Standard No. 19: Progression of Students: The college or school must produce and make available to students and prospective students criteria, policies, and procedures for academic progression, academic probation, remediation, missed course work or credit, dismissal, readmission, rights to due process, and appeal mechanisms.

1) Documentation and Data:

Use a check ✅ to indicate the information provided by the college or school and used to self-assess this standard:

Required Documentation and Data (Uploads):

✅ The policy(ies) that address student progression, academic probation, remediation, missed course work or credit, dismissal, readmission, due process and appeals Appendix 19A

✅ Section of the student handbook that covers the student progression policy (if any different from above)

Required Documentation for On-Site Review:

(None required for this standard)

Data Views and Standardized Tables:

✅ On-time graduation rates for past five years (compared to national rate) Appendix 19B

✅ Percentage total attrition rate for past five years (compared to national rate) Appendix 19B

✅ Percentage academic dismissals for past five years (compared to national rate) Appendix 19B

✅ PharmD degrees conferred for past five years Appendix 19B

✅ AACP Standardized Survey: Faculty – Question 61 Appendix 19C

Optional Documentation and Data (Uploads):

☐ Other documentation or data that provides supporting evidence of compliance with the standard

2) College or School's Self-Assessment: Use the checklist below to self-assess the program on the requirements of the standard and accompanying guidelines:

<table>
<thead>
<tr>
<th>Requirement</th>
<th>S</th>
<th>N.I.</th>
<th>U</th>
</tr>
</thead>
<tbody>
<tr>
<td>The college or school produces and makes available to students and prospective students criteria, policies, and procedures for academic progression, academic probation, remediation, missed course work or credit, dismissal, readmission, rights to due process, and appeal mechanisms.</td>
<td>✗</td>
<td>〇</td>
<td>〇</td>
</tr>
<tr>
<td>The college or school's system of monitoring student performance, based on formative assessments of learning outcomes provides for the early detection of academic difficulty.</td>
<td>✗</td>
<td>〇</td>
<td>〇</td>
</tr>
<tr>
<td>The college or school maintains a record of student retention, attrition, and on-time graduation, identifies and analyzes trends, and makes programmatic adjustments as needed.</td>
<td>✗</td>
<td>〇</td>
<td>〇</td>
</tr>
<tr>
<td>The college or school ensures that all students have comparable access to individualized student services such as comprehensive academic success counseling, tutoring and faculty advising.</td>
<td>✗</td>
<td>〇</td>
<td>〇</td>
</tr>
<tr>
<td>N/A (single pathway and geographic location)</td>
<td>✗</td>
<td>〇</td>
<td>〇</td>
</tr>
</tbody>
</table>

3) College or School's Comments on the Standard: The college or school's descriptive text and supporting evidence should specifically address the following. Use a check ✅ to indicate that the topic has been adequately addressed. Use the text box provided to describe: areas of the program that are noteworthy, innovative, or exceed the expectation of the standard; the college or school's self-assessment of its issues and its plans for addressing them, with relevant timelines; findings that highlight areas of concern along with actions or recommendations to address them; and additional actions or strategies to further advance the quality of the program. For plans that have already been initiated to address an issue, the college or school should provide evidence that the plan is working. Wherever possible and applicable, survey data
should be broken down by demographic and/or branch/campus/pathway groupings, and comments provided on any notable findings.

☑ How student matriculation, progression and graduation rates correlate to admission and transfer policies and the college or school's mission

☑ The academic counseling and/or student support staff available to work with students seeking to retain or regain good academic standing, and how extensively they are utilized

☑ How the college or school is applying the guidelines for this standard in order to comply with the intent and expectation of the standard

☑ Any other notable achievements, innovations or quality improvements

☑ Interpretation of the data from the applicable AACP standardized survey questions, especially notable differences from national or peer group norms

Student Progression Policies
College policies regarding academic progression, probation, remediation, dismissal, readmission, right to due process and appeals are clearly and concisely communicated to current and prospective students through the College Pharmacy Handbook and the Policy Manual, both of which are published online and in print. Specific policies are listed below in Table 19-1 and included in Appendix 19A for further detail. All students are made aware of these policies during the admissions process and, for accepted students, annually during fall orientation. The College also requires all students in the professional program to sign the Student Academic and Conduct Standards Policy 3.01 on an annual basis. This policy clearly details the criteria and procedures taken for a lack of academic progression, as well as rights of due process and appeal.

