

Budgets Overview Inquiry

Navigation Path:

- Commitment Control
 - Review Budget Activities
 - Budgets Overview

Following the above path leads to either establishing or finding an existing Inquiry Name

Budgets Overview Inquiry

If a Inquiry Name has already been established....
Click on the "Find an Existing Value" tab than click search
and select the appropriate Inquiry Name from the list given.

Budgets Overview

Enter any information you have and click Search. Leave fields blank for a list of all values.

Find an Existing Value

Add a New Value

Inquiry Name: begins with

Search

Clear

[Basic Search](#)



[Save Search Criteria](#)

New users will need to set up
a Inquiry Name by clicking on
the "Add a New Value" tab

[Find an Existing Value](#) | [Add a New Value](#)

Budgets Overview Inquiry

Budget Inquiry Criteria

Budget Overview

Inquiry: BUDGET_OV

Description: Budgets Overview

Search

Clear

Reset

2. Business Unit should be NDSU1

Unit: NDSU1

Ledger Group/Set: Ledger Group

Ledger Group: CSHDTL

Cash Detail Ledger Group

View Stat Code Budgets

Display Chart

TimeSpan

4. Check this box if you would like to include a chart.

Detail Budget Period

5. Enter the budget period for you would like.

Select	Ledger Group	Calendar ID	From Budget Period	To Budget Period	Include Adjustment Period(s)	Include Closing Adjustments
<input checked="" type="checkbox"/>	CSHDTL	EA	2009	2009	<input checked="" type="checkbox"/>	<input type="checkbox"/>

7. Once all the criteria is entered, click Save and then click Search at top

ChartField Criteria

ChartField	ChartField From Value	ChartField To
Account	%	%
Dept	%	%
Fund	19561	19561

6. Select the Chartfields you wish to show on the inquiry by identifying the Chartfield in the Value column.

Save

Return to Search

Previous in List

Next in List

Notify

Refresh

Add

Update/Displa

1. Enter the Description of Inquiry.

3. Use the lookup glass to select the appropriate ledger group.

Budgets Overview Inquiry

Without Display Chart

Inquiry Results

Budget Overview

Business Unit: NDSU1
 Ledger Group: CSHDTL Cash Detail Expenses
 Type of Calendar: Detail Budget Period
 Amounts in Base Currency: USD
 Revenue Associated

[Return to Criteria](#)

Max Rows:

[Display Options](#)

Ledger Totals (3 Rows)

		Net Transfers:	0.00
Budget:	1,000.00		
Expense:	-50.89		
Encumbrance:	0.00		
Pre-Encumbrance:	0.00		
Budget Balance:	1,050.89		
Associate Revenue:	0.00		
Available Budget:	1,050.89		

Budget Overview Results

		Customize Find View All										
		First <input type="button" value="1-3 of 3"/> Last										
		Ledger Group	Account	Fund	Dept	Budget Period	Budget	Expense	Encumbrance	Pre-Encumbrance	Available Budget*	Percent Available
1		CSHDTL	516000	19561	3100	2009	0.00	74.11	0.00	0.00	-74.11	0.00
2		CSHDTL	621000	19561	3100	2009	0.00	-125.00	0.00	0.00	125.00	0.00
3		CSHDTL	623000	19561	3100	2009	1,000.00	0.00	0.00	0.00	1,000.00	100.00

[Return to Criteria](#)

*Notes

Budgets Overview Inquiry

With Display Chart

ORACLE

Amounts in Base Currency: USD
 Revenue Associated

[Return to Criteria](#) Max Rows: 100 [Display Options](#)

Ledger Totals (3 Rows)

Budget:	1,000.00	Net Transfers:	0.00
Expense:	-50.89		
Encumbrance:	0.00		
Pre-Encumbrance:	0.00		
Budget Balance:	1,050.89		
Associate Revenue:	0.00		
Available Budget:	1,050.89		

Chart

Activity as a Percentage of (Budget + Associated Revenue)

Category	Percentage
Budget + Revenue	100%
Activity	-50.89%
Available Balance	100%

Budget Overview Results

	Ledger Group	Account	Fund	Dept	Budget Period	Budget	Expense	Encumbrance	Pre-Encumbrance	Available Budget*	Percent Available
1	CSHDTL	516000	19561	3100	2009	0.00	74.11	0.00	0.00	-74.11	0.00
2	CSHDTL	621000	19561	3100	2009	0.00	-125.00	0.00	0.00	125.00	0.00
3	CSHDTL	623000	19561	3100	2009	1,000.00	0.00	0.00	0.00	1,000.00	100.00

[Return to Criteria](#) *Notes

You can hide the chart by clicking the down arrow

BUDGETS OVERVIEW INQUIRY

- 1) Summarizes the data according to the search criteria used
- 2) Details the data according to the search criteria used
- 3) These links will lead to line-item details for activity on the given fund
- 4) Option to download to Excel

Inquiry Results
Budget Overview

Business Unit: NDSU1
Ledger Group: CSHDTL Cash Detail Expenses
Type of Calendar: Detail Budget Period
Amounts in Base Currency: USD
Revenue Associated

[Return to Criteria](#) Max Rows: [Display Options](#)

Ledger Totals (3 Rows)

Budget:	1,000.00	Net Transfers:	0.00
Expense:	-50.89		
Encumbrance:	0.00		
Pre-Encumbrance:	0.00		
Budget Balance:	1,050.89		
Associate Revenue:	0.00		
Available Budget:	1,050.89		

Budget Overview Results [Customize](#) | [Find](#) | [View All](#) | [First](#) | 1-3 of 3 | [Last](#)

		Ledger Group	Account	Fund	Dept	Budget Period	Budget	Expense	Encumbrance	Pre-Encumbrance	Available Budget*	Percent Available
1		CSHDTL	516000	19561	3100	2009	0.00	74.11	0.00	0.00	-74.11	0.00
2		CSHDTL	621000	19561	3100	2009	0.00	-125.00	0.00	0.00	125.00	0.00
3		CSHDTL	623000	19561	3100	2009	1,000.00	0.00	0.00	0.00	1,000.00	100.00

[Return to Criteria](#) *Notes