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**NDSU Student Technology Fee Action Plan Request**

**#1804, “Accessibility for Student Printers”**

**Project Director: Melissa Stotz**

**Program Code 00511**

**VII. Budget Justification**

Describe how you arrived at the budget totals in Section VI, Budget.

You are expected to follow all applicable university policies and procedures regarding salary expenditures.

You are expected to follow the state-approved purchasing guidelines when purchasing materials and supplies.

* Equipment: List name, estimated cost and quantity of each item and explain why it is important to the project. Include installation and maintenance costs in your estimates.
* Materials and Supplies: List name, estimated cost and quantity for each non-equipment items and explain why it is important to the project.

|  |  |  |  |
| --- | --- | --- | --- |
| Lowered printer station | $500 | 14 | $7,000 |
| Monitor arm | $150 | 14 | $2,100 |
| **Total** |  |  | **$9,100** |

\*Note: the above numbers are estimates only; we will lower as many GoPrint stations as we can within the budget of $8,995.16. We will lower them in the order of heaviest use.