering the U.S., you must go online and retrieve your I-94 number and print it out, keeping a copy for your permanent records. You must do this **EACH TIME YOU TRAVEL**. Go to [http://www.cbp.gov/i94](http://www.cbp.gov/i94) and click “Get your I-94 now”

What information must I provide? | • Last/Surname (Family Name) and First (Given) name - As it appears on the travel document used to enter the United States.
• Birth date – Enter the date of your birth in the MM/DD/YYYY format
• Passport Number - If passport number is more than 10 characters, enter only the last 10 characters.
• Country of Issuance - Country of citizenship as found on your passport.
• Most Recent Date of Entry - Can be found on admission stamp located on your travel document
• Class of Admission – Can be found on admission stamp located in your travel document (F or J status, for example)

Why do I need to make a copy? | The electronic I-94 number proves your legal entry to the United States. 
→ If you have a spouse and/or children, make sure to retrieve their numbers as well.

Do new students need to make a copy of I-94? | Yes! New International students must complete International Student check-in by completing arrival paperwork in ISSAS office. This includes the I-94 number. You may not be able to register for classes until you have completed your check-in.

What benefits are provided through the I-94? | A paper form of your electronic I-94 number is required for immigration benefits that you may file for in the future, such as the following:
• Driver’s license application/renewal
• Work Authorization (CPT or OPT for F-1 students or academic training for J-1s), on-campus work including student worker positions and assistantships, etc.
• Completing the I-9 Form when applying for jobs
• Social Security Number applications
• Numerous other immigration related benefits including change of status and permanent residency.

How long will my admission record be available on the I-94 website? | You will have access to the I-94 information until your next departure (at that point, your last entry record will become part of your travel history record). Be sure to retrieve it soon after each entry to the United States so that you can have records of all of your entries to the United States.

I-94 “Not Found” | If you tried to retrieve your I-94 and receive a response “I-94 Not Found” go to: [https://help.cbp.gov/app/answers/detail/a_id/1696/~/what-to-do-if-your-i-94-is-not-found-online](https://help.cbp.gov/app/answers/detail/a_id/1696/~/what-to-do-if-your-i-94-is-not-found-online)

What if I have an error on my I-94 record? | Please first consult with your international student advisor for more information if you find an error – we may be able to assist you in making a correction. In general, if you were admitted incorrectly to the U.S., you should visit a local CBP Deferred Inspection Site or port of entry to have your admission corrected. A list of Deferred Inspection Sites and ports of entry can be found at [www.cbp.gov](http://www.cbp.gov) under the “Ports” link at the bottom of the page.

### FOR MORE INFORMATION SEE: [http://www.cbp.gov/travel/international-visitors/i-94-instructions](http://www.cbp.gov/travel/international-visitors/i-94-instructions)

If you have questions now or in the future about this process, contact your international student advisor or visit the ISSAS website at: [https://www.ndsu.edu/international/immigration/students/travel](https://www.ndsu.edu/international/immigration/students/travel)  

Updated December 2018
Campus Emergency Procedures

Your safety while studying at North Dakota State University is very important to us. During an emergency it is necessary for students to have a basic understanding of their personal responsibilities and NDSU’s emergency response procedures. The Annual Security Report for policies concerning campus security, etc. is found at the following website:

www.ndsu.edu/police_safety/universitypolice/annualsecurityreport

Also, if an emergency and/or severe weather event disrupts normal campus operations or causes NDSU to close for a prolonged period of time, students can determine NDSU’s operational status by checking the web site at http://www.ndsu.edu or tuning into area radio and television stations. Students should assume that classes will be held unless they hear or read an official closure announcement.

<table>
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<tr>
<th>Campus safety</th>
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<tbody>
<tr>
<td><strong>Emergency Number for Fire, Police and Ambulances</strong></td>
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<td>Dial 911 (from mobile phone and landline campus phones)</td>
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<td><strong>Campus Safety Services</strong></td>
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<tr>
<td>• Personal Safety and Security Assist: Smartphone security app</td>
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<tr>
<td>• Campus Safety Escort Service: Call (701) 231-8998. Service is provided by University Police and Safety Office, available 24 hours a day, 7 days a week.</td>
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<td>Information about both of these services can be found here:</td>
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<td><a href="http://www.ndsu.edu/police_safety/universitypolice/escort_service">www.ndsu.edu/police_safety/universitypolice/escort_service</a></td>
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<tr>
<td><strong>“Emergency Call Buttons”</strong></td>
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<tr>
<td>Emergency phones around campus on blue or silver metal columns with blue strobe lights at the top have emergency buttons. These buttons provide direct phone connections to University Police.</td>
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<td><strong>NDSU Police</strong></td>
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<td>Call: 701-231-8998 or “Text-A-Tip” Line: 701-526-6006</td>
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<tr>
<td><strong>Weather Information</strong></td>
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<td><a href="http://www.ndsu.edu/weather">www.ndsu.edu/weather</a></td>
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Welcome Party!

Celebrate the start of a new semester & meet current students!

**Friday, January 11, 5:00-8:00pm**
Free food and bowling!

Rec & Outing Center
Lower Level, Memorial Union
MEET I-CORE

1. Eungyo Hong, Seoul, South Korea
2. Khadeeja Mahmood, Lahore, Pakistan
3. Jerry Dogbey-Gakpetor, Tegbi, Ghana
4. Prajakta Warang, Mumbai, India
5. Sijia Li, Jinjiang, China
6. Stephany Perea, Maplewood, Minnesota
7. Valerie Cross, Minnetonka, Minnesota
MEET the ISSAS Office

1. Alicia Kauffman, Director/International Student & Study Abroad Services, Alicia.Kauffman@ndsu.edu
2. Marilyn Dowdy, Office Manager, Marilyn.Dowdy@ndsu.edu
3. Sara Johnson, Assistant Director of International Student Services, Sara.J.Johnson@ndsu.edu
4. Tanya Kramer, Assistant Director of Study Abroad, Tanya.M.Kramer@ndsu.edu
5. Andrew Tanem, International Student Advisor / Programming Coordinator, Andrew.Tanem@ndsu.edu
6. Amy Knudson, International Student Advisor / J-1 Student Coordinator, Amy.Knudson.1@ndsu.edu
7. Tasha Cary, Study Abroad Advisor, Natasha.Cary@ndsu.edu
8. Callie Dominique Speer, Study Abroad Coordinator, C.Dominique.Speer@ndsu.edu
9. Stephen Berard, Study Abroad Coordinator, Stephen.Berard@ndsu.edu
10. Suzan Wolter, Administrative Secretary, Suzan.Wolter@ndsu.edu
We are very excited to have you as part of our university and community.

If you have any questions, please don’t hesitate to visit us in Memorial Union 116.

NDSU INTERNATIONAL STUDENT AND STUDY ABROAD SERVICES

Office Hours, Monday-Friday:
Academic Year
8:00am-5:00pm
Summer and Winter Break
7:30am-4:00pm

To make an appointment with your advisor, please see our website:

www.ndsu.edu/international/advising