

North Dakota State University

Policy Manual

SECTION 313 ANNUAL LEAVE AND SICK LEAVE

SOURCE: NDSU President

1. ANNUAL LEAVE

- 1.1 All 12 month faculty shall be entitled to annual leave at the rate of 16 hours per month, 24 days per year.
- 1.2 Leave benefits are not granted to faculty on an academic year (9, 10, or 11 month) contract. See Section 320 of this Manual.
- 1.3 Annual leave earned by a faculty member or other academic staff employee on 12 month appointment will be paid upon termination of the 12 month appointment.

2. SICK LEAVE

- 2.1 Sick leave for full-time 12-month faculty accrues on the basis of one working day per month of service. Sick leave accumulation is unlimited.
- 2.2 Faculty on an academic year appointment are not entitled to sick leave within this definition. See Section 320 of this Manual.

For general policies regarding annual and sick leave, see Sections 130 and 143.

HISTORY:

New	July 1990
Amended	October 2007
Amended	April 2010
Housekeeping	June 6, 2015