CONTRACTOR / VENDOR PARKING INFORMATION AT NDSU
**CONSULT WITH YOUR NDSU PROJECT MANAGER IF YOU HAVE ANY PARKING QUESTIONS**

OFFICIALLY DESIGNATED CONTRACTOR/VENDOR VEHICLES:
Any contractors/vendors performing on-call (non-scheduled) services to NDSU buildings or property may do so WITHOUT purchasing any type of parking permit from NDSU as long as their vehicle(s) meet the following criteria:

• Vehicles shall be easily recognizable as a commercial service vehicle and be identified with an appropriately sized 'branded logo', either painted or using vehicle wraps on the exterior of the vehicle.
• Magnetic business logos affixed to contractor vehicle doors also meet this requirement.
• Driving service vehicles, such as Lyft and Uber, are NOT considered contractor/vendor vehicles on NDSU properties.
• Business cards, clothing with company names or similar items left in vehicles do not satisfy this requirement.

UNMARKED CONTRACTOR/VENDOR VEHICLES:
Any vehicle not meeting the above criteria must have an NDSU parking permit displayed in order to park on campus. Failure to purchase a parking permit may result in parking citations being issued. Permit options are listed at the bottom of the page.

AUTHORIZED PARKING LOCATIONS:
All vehicles shall be legally parked in designated parking spaces as directed by NDSU Parking and Transportation Services, or as indicated on the NDSU contractor/vendor parking map.

LONG-TERM SERVICES:
Contractors/vendors performing long-term projects at NDSU shall be allowed to park on NDSU property if their vehicles meet the same criteria as stated above.

Contractors/vendors will be notified of work site parking conditions at the construction conference. Contractors/vendors will need to confer with their assigned NDSU project manager, to determine the best option for parking their company vehicles while working on NDSU property. Parking conditions are subject to change at any time.

NDSU PARKING PERMIT OPTIONS:
• One-Year Parking Permit for Contractors/Vendors = $185.00 per year
• One-Day Parking Permits for Contractors/Vendors = $5.00 per day
• Temporary Parking Permits for Contractors/Vendors = $5.00 per day, no date limit
• Summer Parking Permits for Contractors/Vendors = $25.00, summer only (valid from May 16 to August 15)
• Metered parking at any of the four (4) pay lots via the pay stations or mobile app
  (Visit [https://www.passportparking.com](https://www.passportparking.com) for user information on the mobile app)

Permits may be purchased:
• Online at [https://www.ndsu.edu/parking](https://www.ndsu.edu/parking) with a credit card
• Within the NDSU Parking Office via credit card or company invoicing (proper billing address required)

Questions? The NDSU Parking Office can be reached at ndsu.parking@ndsu.edu or 701-231-5771.

ADDITIONAL NOTES:
• Contractors/vendors shall determine which permit or combination of permits works best for their situation.
• There are no refunds for parking permit purchase fees. All sales are final.
• All citation fees are the responsibility of the vehicles registered owner.

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