<table>
<thead>
<tr>
<th>Policy</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.01</td>
<td>Student Academic and Conduct Standards</td>
</tr>
<tr>
<td>3.03</td>
<td>Right to Terminate Enrollment</td>
</tr>
<tr>
<td>3.04</td>
<td>College Termination</td>
</tr>
<tr>
<td>3.10</td>
<td>Instructional Continuity</td>
</tr>
<tr>
<td>3.20</td>
<td>Academic Remediation</td>
</tr>
<tr>
<td>3.21</td>
<td>Minimum Grade Requirement for Pharmacy Coursework</td>
</tr>
<tr>
<td>3.22</td>
<td>Maximum Time Frame for Completion</td>
</tr>
<tr>
<td>3.23</td>
<td>Prerequisites for Professional Courses</td>
</tr>
<tr>
<td>3.24</td>
<td>Repetition of Professional Courses</td>
</tr>
</tbody>
</table>

The Fargo community is prone to severe weather and natural disasters that may impede course progress. To alleviate such concerns, the college adopted Policy 3.10, Instructional Continuity. This plan guides faculty and students should courses be cancelled due to extreme conditions or in the event a student must miss class for an extended period of time due to an illness.
Monitoring Student Performance and Access to Student Services

Curricular outlines are provided for students both at the time they enroll in pre-pharmacy and at the time they enter the professional program. They are also continuously available in the Pharmacy Handbook. Curriculum requirements are reviewed at length with students during prospective student visits, as well as at orientation and advising sessions. All students, including pre-professional pharmacy students, are assigned an advisor who is actively involved in the professional program and who remains with the student throughout the student’s tenure.

The University as a whole is currently implementing a mid-term grading system, whereby faculty members in selected courses submit mid-term grades. Faculty members can submit mid-term grades for all students in the course, or just those currently earning grades of “D” or lower. These students are notified by the registrar by campus email of the mid-term grade results. Students with deficient grades are encouraged to schedule appointments with both the instructor and/or their academic advisor to address the issue. In addition, the associate dean for Academic Affairs and Assessment (ADAA&A) notifies each advisor of the names of their student advisees who are at risk based on mid-term grades. While the courses involved in the mid-term grading project are primarily geared toward first- and second-year (pre-professional) students, faculty members teaching in the professional pharmacy program also have the option of participating.

Students in the professional program who are not successful in their courses at the completion of each semester are referred to the ADAA&A, who notifies their advisor, assists with remediation and tracks their progress. Only a small fraction of each class (usually 2-3 students on average, per cohort) requires remediation and fails to graduate in a timely fashion with their peers. Currently, the number of first-, second-, third- and fourth-year professional students remediating coursework are 3, 2, 3 and 5, respectively. A record of all deficient students (as well as a record of remediation and recovery, continued remediation or program attrition) is actively maintained by the ADAA&A. Since these numbers are relatively small, they are actively monitored, but no current plans to enact additional, formal programs are anticipated.

Tutorial services are offered by the University via the TRIO Programs Office (consisting of the Veterans Re-Entry Program, the McNair Scholars Program and Student Support Services) and a tutoring program called Academic Collegiate Enhancement (ACE) for individuals with academic difficulty in the pre-pharmacy program. A learning specialist provides assistance to students with
special needs through Disability Services, and various types of student-specific accommodations are also available through that office. Tutorial support for students in the professional program is limited; however, upper-class students and graduate students have, on occasion, been hired (or volunteer) to provide tutorial support for students in need. Faculty members are available to assist students who are having difficulty in particular classes.

Empirical Evidence of Student Progression
Appendix 19B displays our attrition rates, graduation rates, on-time graduation rates and degrees conferred over the past five years. The numbers corroborate the ideas conveyed in the previous paragraphs. As a program, the College has a strong, sustained record of student progression, and very little attrition. The majority of students that require remediation generally graduate, some with their peers, and some a year behind their peers. Nonetheless, as illustrated by the 2008-2011 AACP Faculty Survey, question 60, our faculty have very positive perceptions (compared to the national figures) that students who struggle are remediated appropriately (Appendix 19C).

