NDSU INFORMATION TECHNOLOGY

Delivering core solutions and propelling innovation

TECHNOLOGY FEE ADVISORY COMMITTEE MEETING

Monday, Sept. 30, 2 p.m.
QBB 206E

MEETING NOTES – approved on Oct. 23, 2019

Present: Marc Wallman, VPIT; Anne Denton, Chair; Mari Borr, Ian Burnham, Stephanie Day, Jeff Dertinger, Jerry Gao, Robert Henderson, Carl Ludewig, Marisa Mathews, Kenneth Mbuba, Jordan Nitsch, Michael Russell, Melissa Stotz, David Wittrock; CeCe Rohwedder

Unable to attend: Adam Muske

Guests: Kristi Steinmann

1. Members were welcomed, and introductions were conducted.

2. Budget:
   A. Marc provided a review of the student technology fee budget as it currently stands with no cuts and no increase represented (attachment). If any cuts are to be proposed, they will be discussed with this group, they will ideally be activated no earlier than FY2022, and an effort will be made to limit cuts to cuts expected to have minimal impact to students and faculty.

   B. The impact of the needs of Science Hall to the student technology fee budget is; at this time there is consideration of a computer lab in Science Hall, potentially featuring a blend of provided desktops and space for student laptops (enabled virtual desktops).

   C. Marc reviewed the process for requesting increases to student fees and mentioned that a request for an increase to the Student Technology Fee is being considered.

   D. Action Plan solicitation: no funds available this fiscal year due to the reduced student technology fee revenue resulting from this semester's reduced enrollment.

[Marc left the meeting, at 2:28 p.m.]

   Action Plan solicitation, continued:
   a. Given the university's budget constraints at present and in the immediate future, suspending action plan solicitation this year cannot be helped.

    b.   This committee can invite student and faculty input in terms of what technologies they consider important to their learning experience, which will help with NDSU's strategic planning.

    c.   A consolidation of software resources, where possible, might result in cost savings; the Help Desk will gather data on tickets regarding software.

    d.   Student Government is conducting Town Hall meetings of the campus community regarding what works and what doesn't, what is used and what is not, and can incorporate a discussion of IT resources such as software; other communication channels can also be used, including connecting with Wendy McCrory, who coordinates NDSU's software program.

    e.   At its next meeting, the TFAC will continue this discussion and develop concrete plans for inviting input.

3.   <u>Changes to Action Plans (on Blackboard)</u>:

    A.   #1804, ITS, "Accessibility for student printers." Request for extension (completion on 8/15/19, instead of 6/30/19) approved on 7/10/19.

    B.   #1903, Student Government, "Smart boards in Library study rooms." Request for extension (completion in October, 2019, instead of May, 2019) approved on 6/18/19.

4.   <u>Action Plan reports</u>:

    A.   <u>Fiscal year-end reports received since the last TFAC meeting (on Bb)</u>:

        a.   #1804, ITS, "Accessibility for student printers." Fiscal year-end report approved on 7/23/19.

        b.   #1903, Student Government, "Smart boards in Library study rooms." Fiscal year-end report approved on 6/18/19.

        c.   #1906, Memorial Union, "Development of an NDSU campus eSports Lab." Fiscal year-end report approved on 6/27/19.

    B.   <u>Completion reports received since the last TFAC meeting (on Bb)</u>:

        a.   #1802, Memorial Union Gallery, "Virtual Reality: Access Education." Completion report approved on 5/29/19.

        b.   #1909, Wellness Center, "Wellness Center digital marketing and engagement platform." Completion report approved on 6/29/19

5.   Adjournment