Information Senate Coordinating Council Agenda

Thursday September 10, 2020, 9:00 AM

Via Zoom

**Present:** Canan Bilen-Green, Heather Higgins-Dochtermann, Kylee Arndt, Joshua Schroetter, Maggie Latterell, John Woolsey, Molly Secor-Turner, Carlos Hawley, Elizabeth Cronin, Florin Salajan

**Absent:** Jacob Anderson, Matt Friedmann, Erica Wahlund

**Review of April 27, 2020 Minutes**

**Policies Discussed**

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| 1. | **130** | **ANNUAL LEAVE –** John Woolsey – V1 06/03/2020.Routed to Responsible Office 06/04/2020. Responsible Office approved 06/04/2020. Legal approved 06/12/2020. Student Government Consent Agenda for their next meeting; Staff Senate Input Agenda for their next meeting; and Faculty Senate Consent Agenda for their next meeting. |
| 2. | **135** | **FAMILY MEDICAL LEAVE -** John Woolsey – V1 06/03/2020.Routed to Responsible Office 06/04/2020. Responsible Office approved 06/04/2020. Legal approved 06/16/2020. Student Government Consent Agenda for their next meeting; Staff Senate Input Agenda for their next meeting; and Faculty Senate Consent Agenda for their next meeting. |
| 3. | **143** | **SICK/DEPENDENT LEAVE -** John Woolsey – V1 06/03/2020.Routed to Responsible Office 06/04/2020. Responsible Office approved 06/04/2020. Legal approved 06/12/2020**.** Student Government Consent Agenda for their next meeting; Staff Senate Input Agenda for their next meeting; and Faculty Senate Consent Agenda for their next meeting. |
| 4. | **149** | **LEAVE WITHOUT PAY -** John Woolsey – V1 06/03/2020.Routed to Responsible Office 06/04/2020. Responsible Office approved 06/04/2020. Legal approved 06/12/2020. StudentGovernment Consent Agenda for their next meeting; Staff Senate Input Agenda for their next meeting; and Faculty Senate Consent Agenda for their next meeting. |
| 5. | **151** | **CODE OF CONDUCT -** V1 08/13/2020.Interim Policy. Title IX Regulatory Changes Implementation by 8/14/20.Legal approved 08/13/2020. President approved 08/14/2020. Uploaded 08/14/2020. Student Government Consent Agenda for their next meeting; Staff Senate Input Agenda for their next meeting; and Faculty Senate Consent Agenda for their next meeting. |
| 6. | **156.1** | **TITLE IX COMPLAINT PROCEDURES –** V1 08/11/2020.Interim Policy. Title IX Regulatory Changes Implementation by 8/14/20.Legal approved 08/13/2020. President approved 08/14/2020. Uploaded 08/14/2020. Student Government Input Agenda for their next meeting; Staff Senate Input Agenda for their next meeting; and Faculty Senate Consent Agenda for their next meeting. |
| 7. | **162** | **SEXUAL AND GENDER-BASED HARASSMENT AND SEXUAL MISCONDUCT –** V1 08/11/2020.Interim Policy. Title IX Regulatory Changes Implementation by 8/14/20.Legal approved 08/13/2020. President approved 08/14/2020. Uploaded 08/14/2020. Student Government Consent Agenda for their next meeting; Staff Senate Consent Agenda for their next meeting; and Faculty Senate Consent Agenda for their next meeting. |
| 8. | **183** | **NONRENEWAL AND DISMISSAL OF NON-BANDED, NONACADEMIC STAFF -** V1 08/13/2020.Interim Policy. Title IX Regulatory Changes Implementation by 8/14/20.Legal approved 08/13/2020. President approved 08/14/2020. Uploaded 08/14/2020. Student Government Consent Agenda for their next meeting; Staff Senate Consent Agenda for their next meeting; and Faculty Senate Consent Agenda for their next meeting. |
| 9. | **220** | **STAFF JOB DISCIPLINE/DISMISSAL -** V1 08/13/2020.Interim Policy. Title IX Regulatory Changes Implementation by 8/14/20.Legal approved 08/13/2020. President approved 08/14/2020. Uploaded 08/14/2020. Student Government Consent Agenda for their next meeting; Staff Senate Consent Agenda for their next meeting; and Faculty Senate Consent Agenda for their next meeting. |
| 10. | **230** | **GRIEVANCE PROCEDURE FOR CONDITIONS OF EMPLOYMENT -** V1 08/13/2020.Interim Policy. Title IX Regulatory Changes Implementation by 8/14/20.Legal approved 08/13/2020. President approved 08/14/2020. Uploaded 08/14/2020. Student Government Consent Agenda for their next meeting; Staff Senate Consent Agenda for their next meeting; and Faculty Senate Consent Agenda for their next meeting. |