4) **College or School’s Final Self-Evaluation: Self-assess** how well the program is in compliance with the standard by putting a check in the appropriate box ☑:

<table>
<thead>
<tr>
<th>Compliant</th>
<th>Compliant with Monitoring</th>
<th>Partially Compliant</th>
<th>Non Compliant</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑ Compliant</td>
<td>☐ Compliant with Monitoring</td>
<td>☐ Partially Compliant</td>
<td>☐ Non Compliant</td>
</tr>
</tbody>
</table>

- No factors exist that compromise current compliance; no factors exist that, if not addressed, may compromise future compliance.
- No factors exist that compromise current compliance; factors exist that, if not addressed, may compromise future compliance
- Factors exist that compromise current compliance; an appropriate plan exists to address the factors that compromise compliance; the plan has been fully implemented; sufficient evidence already exists that the plan is addressing the factors and will bring the program into full compliance.
- Factors exist that compromise current compliance; an appropriate plan exists to address the factors that compromise compliance and it has been initiated; the plan has not been fully implemented and/or there is not yet sufficient evidence that the plan is addressing the factors and will bring the program into compliance.
- Factors exist that compromise current compliance; an appropriate plan to address the factors that compromise compliance does not exist or has not yet been initiated
- Adequate information was not provided to assess compliance

5) **Recommended Monitoring:** If applicable, briefly describe issues or elements of the standard that may require further monitoring.

NA
Appendices

Appendix 19A: Policies Related to Student Progression
Appendix 19B: Graduation, Attrition, Dismissals, and Degrees Conferred
Appendix 19C: AACP Survey Data
Student Academic and Conduct Standards Policy 3.01
NDSU College of Pharmacy, Nursing & Allied Sciences

Introduction
The mission of the NDSU College of Pharmacy, Nursing, and Allied Sciences is to educate students and advance research and professional service in pharmacy, nursing, and allied sciences. The College has established professionalism and ethics as one of its core values.

Pharmacists, nurses, and other allied health care professionals must live up to the high ideals of their profession. Their lives must be guided by the principles of honesty and integrity, in order to ensure that the public can regard their words and actions as unquestionably trustworthy.

To develop an understanding of and respect for these principles of honesty and integrity as applied to the academic work of pharmacy, nursing, and allied science students, the College of Pharmacy, Nursing, and Allied Sciences has developed this student conduct policy. This policy is applicable to anyone enrolled as a pre-professional student in pharmacy, nursing, or allied sciences as well as any students taking a course for credit in the College and to pharmacy, nursing, and allied sciences students enrolled in courses in other colleges of the University. Acceptance of this policy is required as a condition of admission to the College.

Academic Standards
The academic standards of the College of Pharmacy, Nursing, and Allied Sciences differ from those of the University and any student who fails to meet or exceed the University standards may be placed on University probation or suspension (see the current NDSU Bulletin for university information on academic deficiencies).

Semester Grade Point Average (All Students): To be in good academic standing within the College, all undergraduate and professional students shall maintain a semester grade point average of 2.00 or above for each semester enrolled in the College of Pharmacy, Nursing, and Allied Sciences. All graduate students are expected to maintain a 3.0 grade point average as well as any other academic policies outlined by the graduate school.

Any student who fails to attain this standard may be placed on College probation or warning. Students who have been placed on academic warning or probation for two (2) consecutive or three (3) non-consecutive semesters shall be suspended from enrollment in the College. After two suspensions, students will be terminated from the College. (Termination from the College does not prohibit the student from registering elsewhere in the University provided the academic standards of the alternate college of registration have been met or exceeded.)

A student who is suspended and desires readmission into the College must file a request for readmittance with the Associate Dean of Academic Affairs and Assessment at least 60 days prior to the beginning of the semester in which readmission is sought. In addition, professional students must seek readmission to the professional programs in Pharmacy, Nursing, and Allied Sciences through the Admissions Committee of their respective program.

Minimum Grade Requirement (Professional Students): To be in good academic standing within the College all students enrolled in the professional programs of the College must complete all required courses within the College with a grade of "C" or above. Graduate students are also expected to uphold policies and procedures consistent with the graduate school.

