Friday, January 10
Memorial Union

8:00   **Registration & Breakfast**  
       Plains Room
       Check-in outside of Plains Room

8:45   **Welcome to North Dakota State University**  
       Announcements & Icebreaker

9:30   **The Importance of Health Insurance**  
       Sara Johnson, Assistant Director of International Student Services

10:00  **Student Health Service**  
       Information about the NDSU Clinic, Pharmacy and other services provided for you

10:30  **Your Finances at NDSU**  
       NDSU One-Stop & Customer Account Services

11:00  **Figuring out Fargo**  
       An I-CORE member will present on Fargo, NDSU, and give tips for your time here at NDSU

11:30  **Resource Fair / Activating Online Services**  
       Prairie Rose & Hidatsa
       Learn about great services offered on NDSU’s campus and to NDSU students. Visit all of the great booths and activate your online services!

12:30  **Lunch**  
       Plains Room

1:00   **North Dakota State University Police**  
       NDSU University Police & Safety Office

1:15   **Meet Your International Student Advisor**  
       Plains Room
       F-1 Students
       Century Theater
       J-1 Students

3:00   **Wal-Mart Trip**  
       Depart from NDSU Bookstore
       Visit the I-CORE table for details and to sign up. Spaces are limited

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**International Student Immunization Screening**
You must schedule your immunization screening appointment at Student Health Service via the Student Health Portal on the Student Health website. If you have problems you may call 701-231-7331 and select option #1 for reception. Access the Student Health Service portal by following this link at: www.ndsu.edu/studenthealthservice
Monday, January 13

IELP Students

8:45  Check-in  Memorial Union 116
I-CORE Member will bring you to Minard 320 for testing. Meet at the International Student and Study Abroad Office in the Memorial Union

9:00  IELP Testing/Orientation  Minard 320

Graduate Students

9:00  Graduate Student Orientation  Alumni Center Atrium
NDSU Graduate School required orientation

Undergraduate Students

10:00  Check-in for Registration  Plains Room
Orientation for degree seeking first-year and transfer students (not exchange students)

12:00  Course Registration for Undergraduates
I-CORE members will escort degree seeking undergraduate students to course registration sessions in your individual colleges

All Students - Optional

Campus Tours  12:45 / 1:15 / 1:50 / 2:50
Choose one of the four times listed. Meet at the Memorial Union Coffee Shop on main floor

For important university dates and deadlines, please visit the Registration and Records website at www.ndsu.edu/registrar/dates
Friday, January 17
Memorial Union (Lower Level)

5:00 Welcome Party
Rec & Outing Center
New and current students - Celebrate a new semester with free food and games!
# My To Do List

Please ensure you have completed the following required steps as soon as possible.

