

North Dakota Academic & Career and Technical Education Scholarships Program Guidelines

The college North Dakota University System (NDUS) has on record (review your letter) for you will be notified of your scholarship. Payment will be distributed each semester or quarter. The funds will be sent directly to your school to be credited to your account following enrollment verification. Enrollment verification is generally within the first few weeks of classes. Awards are available for summer, provided all eligibility criteria are met. You must contact your financial aid office to discuss summer awards to be considered.

The scholarship is valid for six academic years after high school graduation and may be applied to graduate and professional studies, provided all eligibility criteria are met. Award amounts are no more than \$750 per semester or \$500 per quarter, up to a maximum of \$6,000 total.

STUDENT RESPONSIBILITIES

Review Account Statement at Your College

If the scholarship does not post to your account, it is your responsibility to contact the NDUS to determine if you meet the requirements. Payments cannot be made on a past academic year, so carefully watch your billing statement EACH SEMESTER!

Renewals

Scholarships will automatically be renewed if you attended the prior term. You must contact the NDUS to reactivate a scholarship that has been deferred or was not paid in the current semester or quarter. You must contact the NDUS to transfer a scholarship to a new college.

Withdrawals

If you withdraw from college after the scholarship has been disbursed, your GPA for the term will be recorded as failing or 0.00. This will affect your continued eligibility for the scholarship as you must maintain a 2.75 cumulative GPA.

Deferred Scholarships

If you do not receive a disbursement on your scholarship, your award will be “deferred.” It is your responsibility to contact the NDUS to have the award reinstated.

Changing Colleges

If you transfer colleges, you must contact the NDUS to have your scholarship moved. College transfers are not automatically tracked through our office. Failing to notify the NDUS in a timely manner could result in no eligibility for the semester or quarter in question. Remember to carefully check your billing statement EACH SEMESTER!

Cumulative GPA requirement

- You must maintain a cumulative GPA of 2.75 or higher. Your GPA will not be rounded up.
- If at the conclusion of a term your cumulative GPA is below 2.75, you will be granted a one-time exception and will be provided the scholarship during the next term you are enrolled full time.
- If your cumulative GPA falls below 2.75 for a second time, you will no longer be eligible for the scholarship, resulting in permanent suspension.
- The ND University System (NDUS) does not have the ability to appeal cumulative GPAs below 2.75 for any reason.

(Student Responsibilities Continued...)

Deadline for Enrolling in Classes

You must be enrolled full time **by the financial aid census date** at your college. It is your responsibility to know the deadline set by your college. Please contact your financial aid office to determine the financial aid “census” date. This is generally the first few days of classes.

Disbursement Requirements—ALL 3 must be met

- Maintain the cumulative grade point average requirements, and
- Maintain degree progress (see detail below), and
- Enroll full time. Note: *There is a one-time exception to being enrolled full time. Students in their FINAL term to graduate may still qualify for payment even if they are part time enrolled. Student must contact the NDUS to request an override.*

Enroll Full Time

Full time enrollment has the same meaning as is defined by the financial aid office at the institution you attend. Contact your financial aid office to determine the number of credits that is “full time” for financial aid purposes. Keep in mind that if you continually enroll in only 12 credits each semester, you may not meet the degree progress requirements of this scholarship (see detail below.)

Your enrollment status will be based on the reported number of credits you are enrolled in as of your school’s financial aid census date. Failure to enroll full time by this date will result in no eligibility in the term (see Deadline for Enrolling in Classes.)

Maintain Degree Progress

Progress toward degree completion must be attained to qualify for a subsequent disbursement of your scholarship, in addition to enrolling full time and maintaining a 2.75 cumulative GPA.

Anticipated Payment #	Enrollment status and # of credits I need to have “earned” to qualify for the payment
Payment #1	Enroll “full time”
Payment #2	Enroll “full time”
Payment #3	Enroll “full time” and must have EARNED 24 credits
Payment #4	Enroll “full time” and must have EARNED 39 credits
Payment #5	Enroll “full time” and must have EARNED 54 credits
Payment #6	Enroll “full time” and must have EARNED 69 credits
Payment #7	Enroll “full time” and must have EARNED 84 credits
Payment #8	Enroll “full time” and must have EARNED 99 credits

If you do not meet the GPA, and the “full time” enrollment, and the degree progress requirements by the financial aid census date, you will not qualify for payment.

Eligible Colleges		
Dickinson State University	Lake Region State College	Nueta Hidasta Sahnish College
Mayville State University	ND State College of Science	Turtle Mountain Community College
Minot State University	Williston State College	United Tribes Technical College
North Dakota State University	University of Mary	Cankdeska Cikana Community College
University of North Dakota	Rasmussen College - Fargo	
Valley City State University	Trinity Bible College	
Bismarck State College	University of Jamestown	
Dakota College at Bottineau	Sitting Bull College	

NDUS Contact Information
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