NDSU INFORMATION TECHNOLOGY

Delivering core solutions and propelling innovation

NDSU IT Council Meeting
Monday, Nov. 16, 2020, 2 p.m.
Online, using MS Teams

Meeting Notes

Present: Marc Wallman, Jason Blosser, Enrique Garcia, Kendra Greenlee (for Kimberly Wallin), Dean Gross, Maggie Latterell, Mary McCall, Joe Mocnik, Robert Pieri, Steve Sobiech, Kristi Steinmann; CeCe Rohwedder

Unable to attend: Ed Deckard, Matthew Friedmann, John Morrison, Florin, Salajan, Dane Skow, Kimberly Wallin

1. Everyone was welcomed, and introductions were conducted.

2. Budget update:
   A. Marc shared and discussed the budget information presented to the Tech. Fee Advisory Committee last week (attached). Dr. Pieri proposed that Hyflex won't go away after the pandemic: it has advantages that, if fully implemented, would provide a positive structure, though at times it would make interactions more difficult, depending on the number of students in a class. If a remote instructor could adjust the classroom camera to focus on various students and areas of the space, it would be beneficial.
   B. Currently there are some challenges with the various levels of technology in different classrooms. Jason Blosser stated that work is underway for improvements on these, with the initial focus on microphones and work on classroom cameras to follow after fall semester.

3. Policies:
   A. Marc reviewed submitted changes to policy 712, "Contract Review," so it accurately represents current software license review processes, and to policy 158.1, "E-mail as an Official Method of Communication for Employees." The latter features changes proposed in order to safeguard confidential information, and recommendations for additional changes were received.
   B. Also submitted was text for a new policy 724, "Digital Accessibility," required by the NDUS. Marc reviewed and discussed the proposed text.

4. Spring semester preparations: open forum events are being offered every other week to discuss these.

5. Overview of CARES Act funds: all ordered items and equipment must be received by 12/30/20. Faculty will be encouraged to use Yuja more extensively, as its storage is cheaper than Zoom's.

6. NDUS update: none.

7. IT Division department updates: none.

8. Next meeting set for Wednesday, Jan. 20, 2021, at 2 p.m.

9. Adjournment.