

## Workload Policy

In the Department of Mathematics the current standard workload for research-active<sup>1</sup> faculty is 60%-teaching, 30%-research, and 10%-service. The Department of Mathematics, consistent with the Department and University strategic plans that call for increased research output, is committed to reducing the teaching commitment of research active faculty. Our goal is for all research-active faculty to have a workload of 45%-teaching, 45%-research, and 10%-service. This requires a one-course reduction for each research active faculty. However, given the constraints placed by our teaching responsibilities we do not currently have the required faculty to implement this goal.

For research the typical faculty member will be involved in the following:

- Publish research results in peer-refereed forums.
- Attend and present research results at regional, national, and/or international conferences.
- Solicit internal and external financial support for their research program.
- Participate as a referee and/or reviewer of research results.
- Serve as a research advisor for Doctoral and Master's students as needed.

For teaching the typical faculty member will be involved in the following:

- Teach general mathematics courses (numbered 165-889); a typical load will consist of two regular courses per semester.
- Supervise recitation instructors, lab instructors, and graders in any courses for which you are responsible.
- Participate in teaching development activities and the peer-review of teaching.
- As needed, engage in the assessment activities of the department.
- When possible, solicit internal and external financial support for teaching activities.
- Advise undergraduate students in completion of their undergraduate degrees, including the supervision of senior seminar students.

For service the typical faculty member will be involved in the following:

- Participate in service assignments assigned by the Chair.
- As needed, serve on graduate student supervisory committees.
- Serve on University and College Committees.
- Regularly attend and collegially participate in department meetings, seminars, and colloquia.
- Complete all training activities as required by university policy.

---

<sup>1</sup> The definition of research active is as follows: Faculty who have received a rating of "Meets Expectations" on their previous two annual evaluations in the area of research, teaching, service, and collegiality. See the document "An Outline for Faculty Evaluation" for a discussion of expectations for faculty evaluations.