Combo Code and Project Number Reference
For Work-Study Employers

Combination (Combo) Code Numbers do not change from year-to-year.

<table>
<thead>
<tr>
<th>FUND</th>
<th>DEPT</th>
<th>PROJECT</th>
<th>PROGRAM</th>
<th>ACCOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>S47200</td>
<td>2834</td>
<td>Project Numbers change annually.</td>
<td>* 5120050 or * 512005T</td>
<td></td>
</tr>
</tbody>
</table>
                         Refer to chart below

Account Numbers / Codes are used to track assets, liabilities, net assets, revenues, expenses and transfers.

Work-Study Payroll Entries use Account Code: 512005 Salaries – Other


Definition: Other salary payments including: student assistants, temporary part-time support staff, Federal Work-Study program, employee awards, terminate/leave pay, and sick leave payments.

- Use for all temporary employees not employed by Ag or Forest Service, Off Campus, and America Reads
  *ACCOUNT: 5120050
  EXAMPLE of a Work Study Combo Code (On-Campus): S472002834FAR0031351O

- Use for all temporary employees employed by Ag or Forest Service only
  *ACCOUNT: 512005T
  EXAMPLE of a Work Study Combo Code (On-Campus): S47202834FAR0031351T

Project Numbers change annually.

<table>
<thead>
<tr>
<th>Program Year</th>
<th>On Campus</th>
<th>Off Campus</th>
<th>America Reads Even Start FLP</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019-2020</td>
<td>FAR0031351</td>
<td>FAR0031352</td>
<td>FAR0031353</td>
</tr>
</tbody>
</table>

The duties of the NDSU Budget Office and Ag Budget Office include the funding and budget portions of payroll forms. They are responsible for processing funding changes, budget adjustments and retroactive distributions in relation to payroll. They are also responsible for the activation and/or inactivation of Combination Codes.

ADMINISTRATIVE OFFICE TOOLBOX

Refer to the Administrative Office Toolbox section of the NDSU Human Resources and Payroll website for resources to help you perform the administrative functions related to HR/Payroll. https://www.ndsu.edu/hr/admintoolbox/

- Payroll Calendar
- Job Family/Job Code Information
- Non-Benefited Hire Process
- Time and Labor Absence Management (TLAB) Resources and Training materials
- HRMS Fluid Interface (tips)
- Time Labor – NDSU Manager Self Service and Tutorial Video

FWS COMBO CODE-PROJECT NUMBER REFERENCE_2019-20.DOCX REVISED 07/24/18