| 11. | **231** | **APPEAL PROCEDURE FOR DISCIPLINARY AND REDUCTION IN FORCE ACTIONS -** V1 08/13/2020.Interim Policy. Title IX Regulatory Changes Implementation by 8/14/20.Legal approved 08/13/2020. President approved 08/14/2020. Uploaded 08/14/2020. Student Government Consent Agenda for their next meeting; Staff Senate Consent Agenda for their next meeting; and Faculty Senate Consent Agenda for their next meeting. |
| 12. | **327** | **EVALUATION OF ACADEMIC ADMINISTRATORS** – Dan Friesner **–** V1 02/25/2020. Routed to Responsible Office 02/26/2020. Responsible Office approved 02/26/2020.Routed to Legal 02/26/2020. Pursuant to March meeting once Legal approves policy: Faculty Senate Input Agenda for their next meeting. Staff Senate Consent Agenda for their next meeting. Student Government Consent Agenda fort their next meeting. Legal returned 03/11/2020 with several suggestions and did not approve policy. Policy sent back to Dan Friesner on 03/11/2020. Received Version 2 from Dan Friesner – V2 05/05/2020. Legal approved 05/08/2020. Student Government Consent Agenda for their next meeting; Staff Senate Input Agenda for their next meeting; and Faculty Senate Input Agenda for their next meeting. |
| 13. | **331.1** | **COURSE SYLLABUS –** Susan Ray-Degges – V1 04/09/2020.Routed to Responsible Office 04/09/2020. Responsible Office approved 04/09/2020. Legal approved 04/21/2020. Faculty Senate did not approve 05/11/2020. Staff Senate approved 05/06/2020. Student Government approved 05/10/2020. Return to UCC. |
| 14. | **331.3** | **INSTRUCTIONAL CONTINUITY PLAN –** Susan Ray-Degges – V1 04/09/2020.Routed to Responsible Office 04/09/2020. Responsible Office approved 04/09/2020.Legal approved 04/21/2020. Faculty Senate did not approve 05/11/2020. Staff Senate approved 05/06/2020. Student Government approved 05/10/2020. Return to UCC. |
| 15. | **336** | **EXAMINATIONS AND GRADING –** Carlos Hawley – V1 04/04/2019. Responsible Office approved 04/08/2019**.** Legal counsel approved 04/23/2019. Staff Senate approved on 6/5/19. Student Government did not approve on 9/8/19. Faculty Senate did not approve on 9/9/19. Policy sent back to Carlos Hawley on 10/15/19. Pursuant to updated SCC process, the policy has been be sent back to the initiator who will return any changes to the SCC Secretary by 7/31/2020. Received Version 2 from Carlos Hawley – V2 03/27/2020. Routed to Responsible Office on 3/30/2020. Responsible Office suggested few minor changes but approved. Suggestions sent to Carlos Hawley on 04/06/2020. Changes declined at this time. Legal approved 04/24/2020. Staff Senate approved 05/06/2020. Student Government to have on first Fall agenda 09/13/2020. Faculty Senate to have on first Fall agenda 09/14/2020. |
| 16. | **350.3** | **BOARD REGULATIONS ON NONRENEWAL, TERMINATION OR DISMISSAL OF FACULTY -** V1 08/13/2020.Interim Policy. Title IX Regulatory Changes Implementation by 8/14/20.Legal approved 08/13/2020. President approved 08/14/2020. Uploaded 08/14/2020. Student Government Consent Agenda for their next meeting; Staff Senate Consent Agenda for their next meeting; and Faculty Senate Input Agenda for their next meeting. |
| 17. | **350.4** | **BOARD REGULATIONS ON HEARINGS AND APPEALS -** V1 08/13/2020.Interim Policy. Title IX Regulatory Changes Implementation by 8/14/20.Legal approved 08/13/2020. President approved 08/14/2020. Uploaded 08/14/2020. Student Government Consent Agenda for their next meeting; Staff Senate Consent Agenda for their next meeting; and Faculty Senate Input Agenda for their next meeting. |
| 18. | **352** | **PROMOTION, TENURE AND EVALUATION** – Jeff Bumgarner – V1 04/07/2020.Routed to Responsible Office 04/08/2020. Responsible Office approved 04/08/2020. Legal approved 04/17/2020. Staff Senate approved 05/06/2020. Student Government approved 05/10/2020. Faculty Senate to have on first Fall agenda 09/14/2020. |
| 19. | **601** | **CODE OF STUDENT CONDUCT –** V2 08/13/2020.Interim Policy. Title IX Regulatory Changes Implementation by 8/14/20.Legal approved 08/13/2020. President approved 08/14/2020. Uploaded 08/14/2020. Student Government Input Agenda for their next meeting; Staff Senate Consent Agenda for their next meeting; and Faculty Senate Consent Agenda for their next meeting. |