Students Enrolled in College Affiliated Educational Training Programs (Professional Students): To be in good academic standing within the college, all students enrolled in College affiliated internships, clinical, or experiential training programs are also required to uphold the academic standards of that affiliate and will be subject to the terms of probation, suspension, and termination of the affiliated program. Students failing to meet affiliated program academic standards
may also lead to termination from the college.

**Repeating Professional Courses:** Professional courses in the College may be taken no more than three (3) times for a letter grade or withdraw.

**Conduct Standards**
High standards of professional conduct are expected from all students, both to facilitate the learning of all students and to promote professional values. Individuals are expected to represent the College, professional program or profession in a positive, professional manner. Students conducting clinical experiences, rotations and/or internships must also uphold the specific policies of their clinical site.

Students are held responsible for exhibiting the following professional attributes: honesty, integrity, accountability, confidentiality, and professional demeanor. Academic dishonesty and professional misconduct are considered unacceptable. If there is doubt about whether or not academic or professional conduct is appropriate, individuals should query the Dean’s Office.

Examples of unprofessional conduct include, but are not limited to the following:

**Academic Misconduct:**
1. Cheating, includes but is not limited to the following:
   a. The receipt, possession or use of any material or assistance not authorized by the instructor in the preparation of papers, reports, examinations or any class assignments to be submitted for credit as part of a course or to be submitted to fulfill College requirements.
   b. Arranging to have others take examinations or complete assignments (i.e. papers, reports, laboratory data, or products) for oneself, unauthorized collaborating with another student on individual assignments or doing academic work for another student.
   c. Stealing, or otherwise improperly obtaining, unauthorized copies of an examination or assignment before or after its administration, and/or passing it onto other students.
   d. Copying, in part or in whole, exams or assignments that will be kept by the instructor and are handed out in class only for review purposes.
   e. Knowingly submitting a paper, report, presentation, examination, or any class assignment that has been altered or corrected, in part or in whole, for reevaluation or re-grading, without the instructor’s permission.
   f. Misrepresenting your attendance or the attendance of others in a course or practical experience where credit is given and/or a mandatory attendance policy is in effect.
   g. Plagiarism: Submitting work that is, in part or in whole, not entirely the student’s own, without attributing such portions to their correct sources. Unauthorized collaboration with another students and representing it as one’s own individual work is also considered plagiarism. Ignorance is NOT an excuse.
   h. Fabrication: falsifying data in scientific/clinical research, papers, and reports.
   i. Aiding or abetting dishonesty: Knowingly giving assistance not authorized by the instructor to another in the preparation of papers, reports, presentations, examinations or laboratory data and products.
2. Utilization of a false/misleading illness or family emergency to gain extension and/or exemption on assignments and tests.
3. Violation of any IRB and/or University research processes.

**Professional Misconduct**
1. Violation of conduct described in course policies or articulated by the instructor in writing.
2. Violation of any code of ethics of the profession in which the student is enrolled.
3. Contributing to, or engaging in any activity which disrupts or obstructs the teaching, research, or outreach programs of the College or University, on campus or at affiliated training sites.
4. Entering the classroom or clinical experience habitually late or leaving early, arriving late to a professional activity, without prior permission from the instructor. The instructor also has the obligation to notify the class, if possible in advance, of any changes in class times, possible late arrival and/or cancelled classes.
5. Approaching faculty, staff or students in less than a professional manner and treating faculty, staff, peers and patients in a disrespectful and inconsiderate way (i.e. addressing a faculty member without the appropriate title during professional activities). Respect and consideration are also expected when addressing a faculty member, staff, student, or patient that chooses to be called by their first name.

6. Failure to deal with professional, staff and peer members of the health care team in a considerate manner and with a spirit of cooperation.

7. Unprofessional dress (as outlined in the professional program, class and/or clinical agency policies) during classes, clinical experiences, or when representing the College of Pharmacy, Nursing, and Allied Sciences.

8. Bringing family members, guests, and pets to the classroom or any professional academic activities without prior consent of the instructor.

9. Falsifying applications, forms, documents, reports or records of any kind or providing false information to the University personnel prior to admission to the College, or while an active member of the College’s academic programs.

10. Unauthorized accessing or revealing of confidential information about faculty, staff, or students of the College and University.

