More information on the Passport mobile app can be found here: https://passportinc.com/consumers/. A web version is also available at https://ppprk.com/park/.

Please direct questions to NDSU Parking and Transportation Services at ndsu.parking@ndsu.edu or (701) 231-5771.

One of the benefits of using the app is the ability to extend your parking session if class or a meeting runs late. Notifications are automatically enabled in the app; however, **if you would like to receive reminder notifications that your time is about to expire, please be sure to allow notifications for the Passport app in your phone’s settings.**

- iOS devices: Settings > Notifications > Passport > Allow Notifications
- Android devices: Apps > Settings > Notifications > Passport > On

Users will first need to create a Passport account by registering with a phone number or e-mail address. Follow the on-screen instructions and verification process.

Once registered, enter PIN to sign in.

Enter the zone number posted in lot. (Zones are posted at the entrances to the lots and on the pay stations.)

Verify the pop-up lists the zone as North Dakota State University.
Enter the license plate number without any spaces or dashes.

The license plate acts as the vehicle’s permit.

Please be sure to verify the plate number and state are entered correctly.

The app will default to the maximum purchase time. Select “Choose Stay” to customize.

Rates will populate in the app; these are the same rates available at the pay stations.
Select or enter the appropriate credit/debit card information. (Visa, MasterCard, and Discover are accepted.)

Before completing the transaction, verify the information on the pop-up confirmation screen is correct.

A “You are parked!” screen will appear once the transaction is processed. However, your card will not be charged until the session expires.
Parking sessions may be monitored electronically.

From the active session, a dropdown of options is available.

Depending on the initial amount of time purchased, drivers have the option to extend their stay in the lot.

A receipt will be automatically generated once the session expires.

**Thanks for paying for parking with PassportParking Mobile Pay**

Below is a receipt of your parking stay details:

Transaction Number: 44991646
Zone Number: 727
Zone Name: NDSU - MU Lot
License Plate: ND ABC123
Start: Thu, Mar 02, 01:56 PM
End: Thu, Mar 02, 02:11 PM
Payment Info: Card ending in 2611
Parking Fee: $0.50
Total Fee: $0.50