<table>
<thead>
<tr>
<th>Task</th>
<th>How-to</th>
</tr>
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<tbody>
<tr>
<td><strong>Complete immigration paperwork</strong></td>
<td>You must complete arrival paperwork for your record to be activated in U.S. government systems. If you are employed on campus and need to apply for a Social Security card, DO NOT go to the Social Security office until your record is activated – allow 10 days after the following paperwork is submitted to our office: • Complete “Arrival &amp; Statement of International Student Responsibility” Form, and provide: • Copy of your electronic I-94 number: <a href="http://www.cbp.gov/i94">http://www.cbp.gov/i94</a> • Copy of U.S. Visa and CBP admission stamp in your passport</td>
</tr>
<tr>
<td><strong>Obtain NDSU ID card</strong></td>
<td>Go to the Card Center in the Memorial Union – please bring your passport for identification. Your NDSU ID Card will be printed immediately for you to use. <a href="https://www.ndsu.edu/cardcenter">https://www.ndsu.edu/cardcenter</a></td>
</tr>
<tr>
<td><strong>Immunization screening requirements</strong></td>
<td><strong>THIS SCREENING IS REQUIRED</strong> by the NDSU Student Health Service for all international students. Complete this immediately upon arrival. If not completed by final deadline, a hold will be put on your account which prevents enrollment. You must schedule your immunization screening appointment at Student Health Service via the Student Health website. If you have problems, you may call 701.231.7331 and select option #1 for reception. Any questions about immunizations should be directed to: <a href="mailto:ndsu.immunizations@ndsu.edu">ndsu.immunizations@ndsu.edu</a> • Information on deadlines and directions on how to schedule a screening appointment are posted here: <a href="https://www.ndsu.edu/studenthealthservice/international_students">https://www.ndsu.edu/studenthealthservice/international_students</a></td>
</tr>
<tr>
<td><strong>Required health insurance</strong></td>
<td><strong>Health insurance begins January 1st, 2020</strong> • Health Insurance payment of $1,232 is due immediately. Pay at One Stop or on Campus Connection. • Visit the International Student &amp; Study Abroad webpage for information about Health insurance <a href="http://www.ndsu.edu/international/insurance">http://www.ndsu.edu/international/insurance</a> (see “Policy Documents” section) • You will receive an email from “ECI Services” asking you to “opt-in” to your health insurance. After that, an email will follow in a week with a link for you to create your UnitedHealthcare StudentResources account.</td>
</tr>
<tr>
<td><strong>Register for classes</strong></td>
<td><strong>Undergraduate Students:</strong> If you have not yet registered for classes, you must attend the academic advising session in the Memorial Union on January 13th at 10 am to meet with an advisor. <strong>Graduate Students:</strong> In addition to the required international student orientation, you must also attend the Graduate School's orientation program on January 13th. If you need help enrolling for classes, you should go to your department to meet your academic advisor.</td>
</tr>
<tr>
<td><strong>Update your local address</strong></td>
<td>When you know your new U.S. address, or anytime you move, remember to make your new address updates within 10 days, as required by SEVIS. • Campus Connection – log into your account and update online • ISSAS Office <a href="https://www.ndsu.edu/international/">https://www.ndsu.edu/international/</a> - online or email your international advisor • Health Insurance – log into your UnitedHealthcare account and update online.</td>
</tr>
<tr>
<td><strong>Activate your IT accounts</strong></td>
<td>Set up your IT accounts online, or go to the IT Help Desk at QBB (Quentin Burdick Building) for help: <a href="http://www.ndsu.edu/its/help_desk/student_email_hub">www.ndsu.edu/its/help_desk/student_email_hub</a></td>
</tr>
<tr>
<td><strong>Make payments to your NDSU account</strong></td>
<td>Visit One Stop in the Memorial Union for information on how to make payments to NDSU or the webpage here: <a href="https://www.ndsu.edu/onestop/accounts">https://www.ndsu.edu/onestop/accounts</a></td>
</tr>
</tbody>
</table>

**FOR MORE INFORMATION:**

International Student and Study Abroad Services website

www.ndsu.edu/international

If you have questions, contact your international student advisor by email or make an appointment online:

www.ndsu.edu/international/advising
I-94 Retrieval Information

Upon your arrival to the United States, U.S. Customs and Border Protection (CBP) will issue you an electronic record of your arrival/departure, which you can access from this site: http://www.cbp.gov/i94. (Please note that paper I-94 cards will be issued at land crossings.) You will also be provided with a CBP admission stamp on your travel document that has your date of admission, class of admission and admitted until date.