**Carryover**

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| 1. | **134.1** | **WORKPLACE AND FAMILY/DEPENDENT RESPONSIBILITIES** – Dan Friesner – V3 03/22/2019. Routed to Responsible Offices 01/28/2019. Responsible Offices approved 1/31/2019 and 2/4/2019. Routed to legal counsel on 2/4/2019. Legal counsel submitted memo 03/07/2019. SCC Secretary forwarded memo to Dan Friesner 03/07/2019. At 03/22/2019 CSWF meeting suggested changes by legal counsel were approved. Routed to Responsible Offices 03/22/2019. Responsible Offices approved 3/25/2019 and 04/02/2019. Legal counsel approved 04/23/2019.Staff Senate approved on 6/5/19. Student Government approved on 9/8/19. Faculty Senate approved on 9/9/19.Provost signed on 9/17/19. Sent to President on 9/17/19. On 9/25/19 Assistant to President emailed *“He is in the process of reviewing it and discussing some concerns with pertinent people.”* On 10/2/19 Assistant to President emailed “*Due to schedules, it will probably be next week before I have an update for you unfortunately.”* On 10/9/19 Assistant to President emailed, “*It’s been a very busy couple of weeks for the President so he has not finished up with this policy yet. I promise we will be in touch as soon as he has a response.”* On 10/17/19 Assistant to President emailed*, “This was discussed at the System level and the President has been advised not to approve this policy.”* Pursuant to updated SCC process, the policy has been be sent back to the initiator who will return any changes to the SCC Secretary by 7/31/2020. Dan Friesner provided update to 03/09/2020 SCC – meeting with President to be scheduled. CSWF and President met over Zoom on 04/20/2020. President advised that his Chief of Staff was drafting a new version of the policy and should be providing it to the CSWF soon. |

**Housekeeping Changes**

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| 1. | **200** | **RECRUITMENT FOR PROFESSIONAL STAFF POSITIONS (Banded 1000 and 3000 positions):** Updated Equal Opportunity Statement in the section *All recruitment information should include one of the following statements.* |
| 2. | **201** | **RECRUITMENT FOR BROADBANDED STAFF POSITIONS (Banded 4000-7000 Positions):** Updated Equal Opportunity Statement in the section *All recruitment information should include one of the following statements.* |

**No Discussion Items**

**Next Meeting**

**Thursday October 8, 2020 9 am**

**Via Zoom**