

North Dakota State University

Policy Manual

SECTION 222 BROADBANDED STAFF PROBATIONARY PERIOD

SOURCE: NDUS Human Resource Policy Manual, Section 4

1. New broadbanded employees are in a probationary status for the first six months of University service, which may be extended for cause. During such period, the employee may be terminated with one week's notice with no right to appeal. One week's pay may be given in lieu of notice. Employees who elect to resign during the probationary period are required to give one week's notice.
2. Extension of the original probationary period for a specific period of time not to exceed six months may be recommended by the supervisor or department head to the Director of Human Resources/Payroll. The reasons for extension shall be detailed on a completed employee evaluation form signed by the supervisor and the employee, with a copy given to the employee.

HISTORY:

New	July 1990
Amended	April 1992
Amended	April 1996
Amended	May 1997
Amended	December 1999