<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
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<tbody>
<tr>
<td>How do I retrieve my I-94 admission number?</td>
<td>After entering the U.S. you must go online and retrieve your I94 number and print it out, keeping a copy for your permanent records. You must do this EACH TIME YOU TRAVEL. Go to <a href="http://www.cbp.gov/i94">http://www.cbp.gov/i94</a> and click “Get your I-94 now”</td>
</tr>
</tbody>
</table>
| What information must I provide? | • Last/Surname (Family Name) and First (Given) name - As it appears on the travel document used to enter the United States.  
• Birth date – Enter the date of your birth in the MM/DD/YYYY format  
• Passport Number - If passport number is more than 10 characters, enter only the last 10 characters.  
• Country of Issuance - Country of citizenship as found on your passport. |
| Why do I need to make a copy? | The electronic I-94 number proves your legal entry to the United States.  
→ If you have a spouse and/or children, make sure to retrieve their numbers as well. |
| Do new students need to make a copy of I-94? | Yes! New International students must complete International Student check-in by completing arrival paperwork in ISSAS office. This includes the I-94 number. You may not be able to register for classes until you have completed your check-in. |
| What benefits are provided through the I-94? | A paper form of your electronic I-94 number is required for immigration benefits that you may file for in the future, such as the following:  
• Driver’s license application/renewal  
• Work Authorization (CPT or OPT for F-1 students or academic training for J-1s), on-campus work including student worker positions and assistantships, etc.  
• Completing the I-9 Form when applying for jobs  
• Social Security Number applications  
• Numerous other immigration related benefits including change of status and permanent residency. |
| How long will my admission record be available on the I-94 website? | You will have access to the I-94 information until your next departure (at that point, your last entry record will become part of your travel history record). Be sure to retrieve it soon after each entry to the United States so that you can have records of all of your entries to the United States. |
| What if I have an error on my I-94 record? | Please first consult with your international student advisor for more information if you find an error – we may be able to assist you in making a correction. In general, if you were admitted incorrectly to the U.S., you should visit or call a local CBP Deferred Inspection Site or port of entry to have your admission corrected. A list of Deferred Inspection Sites and ports of entry can be found at www.cbp.gov by searching “Deferred Inspection sites”. |

FOR MORE INFORMATION SEE: http://www.cbp.gov/travel/international-visitors/i-94-instructions

If you have questions now or in the future about this process, contact your international student advisor or visit the ISSAS website at: https://www.ndsu.edu/international/iss/immigration/students/travel

Updated August 2019
Campus Emergency Procedures

Your safety while studying at North Dakota State University is very important to us. During an emergency it is necessary for students to have a basic understanding of their personal responsibilities and NDSU’s emergency response procedures. The Annual Security Report for policies concerning campus security is found at the following website:

www.ndsu.edu/police_safety/universitypolice/annualsecurityreport

Also, if an emergency and/or severe weather event disrupts normal campus operations or causes NDSU to close for a prolonged period of time, students can determine NDSU’s operational status by checking the web site at www.ndsu.edu or tuning into area radio and television stations. Students should assume that classes will be held unless they hear or read an official closure announcement.

<table>
<thead>
<tr>
<th>Campus safety</th>
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<tbody>
<tr>
<td>Emergency Number for Fire, Police and Ambulances</td>
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<tr>
<td>Campus Safety Services</td>
</tr>
<tr>
<td>• Personal Safety and Security Assist: Smartphone security app</td>
</tr>
<tr>
<td>• Campus Safety Escort Service: Call (701) 231-8998. Service is provided by University Police and Safety Office, available 24 hours a day, 7 days a week.</td>
</tr>
<tr>
<td>Information about both of these services can be found here:</td>
</tr>
<tr>
<td>“Emergency Call Buttons”</td>
</tr>
<tr>
<td>Emergency phones around campus on blue or silver metal columns with blue strobe lights at the top have emergency buttons. These buttons provide direct phone connections to University Police.</td>
</tr>
<tr>
<td>Locations: [website link]</td>
</tr>
<tr>
<td>NDSU Police</td>
</tr>
<tr>
<td>Call: 701-231-8998 or “Text-A-Tip” Line: 701-526-6006</td>
</tr>
<tr>
<td>Weather Information</td>
</tr>
<tr>
<td><a href="http://www.ndsu.edu/weather">www.ndsu.edu/weather</a></td>
</tr>
</tbody>
</table>

As an international student, you must also be aware of the following guidelines:

Communication
Email is an official form of communication at NDSU. It is important that you review all emails sent from our office as we regularly send updates regarding work hours, tax information, and visa and SEVIS regulation changes. Please remember to review our website often: www.ndsu.edu/international

Updates
It is your responsibility to update our office within 10 days of any changes in personal information including a change in address, major, funding, and dependent information.

