Information Senate Coordinating Council Minutes

Monday, January 13, 2020, 1:00 PM

Peace Garden, Memorial Union

**Present:** Canan Bilen-Green (chair), Heather Higgins-Dochtermann (secretary), John Woolsey, Molly Secor-Turner, Erin Gillam, Elizabeth Cronin, Maggie Latterell, Matthew Friedmann

**Absent:** Carlos Hawley, Amanda Booher, Megan Ramsett, Carl Ludewig, Mason Rademacher, Joe Vollmer

**Review of November 18, 2019 Meeting Minutes**

**Policies Discussed**

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| 1. | **132** | **DEVELOPMENTAL LEAVE** - Molly Secor-Turner **–** V1 12/02/2019. Routed to Responsible Offices 12/02/2019. VP for Faculty & Equity approved 12/02/2019. HR approved 12/19/2019. Legal approved 01/03/2020. Faculty Senate Input for next meeting. Staff Senate Consent Agenda for next meeting. Student Government Consent Agenda for next meeting. |
| 2. | **151** | **CODE OF CONDUCT –** Molly Secor-Turner **–** V1 11/08/2019. Routed to Responsible Offices 11/08/2019. VP for Faculty & Equity approved 11/08/2019. HR approved 11/14/2019.Legal approved 11/25/2019. Faculty Senate made changes on 12/09/2019. Staff Senate approved 12/4/19. Student Government took off agenda due to changes by Faculty Senate. Emailed Molly on 12/19/2019 regarding changes suggested by Faculty Senate and next steps. V2 12/19/2019 received from Molly Secor-Turner. Routed to Responsible Offices 12/19/2019. VP for Faculty & Equity approved 12/19/2019. HR approved 12/19/2019.Legal approved 01/03/2020. Faculty Senate approved at 12/09/2019 meeting. Staff Senate Consent Agenda for next meeting. Student Government Input for next meeting. |

**Carryover**

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| 1. | **134.1** | **WORKPLACE AND FAMILY/DEPENDENT RESPONSIBILITIES** – Dan Friesner – V3 03/22/2019. Routed to Responsible Offices 01/28/2019. Responsible Offices approved 1/31/2019 and 2/4/2019. Routed to legal counsel on 2/4/2019. Legal counsel submitted memo 03/07/2019. SCC Secretary forwarded memo to Dan Friesner 03/07/2019. At 03/22/2019 CSWF meeting suggested changes by legal counsel were approved. Routed to Responsible Offices 03/22/2019. Responsible Offices approved 3/25/2019 and 04/02/2019. Legal counsel approved 04/23/2019.Staff Senate approved on 6/5/19. Student Government approved on 9/8/19. Faculty Senate approved on 9/9/19.Provost signed on 9/17/19. Sent to President on 9/17/19. On 9/25/19 Assistant to President emailed *“He is in the process of reviewing it and discussing some concerns with pertinent people.”* On 10/2/19 Assistant to President emailed “*Due to schedules, it will probably be next week before I have an update for you unfortunately.”* On 10/9/19 Assistant to President emailed, “*It’s been a very busy couple of weeks for the President so he has not finished up with this policy yet. I promise we will be in touch as soon as he has a response.”* On 10/17/19 Assistant to President emailed*, “This was discussed at the System level and the President has been advised not to approve this policy.”* Pursuant to updated SCC process, the policy will be sent back to the initiator on 01/22/2020 who will return any changes to the SCC Secretary by 7/22/2020. |
| 2. | **156** | **DISCRIMINATION, HARASSMENT, AND RETALIATION COMPLAINT PROCEDURES –** Heather Higgins-Dochtermann – V1 10/04/18. Approved by Responsible Office 10/8/2016. Routed to legal 11/26/2018. Legal provided memo (not legal review) on 1/11/2019 denying approval. Equity Office emailed legal counsel 2/4/2019 with memo asking for comments. Legal emailed response 2/14/2019. SCC met 02/21/2019. Staff Senate approved 3/6/2019. Student Government approved 3/17/2019. Faculty Senate approved 04/08/2019. Follow up memo sent to legal counsel 04/15/2019. Legal counsel emailed on 04/22/19 again denying approval. Pursuant to updated SCC process, the policy will be sent back to the initiator on 01/22/2020 who will return any changes to the SCC Secretary by 7/22/2020. |
| 3. | **162** | **SEXUAL AND GENDER-BASED HARASSMENT, SEXUAL MISCONDUCT, AND TITLE IX –** Heather Higgins-Dochtermann – V1 10/18/18. Approved by Responsible Office 10/22/2016. Routed to legal 11/26/2018. Legal provided memo (not legal review) on 1/11/2019 denying approval. Equity Office emailed legal counsel 2/4/2019 with memo asking for comments. Legal emailed response 2/14/2019. SCC met 02/21/2019. Student Government approved 2/24/2019. Staff Senate approved 3/6/2019. Faculty Senate approved 04/08/2019. Follow up memo sent to legal counsel 04/15/2019. Legal counsel emailed on 04/22/19 again denying approval. Housekeeping changes made on 05/10/19. Other changes to be held in abeyance. Pursuant to updated SCC process, the policy will be sent back to the initiator on 01/22/2020 who will return any changes to the SCC Secretary by 7/22/2020. |
| 4. | **163.2** | **ANTI-BULLYING POLICY** – Daniel Friesner – V3 03/07/2017 – All 3 senates had the opportunity to review the policy and provide feedback to the policy review committee. Dan Friesner said that the Commission on the Status of Women Faculty met on 8/30/17 and will not have the policy ready until early November. Waiting for approval of 151 as thesechanges are incorporated into that policy.  |
| 5. | **336** | **EXAMINATIONS AND GRADING –** Carlos Hawley – V1 04/04/2019. Responsible Office approved 04/08/2019**.** Legal counsel approved 04/23/2019. Staff Senate approved on 6/5/19. Student Government did not approve on 9/8/19. Faculty Senate did not approve on 9/9/19. Policy sent back to Carlos Hawley on 10/15/19. Pursuant to updated SCC process, the policy will be sent back to the initiator on 01/22/2020 who will return any changes to the SCC Secretary by 7/22/2020. |

**Housekeeping Changes Completed**

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| 1. | **100** | **EQUAL OPPORTUNITY AND NON-DISCRIMINATION –** Addition of the full name of the Title IX Coordinator. |
| 2. | **326** | **ACADEMIC MISCONDUCT –** Updated link in section 8.2. |
| 3. | **515** | **TRAVEL – EMPLOYEES –** Update of mileage reimbursement rate change.  |

**Next Meeting**

**Monday, February 10, 2020**

**1:00 pm**

**Peace Garden Room, MU**