11. Violation of patient respect and confidentiality in any practice/learning setting.

12. Theft, damaging, defacing or unauthorized use of any property of the College, University, or training sites.

13. Computer Usage that violates NDSU/NDUS and/or clinical sites acceptable use policies.

14. Sexual harassment as defined by NDSU, NDUS and/or clinical sites.

15. Harassment, Threats of Violence, Intent to do Harm (NDSU, NDUS)

16. Endangering patients, faculty, staff, and/or fellow students or damaging their property.

17. Intoxication, abuse, possession, use and/or illegal sale of alcohol, drugs, chemicals, firearms, explosives or weapons within the University campus, in any practice/learning setting, or when representing the College.

18. Any violation and/or conviction of any federal, state or municipal law as well as a University rule or rule at a professional experience site.

19. DUI & DWI (driving under the influence or driving while intoxicated) is considered by the College as improper behavior and any individual violating this law is required to undergo an alcohol/drug evaluation.

**Reporting Process**

**Academic Misconduct**

1. Students are required to report any academic misconduct to the Associate Dean of Academic Affairs and Assessment within 7 days of the occurrence. Failure of the student to report violations within the required time could result in immediate expulsion from the College and/or its programs.

2. The course instructor who suspects that academic misconduct has occurred in his/her course or other instructional context has an initial responsibility to inform the student(s) involved of his/her suspicion of the academic misconduct and the grounds for suspicion.

3. The course instructor will report academic misconduct violations to their Department Administrator within 7 days of the occurrence or discovery of the misconduct.

4. The Department Administrator will report the academic misconduct to the Associate Dean for Academic Affairs and Assessment.

**Professional Misconduct**

1. Students are required to report any professional misconduct to the Associate Dean for Student Affairs within 7 days of the occurrence. Failure of the student to report violations within the required time could result in immediate expulsion from the College and/or its programs.

2. Faculty members are required to report unprofessional conduct within the classroom setting. Similarly, other College personnel are required to report professional misconduct issues as they arise and which directly affect their daily professional activities.

3. The faculty member/College personnel will report professional misconduct violations to their Department Administrator within 7 days of the occurrence or discovery of the misconduct.
4. The Department Administrator will report the professional misconduct to the Associate Dean for Student Affairs within 7 days of the discovery of the misconduct.
5. If a faculty member is aware that a student has violated the Conduct Policy outside of the classroom, he/she should remind the student of the policy and direct the student to self-report any professional misconduct violations to the Associate Dean for Student Affairs within 7 days of the occurrence.

**Disciplinary Sanctions**

**Academic Misconduct**

1. The course instructor is responsible for determining the sanction for academic misconduct in the course. Sanctions may include, but are not limited to, failure for a particular assignment, test, or course.
2. The course instructor will notify the student of the sanction in writing by completing the Student Academic Misconduct Tracking Form as per University Policy 335 and submitting it to the student and the Department Administrator.
3. The Department Administrator will submit a copy of the form to the Associate Dean for Academic Affairs and Assessment.
4. The Associate Dean for Academic Affairs and Assessment will submit the form to the Registrar and Provost/VPAA in accordance with University Policy 335.
5. A copy of the Student Academic Misconduct Tracking Form will be placed in the student’s academic file

**Professional Misconduct**

1. Professional misconduct issues may be more likely to happen outside of the classroom and have broader implications for the well-being of students, faculty and staff in the College. Hence, the Associate Dean for Student Affairs has the initial and primary responsibility for administering and enforcing professional misconduct issues.
2. The Associate Dean for Student Affairs will work collaboratively with the Department Administrator (and where appropriate, individual instructors) to resolve professional misconduct issues.

**Department Related Sanctions**

Additional academic and/or professional disciplinary sanctions for the department/program may be assigned by the Department Administrator depending upon the circumstances and nature of the misconduct. The Department Administrator will notify the student in writing of the sanction and rights to due process and forward a copy to the Associate Dean for Academic/Student Affairs.

**College Related Sanctions**

The Associate Dean for Academic Affairs/Student Affairs/Dean is responsible for assigning disciplinary sanctions for the College and will notify the student in writing. Disciplinary action for academic and professional misconduct will depend on the circumstances, and may include, but is not limited to, any of the following:

1. Probation
2. Supervised probation
3. Suspension from the College or University.
4. Termination from the College and/or Expulsion from the University.

