

NDSU Safety Office Training Matrix

Are you an NDSU student, staff or faculty...	Complete this Laboratory Safety Training Course					
	Laboratory Safety Training	Waste Handling Training	Biosafety Training	Nanomaterial Safety Training	Radiation Safety Training	PI & Lab Supervisor Training
Working in a laboratory?	●					
Generating or handling hazardous waste or biohazard waste?	●	●				
Working in a lab where biohazardous materials or bloodborne pathogens are present?	●		●			
Working with nanomaterials?	●			●		
Working in a lab with radioactive materials or radiation producing equipment?	●				●	
In a laboratory supervisor or principal investigator role?	●	●	●	●	●	●

Instructions: Use the Training Matrix above to select the appropriate laboratory safety training courses required for lab personnel. A laboratory supervisor or principal investigator should determine which tasks or hazards are present in the laboratory and assign required (●) trainings.

Training Requirements Table

Training Course	Delivery	Frequency	Required?	Date Completed
Laboratory Safety Training	Online	Annual	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Waste Handling Training (Initial)	In-Person	Once	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Waste Handling Training (Refresher)	Online	Semester	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Biosafety Training	Online	Annual	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Nanomaterial Safety Training	Online	Annual	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Radiation Safety Training	Online	Annual	<input type="checkbox"/> Yes <input type="checkbox"/> No	
PI & Lab Supervisor Training	Online	Annual	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Additional Relevant Training(s)				
Click to add additional training requirements			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Click to add additional training requirements			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Click to add additional training requirements			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Click to add additional training requirements			<input type="checkbox"/> Yes <input type="checkbox"/> No	

Instructions: Use the table above to track your laboratory safety training requirements. Your lab supervisor or principal investigator should determine the required trainings, and maintain training records for your laboratory.

Laboratory Staff Name: _____ Signature: _____

Lab Supervisor/PI Signature: _____ Date: _____

Additional information on training requirements can be found on the Safety Office training webpage: https://www.ndsu.edu/police_safety/training/.