

North Dakota State University

Policy Manual

SECTION 214 WORK WEEK

SOURCE: NDUS Human Resources Policy Manual, Section 11

1. The work week shall be from 12:01 a.m. Sunday through 12:00 midnight Saturday unless otherwise established for individual positions.
2. The daily work schedule for all offices is from 8:00 a.m. to 5:00 p.m., Monday through Friday, except where a different work schedule for a department or group has been officially approved. All departments and offices are to remain open during the noon hour whenever possible.

HISTORY:

New	July 1990
Amended	May 1997
Amended	July 1999