Immigration Documents
Remember to keep immigration documents in a safe place. If traveling internationally, your I-20 or DS-2019 must have a valid travel signature, signed by your international student advisor before re-entering the U.S. You must allow one week for document processing, or the signed I-20/DS-2019 may need to be mailed to you internationally. You must keep a record of all current and previous immigration documents as you may be asked to present these documents in the future.
CAMPUS MAP NORTH DAKOTA STATE UNIVERSITY

R12 145 A. Glenn Hill Center
N2 119 AES Greenhouse
S9 14 Agricultural and Biosystems Engineering
S13 10 Alba Bales House
T13 106 Alumni Center, Harry D. McGovern
K2 46 Animal Nutrition and Physiology Center
V9 69 Askanase Hall (Reineke Fine Arts Center, Theatre NDSU)

142 Barry, Richard H., Hall (611 2nd Ave N) (Business, Agribusiness and Applied Economics, Center for Professional Selling and Sales Technology, ND Trade Office)

E3 139 Batcheller Technology Center
P12 20 Benton/Bunker Fieldhouse (Athletics, HNES, ROTC)
I8 105 Biosciences Research Laboratory
V9 110 Bison Block I

T13 3 Ceres Hall (Admission, Career Center, Counseling, Customer Account Services, Financial Aid and Scholarships, Registration and Records, TRIO Programs)

P10 66 Civil and Industrial Engineering
P10 94 Construction Management Engineering
I11 49 Dacotah Field
P11 18 Dolve Hall (Mechanical Engineering)
R9 15 Dunbar Laboratories (Chemistry)
R11 7 E. Morrow Lebedeff Hall (Human Development and Education)
Q11 84 Ely Hall
Q10 65 Electrical and Computer Engineering
J3 79 Elig Sports Complex
Q11 64 Engineering
Q10 63 Engineering Center

Equine Center (3 miles west of campus on 19th Ave N)

P8 78 Loftsgard Hall (Plant Sciences)
P7 29 Lord and Burnham Greenhouses
R14 X10 Lutheran Student Center
R6 32 Maintenance Buildings
S11 6 Memorial Union (Food Court, Gender and Sexual Diversity - LGBTQ, International Student and Study Abroad Services, Multicultural Programs, NDSU Bookstore, One Stop)

U9 21 Minard Hall (Arts, Humanities and Social Sciences)
S8 23 Morrill Hall (Ag Communication, Agricultural Administration, Print and Copy Services, Statistics)
U8 16 Music Education Building (Festival Concert Hall, Reineke Fine Arts Center)

A12 126 NDSCS Fargo
K8 123 Newman Outdoor Field
T7 93 Northern Crops Institute
S5 120 Northern Crops Science Laboratory
U11 1 Old Main (Administration, Student Affairs, University Relations)

L2 95 Parking Office
T5 33 Plant Sciences Greenhouse
U6 71 Potato Research-Pesticide Storage
W5 128 Prairie Hall (Publications Services, Center for Social Research)

U13 100 President's House
U11 11 Putnam Hall (Criminal Justice and Public Policy, Graduate School)
R8 25 Quentin Burdick Building (Computer Network, Computer Science, Industrial Agriculture, Information Technology Services, Upper Great Plains Transportation Institute)

127 Renaissance Hall (650 NP Ave) (Architecture and Landscape Architecture, Tri-College University, Visual Arts)

G6 131 Research 1
E6 132 Research 2
E4 130 Research and Technology Park
N9 59 Residence Dining Center (NDSU Dining)
T7 60 Residence Life Facility Services
P5 85 Robinson Hall (Veterinary Technology)
H12 72 Sanford Health Athletic Complex/Schells Center (Athletic Administration, Athletic Media Relations)

