

# Registration Overview

- **WELCOME TO MECHANICAL ENGINEERING AT NDSU!**
- **NDSU EMAIL-Official Communication!**
  - Get your email accounts set up and use it! From this moment on, your NDSU email will be used to contact you if any issues arise with registration, transcripts, class enrollment, and etc.
  - **Be sure to read your emails from the ME Dept.** They contain information you may need to know!
- **MATH Placement:**
  - If placed in Math 105 & Math 165, enroll in Math 105 first.
  - If placed in Math 103, enroll in Math 103 before enrolling in Chem 121.
  - If you have not taken the Math Placement Test, be sure to do so. You can take it up to two times. Contact One Stop for assistance. **Ph 701-231-6200 or 1-866-924-8969**
- **AP Scores:**
  - If you scored a 3 on your Calculus AP, it is recommended that you still take Math 165.
  - Your AP scores may not be in the system at the time of orientation. Check your Campus Connection in the coming weeks for them to post. When posted, you can make the necessary adjustments to your schedule as needed.
- **CHEM** labs are not required for Mechanical Engineering. You may need it if you plan to take other courses in the future that require these labs to meet prerequisites.
- **ENGLISH Placement:**
  - If placed in Engl 120 and complete with a 'C' or better, you will receive a 'P' grade for Engl 110.
- **WHEN PLANNING YOUR SCHEDULE:**
  - For every credit hour, plan for a **minimum** of 2 hours of work outside of class.
    - Ex. 15 credit schedule+30 hours outside of class=45 hours devoted to class work (at **minimum**)
  - Your credit load for the first semester is 14-16 total credits.
  - If adding classes directly from Campus Connection (as opposed through Schedule Planner) finish enrolling in each class before you search for the next one. Otherwise, you may lose your seat while you search for other classes.
- **GEN EDS (General Education Electives)**  
By the time you graduate you should have:
  - 2 classes from Category A: Humanities & Fine Arts
  - 2 classes from Category B: Social & Behavioral Sciences
  - Of the 4 required classes mentioned above you need at least:
    - 1 Cultural Diversity [D]
    - 1 Global Perspective [G]
  - 1 class from Category W: Wellness
  - An AA Degree (Associates of Arts) or an AS Degree (Associates of Science), from an accredited institution, or a previous baccalaureate degree will satisfy lower-division general education requirements at NDSU. Questions can be directed to Registration & Records.
- **MILITARY STUDENTS:** If you have completed basic training and can provide documentation, you can appeal the wellness credit. <http://www.ndsu.edu/fileadmin/registrar/forms/genedappeal.pdf>  
*Military Contact @ R&R: Scott Fuller/ Ceres Hall 211/ Ph:701-231-9782/  
Email:scott.fuller@ndsu.edu*

- **FINANCIAL AWARENESS**

**One Stop: Ph 701-231-6200 or 1-866-924-8969**

- The tuition cap base rate is 13 credits. Engineering programs have an additional tuition rate beyond this base rate to support additional resources required for these programs.
- The minimum credit load to be full-time for academic purposes is 12 credits. This is the load requirement for scholarships and financial aid that require a full-time enrollment status.
- Be aware of financial aid calculation dates as it could affect future eligibility. You are responsible for checking campus connection to make sure you are fiscally current. **Do it often.**

- **CAMPUS CONNECTION Troubleshooting**

- If you get an error message when registering for classes, there may be many reasons for it.
  - 1) You may not have the necessary prerequisites.
  - 2) Class time conflicts with another enrolled class.
  - 3) Your transfer credit has not updated in campus connection to show you meet the prereqs.
  - 4) Sections is reserved for specific majors, check details of each section to determine which section you are eligible for.
  - 5) Enrolling in a waitlisted class without checking the “Waitlist if class if full” checkbox.
- **Campus Connection Help Pages:** <https://www.ndsu.edu/onestop/connect/>
- **Schedule Planner Help:** [https://www.ndsu.edu/fileadmin/registrar/Schedule\\_Planner/NDSU\\_handout.pdf](https://www.ndsu.edu/fileadmin/registrar/Schedule_Planner/NDSU_handout.pdf)

- **HOLDS**

- ***Financial Obligation Agreement Hold*** is placed on your account each semester. [https://www.ndsu.edu/onestop/accounts/financial\\_obligation\\_agreement\\_foa/](https://www.ndsu.edu/onestop/accounts/financial_obligation_agreement_foa/)
- An ***Advisor hold*** is placed on your account each semester. To clear this hold, you will be required to meet with your advisor before you can register. Your attendance at orientation counts as your first advising meeting. Once you have begun the program at NDSU, you’ll be assigned a faculty advisor whom you’ll meet with at least once a semester to plan classes for the following term.

- **RESOURCES**

- Issues with transcripts and course evaluations contact: **Registration & Records: Ph 701-231-7981**
- Curriculum/enrollment issues: **ME Dept: [Tanya.Erickson@ndsu.edu](mailto:Tanya.Erickson@ndsu.edu) or Ph 701-231-8671**
- Housing: **Residence Life: Ph 701-231-7557**
- Financial Aid, Tuition: **ONE STOP: Ph 701-231-6200 or 1-866-924-8969 or [ndsu.onestop@ndsu.edu](mailto:ndsu.onestop@ndsu.edu)**
- One Stop: <https://www.ndsu.edu/onestop/>
- Transfer Equivalency: <https://www.ndsu.edu/transfer/equivalencies/>
- Counselor/Advisor Resources: [https://www.ndsu.edu/admission/counselor\\_advisor\\_resources/](https://www.ndsu.edu/admission/counselor_advisor_resources/)
- Transfer Student Services: <https://www.ndsu.edu/transfer/resources/equivalencies/>

- **NEXT STEPS/FOLLOW UP**

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