Termination from the College of Pharmacy, Nursing, and Allied Sciences does not prohibit the student from registering elsewhere in the University provided the academic standards of the alternate college of registration have been met or exceeded.

**Students Right to Appeal**

Students sanctioned for violations of the College Student Academic and Conduct Standards Policy have the right to appeal. Student appeals must follow the appeal procedure outlined below.
Student Appeals Procedure
1. If the student chooses to appeal a course instructor’s sanction, it must be pursued in the following sequence: course instructor, Department Administrator, Associate Dean for Academic/Student Affairs and Dean.

2. Department and College related sanctions may be appealed to the Associate Dean for Academic/Student Affairs followed by the Dean.

3. In cases of sanctions involving College suspension or termination, the appeal will follow the process outlined in University Policy 335: Code of Academic Responsibility and Conduct.

4. An appeal for any sanction must be made in writing within 15 business days of the sanction letter. The date of the letter shall be the date the letter is postmarked. If hand-delivered, a notation of that date will be made in the student’s file.

5. Appeal letters must specify in detail one or more of the following bases of appeal:
   (a) the sanction was too severe for the offense;
   (b) the decision for non-action/action/sanction was made in an arbitrary or capricious manner;
   (c) the finding of the Student Academic and Conduct Standards Policy having been violated was not substantiated by evidence, and/or
   (d) the student’s/student organization’s rights were violated (specify those rights believed to have been violated).

Appeal Review Process
1. Appeals made to the Associate Dean for Academic/Student Affairs will be reviewed by the Academic Affairs Committee or Student Affairs Committee of the College depending upon the conduct violation in question.

2. The Academic Affairs/Student Affairs Committee will review the written letter of appeal from the student/organization and the materials from the original adjudication process. After reviewing these materials, the committee may decide to do one of the following:
   (a) issue a decision based solely on the written materials;
   (b) issue a decision based on a review of written materials and discussion with the involved principals;
   (c) recall one or more witnesses;
   (d) refer the decision to the full faculty for action
   (e) return the case for reconsideration of the decision and/or sanctions.

3. The Academic Affairs/Student Affairs Committee may uphold or lessen the original decision/sanction but not increase the sanctions/actions imposed by other persons or bodies.

4. The decision of the committee will generally be issued within 15 working days of the receipt of the appeal letter, but may take longer during University recesses, or in the event of complex cases.

Unresolved Appeals
After the College appeals process has been completed, if the student/organization is not satisfied with the appeal decision, the student/organization has the right to appeal the decision to the Provost/Vice President for Academic Affairs. The Provost/Vice President for Academic Affairs will make the final decision on any appeals.

Incomplete Disciplinary Process
Students with pending disciplinary or legal actions, with sanctions for which an appeal has been submitted but not resolved, or whose sanctions have not been successfully fulfilled, will not be allowed to graduate from NDSU with a degree, major or program of study offered by the College of Pharmacy, Nursing and Allied Sciences. In such cases, the College reserves the right to place a hold on a student’s graduation until the case has been successfully resolved and the sanctions have been successfully fulfilled.

Annual Pledge and Signature
I have read and understand the above policy and I agree to accept and abide by this Student Academic and Conduct Standards Policy of the College of Pharmacy, Nursing, and Allied Sciences. I understand that violations of this policy and sanctions imposed based on violations of this policy as well as information used to substantiate violations (i.e. criminal background checks) may be shared with college affiliated educational training programs. I am also aware of and assume responsibility for following other
College and Department policies as stated in the student handbook.

Please indicate your major:

- Pre-Pharmacy
- Pharm.D.: Year 1 2 3 4
- MS in Pharmaceutical Sciences
- Ph.D. in Pharmaceutical Sciences
- Pre-Medical Laboratory Science
- Medical Laboratory Science
- Pre-Radiologic Sciences
- Radiologic Sciences
- Pre-Respiratory Care
- Respiratory Care
- Pre-Nursing
- Nursing
- MS in Nursing
- DNP in Nursing

Date: ____________________________________________

Printed Name: __________________________________

Signature: ______________________________________

Revised: May 14, 2008, April 15, 2009, April 21, 2011
Source: Faculty Meeting Minutes
Right to Terminate Enrollment

The College of Pharmacy, Nursing, and Allied Sciences reserves the right to terminate the enrollment of any student at any time, if the student demonstrates that he or she is unsuited for a professional career and its inherent responsibilities and obligations. Circumstances that may lead to student termination will include, but not be limited to, violation of state or federal statutes or regulations.

