Accessing Training Courses in Blackboard

- Login to Blackboard with NDUS credentials
- Select courses on left
- Find and select Course Catalog in upper right
- Change search settings to: name and contains
- Search for course with descriptive word i.e. "refresher", "lab and chem", "waste"
- Hover over the course ID you wish to take
- Select the drop down arrow and click “enroll”
- On confirmation page click “submit”
- Select “OK” to go directly to the course
Login to Blackboard

1. Go to courses

2. Search in Course Catalog

3. Hover over course, click on drop down arrow, then select enroll
3. Select ok to continue to the course

You may also access courses you have been enrolled in by going back to courses from the left menu and selecting ‘Current Courses’ on the top. All enrolled courses will display here. Contact the HelpDesk for any assistance needed.

4. Click submit to proceed.