O5 86 Service Center, Pilot Plant
A14 117 SGC Building (Family Studies Institute, Human Resources/Payroll, Nursing)
J10 136 Shelly Ellei Indoor Track and Field Facility
P8 34 Shepperd Arena
T10 13 South Engineering (Physics)
Q7 70 Stevens Hall (Natural Sciences)
W14 X06 St. Paul's Chapel (Newman Center)
O9 52 Sudro Hall (Pharmacy, Allied Sciences)
T6 81 Sugar Beet Research
D1 133 Technology Incubator

R7 31 Thorson Maintenance Center (Emergency Support Technologies, Facilities Management, Telecommunications)
U6 75 University Police and Safety
Q6 82 Van Es Hall (Microbiological Sciences, Vet Science)

Veterinary Diagnostic Laboratory (4035 19th Ave N)
P7 37 Waldron Hall (Agriculture, Soil Testing Lab)
Q4 50 Walfman Wellness Center (Campus Recreation/Intramural, Student Health Service)
O8 53 Walster Hall (Agriculture)

West Building (3551 7th Ave N) (Center for Heritage Renewal, Health Sciences Library, NDSU Archives)
M8 80 West Dining Center (ACE Tutoring, Student Success Programs)
P7 36 Widakas Laboratory (Corn Seed House, Plant Sciences)

HOUSING UNITS
G14 160 Apartment 1701
M12 43 Bison Court (East)
M12 44 Bison Court (West)
V12 56 Burgum Hall
M7 159 Cater Hall
R12 8 Churchill Hall
S11 9 Dinan Hall
M10 58 Johnson Hall
N4 101 Mathew Living Learning Center
D15 114 Niskanen Expansion
E14 88 Niskanen Hall
N7 77 Pavek Hall
M10 55 Reed Hall
M7 76 Seirm Hall
M8 67 Savrinson Hall
N13 42 Stockbridge Hall
N8 68 Thompson Hall
F15 166 University Village
N10 57 Wible Hall (North and South)

FRATERNITY AND SORORITY HOUSES
T15 X09 Alpha Gamma Delta
R13 X11 Alpha Gamma Rho
V15 X07 Alpha Tau Omega
S14 X17 Delta Upsilon
V12 X05 Farmhouse
S14 X16 Kappa Alpha Theta
S14 X15 Kappa Delta
Q14 X13 Kappa Psi Pharmaceutical Fraternity
W6 X02 Sigma Alpha Epsilon
T14 X18 Sigma Chi
V15 X19 Sigma Nu
V11 X03 Sigma Phi Delta
W11 X04 Tau Kappa Epsilon
R13 X12 Theta Chi
MEET I-CORE

1. Eungyo Hong, Seoul, South Korea
2. Pippa Robinson, Fargo, North Dakota
3. Khadeeja Mahmood, Lahore, Pakistan
4. Jerry Dogbey-Gakpetor, Tegbi, Ghana
5. Komila Rasuleva, Tashkent, Uzbekistan
6. Kent Ho, Kuala Lumpur, Malaysia
7. Noah Bachmeier, Savage, Minnesota
MEET the ISSAS Office

1. Alicia Kauffman, Director/International Student & Study Abroad Services, Alicia.Kauffman@ndsu.edu
2. Marilyn Dowdy, Office Manager, Marilyn.Dowdy@ndsu.edu
3. Sara Johnson, Assistant Director of International Student Services, Sara.J.Johnson@ndsu.edu
4. Tanya Kramer, Assistant Director of Study Abroad, Tanya.M.Kramer@ndsu.edu
5. Andrew Tanem, International Student Advisor / Programming Coordinator, Andrew.Tanem@ndsu.edu
6. Amy Knudson, International Student Advisor / J-1 Student Coordinator, Amy.Knudson.1@ndsu.edu
7. Tasha Cary-Waselk, Study Abroad Advisor, Natasha.Cary@ndsu.edu
8. Callie Dominique Speer, Study Abroad Coordinator, C.Dominique.Speer@ndsu.edu
9. Kristen A Foos, Study Abroad Coordinator, Kristen.Foos@ndsu.edu
10. Suzan Wolter, Administrative Secretary, Suzan.Wolter@ndsu.edu