Approved: 10-27-93
Source: Faculty Meeting Minutes
College Termination

All students must maintain a semester GPA of 2.0 or above for each semester in the College of Pharmacy, Nursing, and Allied Sciences. A student who fails to meet this standard for two consecutive or three non-consecutive semesters shall be terminated from enrollment in the College of Pharmacy, Nursing, and Allied Sciences.

College termination means the student may not enroll in Nursing or Pharmacy courses for a period of two consecutive terms.

After two terminations, students will not be readmitted into the College of Pharmacy, Nursing, and Allied Sciences.

Approved: 10-27-93
Revised: 3-3-99
Source: Faculty Meeting Minutes
Academic Remediation

Remediation is available to professional pharmacy students failing to achieve a minimum grade of "C" in a graded course or "P" in a pass/fail course and is at the discretion of the course instructor and existing college policies. Remediation will be tailored to the individual student and may include, but is not limited to, one or more of the following in conjunction with academic advising: repetition of course or pharmacy practice experience, re-examination, additional course work, reduced course load, independent study, and campus tutoring. The instructor will notify the Associate Dean for Academic Affairs and Assessment with the student’s name and written plan of remediation.

Approved: 9-21-2011
Source: Faculty Meeting Minutes
Minimum Grade Requirement for Pharmacy Coursework

A grade of C or better is required in all required courses in the pre-pharmacy and professional curricula (courses listed by name or number).

The College does not permit any course required with name and number to be taken pass/fail, with the exception of labs offered only this way. Course work utilized for NDUS general education credits must be taken for a letter grade.

Approved: 5-28-91
Source: Faculty Meeting Minutes
Maximum Time Frame for Completion of Entry-Level and Post-B.S.

Eight (8) years is the maximum time frame to complete all requirements for the professional Pharm.D. Program. This policy does not apply to students enrolled in Pharm.D. dual degree programs.

Approved: 4-16-92
Revised: 3-3-99; 5-08-03; 2-23-10
Source: Faculty Meeting Minutes
Prerequisites for Professional Courses

Prerequisites for all courses taught in the professional curriculum are to be established by the faculty and any changes made in prerequisites for professional program must be approved by the faculty.

All prerequisite course work in the professional program, whether offered from within or without the College of Pharmacy, Nursing, and Allied Sciences, must be completed with a minimum grade of C in order for the student to progress.

It is the responsibility of individual course instructors to check and enforce their own course prerequisites.

Approved: 5-8-92
Revised: 2-18-94, 8-26-94 (as corrected 9-16-94), 12-10-03
Source: Faculty Meeting Minutes
Repetition of Professional Courses

Professional courses in the Pharmacy program may be taken no more than three times for a grade or withdraw.

Approved: 10-27-93;
Revised: 5-2-01, 12-10-03
Source: Faculty Meeting Minutes
### Appendix 19B: Graduation, Attrition, Dismissals, and Degrees Conferred 2007 - 2011

