

Sample Group Work Planning and Commitment Worksheet

1. List your group members first and last names.

2. How will you communicate with one another outside of class? (text, email, app)

Take a few minutes right now to exchange contact information or set up the app.

3. Briefly describe the work your group is going to do.

4. List the tasks involved in completing your group work. (It is likely you will add to this list.)

Determine who will do each task, considering workload and complexity of the task, and write the group members' names next to the tasks. Do your best to make the division of labor equitable.

5. Please sign below to indicate you understand your commitment to this project and agree to complete the tasks identified above with your name.

Printed Name:
Signature:

Printed Name:
Signature:

Printed Name:
Signature:

Printed Name:
Signature: