Spring 2020 NDSU Nursing at Sanford Health
Pre-licensure BSN Application Instructions

*Please make sure to thoroughly read through all instructions*

It is the applicant’s responsibility to ensure all components of the application are completed and received by:

**October 20 for spring admission**

If you are not a current NDSU student, please apply to NDSU here:
https://www.ndsu.edu/admission/admission_information/application.

Please read all instructions prior to starting the application!

Application
** If you complete the first page, you will be able to come back to the application on the same computer you completed that first page.**

Contact Information
- Name
- Email address- You are strongly encouraged to use your current North Dakota University System email address (NDSU, BSC, etc.)
  - Email will be the primary mode of communication regarding your application status.
- Address
- NDUS ID number (if unknown, enter zeros)

Certified Background Check
- This can be completed before or after submitting the online application.
- https://www.castlebranch.com/online_submission/package_code.php
- Use code NO96 in the PLACE ORDER box. Follow directions to continue the order and pay the $50.75 fee for the background check. Please note, the “O” is the letter “O” and not a zero.
- This fee is in addition to the program application fee
- The School of Nursing will receive your background check once submitted; you do not need to contact us.

Personal Statement
- Students will use FlipGrid to submit their personal statement. Directions for using FlipGrid will be available on the nursing application website.
- Student responses will remain private and confidential.
- Responses should be **two minutes in length**.
  - The recording stops at two minutes, anything longer will not be heard by the committee.
- Please remember that this is your first introduction to the admission's committee.
Consider writing your personal statement before creating your recording.
Pre-Nursing Advisors and Faculty will not review FlipGrid videos prior to submission.
Treat your personal statement as if you were giving a speech in COMM 110.
Use appropriate language and grammar.
DO NOT stop and start your presentation.
Consider your environment; avoid loud areas, distracting backgrounds, etc.

- The question for the application is as follows:
  “Describe how your work, volunteer, and other experiences have influenced your decision to and prepared you to pursue a nursing degree with NDSU.”

Application Fee
- $50 application fee will be paid using Marketplace:
  https://epayment.ndus.nodak.edu/C22800_ustores/web/classic/store_main.jsp?STOREID=276&
  SINGLESTORE=true
  The link to the Marketplace will also be on the nursing website
  Credit/debit/checking account information can be used.

Demographics/Data Collection- optional but encouraged
- Gender
- Age
- State of legal residency – as stated on government issued identification
- Do you have a baccalaureate degree
- Ethnic background
- First language
- First generation college student – 1st member of immediate family (parents, siblings) to attend college

You will receive an email receipt of submission once the application is submitted.
- Official communication from the School of Nursing will be sent via email

Transcripts
- Ensure transcripts from all schools attended (other than NDSU) were submitted to the Admissions office with your University application.
  - Transcripts do not need to be sent to the nursing department.
- If you are took courses in the summer semester at a school other than NDSU, you will need to have transcripts sent to the NDSU Registration and Records office as soon as grades are posted.

Important Dates- Bismarck Site
- All students applying to the nursing program will take the Kaplan Admissions Exam. Test dates will be at the end September/early October.
  - You will be notified by email how to register for an exam day and time.