<table>
<thead>
<tr>
<th>Entry Level 2011 Graduating class (2010-2011) - Entry Level</th>
<th>Began program 2007</th>
<th>Degrees Conferred On-time</th>
<th>Attrition Number for this class</th>
<th>Attrition % for this class</th>
<th>Academic Dismissals (# included in Attrition)</th>
<th>Total Entry-Level Graduated in 2010-2011 - includes students from previous classes *</th>
<th>Post-Baccalaureate - Graduated December 2010</th>
<th>Began program 2008</th>
<th>Degrees conferred on-time</th>
<th>Total Post-Bacc Graduated in 2010-2011 - includes students from previous classes</th>
</tr>
</thead>
<tbody>
<tr>
<td>85</td>
<td>79</td>
<td>2</td>
<td>2.35%</td>
<td>1</td>
<td>84</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Entry Level 2010 Graduating class (2009-2010) - Entry Level</th>
<th>Began program 2006 **</th>
<th>Degrees Conferred On-time</th>
<th>Attrition Number for this class</th>
<th>Attrition % for this class</th>
<th>Academic Dismissals (# included in Attrition)</th>
<th>Total Entry-Level Graduated in 2009-2010 - includes students from previous classes *</th>
<th>Post-Baccalaureate - Graduated December 2009</th>
<th>Began Program 2007</th>
<th>Degrees conferred on-time</th>
<th>Total Post-Bacc Graduated in 2009-2010 - includes students from previous classes</th>
</tr>
</thead>
<tbody>
<tr>
<td>86</td>
<td>82</td>
<td>0</td>
<td>0.00%</td>
<td>0</td>
<td>90</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Entry Level 2009 Graduating class (2008-2009) - Entry Level</th>
<th>Began program 2005</th>
<th>Degrees Conferred On-time</th>
<th>Attrition Number for this class</th>
<th>Attrition % for this class</th>
<th>Academic Dismissals (# included in Attrition)</th>
<th>Total Entry-Level Graduated in 2008-2009 - includes students from previous classes *</th>
<th>Post-Baccalaureate - Graduated December 2008</th>
<th>Began Program 2006</th>
<th>Degrees conferred on-time</th>
<th>Total Post-Bacc Graduated in 2008-2009 - includes students from previous classes</th>
</tr>
</thead>
<tbody>
<tr>
<td>85</td>
<td>76</td>
<td>3</td>
<td>3.53%</td>
<td>2</td>
<td>78</td>
<td>4</td>
<td>4</td>
<td>4</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>Entry Level 2008 Graduating class (2007-2008) - Entry Level</td>
<td>Began program 2004</td>
<td>Degrees Conferred On-time</td>
<td>Attrition Number for this class</td>
<td>Attrition % for this class</td>
<td>Academic Dismissals (# included in Attrition)</td>
<td>Total Entry-Level Graduated in 2007-2008 - includes students from previous classes *</td>
<td>Post-Baccalaureate - Graduated December 2007</td>
<td>Began Program 2005</td>
<td>Degrees conferred on-time</td>
<td>Total Post-Bacc Graduated in 2007-2008 - includes students from previous classes</td>
</tr>
<tr>
<td>----------------------------------------------------------</td>
<td>---------------------</td>
<td>---------------------------</td>
<td>-------------------------------</td>
<td>---------------------------</td>
<td>-----------------------------------------------</td>
<td>---------------------------------------------------------------------------------</td>
<td>---------------------------------------------</td>
<td>------------------</td>
<td>--------------------------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>86</td>
<td>80</td>
<td>2</td>
<td>2.33%</td>
<td>0</td>
<td>86</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2007 Graduating class (2006-2007) - Entry Level</th>
<th>Began program 2003</th>
<th>Degrees Conferred On-time</th>
<th>Attrition Number for this class</th>
<th>Attrition % for this class</th>
<th>Academic Dismissals (# included in Attrition)</th>
<th>Total Entry-Level Graduated in 2006-2007 - includes students from previous classes *</th>
<th>Post-Baccalaureate - Graduated December 2006 &amp; May 2007</th>
<th>Began Program 2004</th>
<th>Degrees conferred on-time</th>
<th>Total Post-Bacc Graduated in 2006-2007 - includes students from previous classes **</th>
</tr>
</thead>
<tbody>
<tr>
<td>85</td>
<td>76</td>
<td>5</td>
<td>5.88%</td>
<td>1</td>
<td>82</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>2</td>
<td>3</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TOTAL ENTRY LEVEL 2003-2007</th>
<th>Number of students beginning program</th>
<th>Degrees Conferred On-time</th>
<th>Attrition Number for this period (see notes)</th>
<th>Attrition Rate</th>
<th>Academic Dismissals (# included in Attrition)</th>
<th>Total Entry-Level Graduated</th>
<th>TOTAL POST-BAC GRADUATED 2004-2008</th>
<th>Number of students beginning program</th>
<th>Degrees conferred on-time</th>
<th>Attrition Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total</td>
<td>427</td>
<td>393</td>
<td>12</td>
<td>2.80%</td>
<td>4</td>
<td>420</td>
<td>9</td>
<td>9</td>
<td>9</td>
<td>0</td>
</tr>
</tbody>
</table>

Notes:
12 students did **not** complete the entry-level program, and are not returning
22 students received, or will receive, their Pharm.D. Degree later (4 are still in progress)
Faculty Survey

**Question:** 61. The college/school effectively manages poor academic performance of students.