

ID #: _____

Expected Graduation Term: _____

Purpose for AE Access: _____

I, _____,
(Please Print Clearly)

1. Understand that having access to the shop/office space in Auxiliary Enterprises is a privilege and can be revoked for any reason.
2. Will maintain my shop/office space in a neat and professional manner.
 - a. Paper towels, napkins, shop towels, food containers and etc. will be disposed of in an appropriate manner.
 - b. Tools, parts and equipment will be put in their appropriate places when not in use. (I know the FLOOR is not an appropriate place!)
3. Understand that it is my responsibility to help maintain the common areas so they have a neat and professional appearance.
4. Understand my personal property such as cars, pickups, motorcycles, snowmobiles and etc., are not allowed in the shop area. Auxiliary Enterprises is NOT my personal garage.
5. Understand the safety requirements associated with working in a shop area and I agree to follow and abide by the safety procedures and keep my work area in compliance.
6. Understand that I am not allowed to let others into the building. It will be my responsibility to accept any consequences that may result from doing so.

Signature: _____ **Date:** _____

Failure to abide by the aforementioned rules will result in loss of access to your shop/office space in Auxiliary Enterprises for yourself and possibly your entire group!