

North Dakota State University

Policy Manual

SECTION 331

CLASSROOM ASSIGNMENTS, CLASS LISTS, AND INSTRUCTOR INITIATED DROP POLICY

SOURCE: NDSU Faculty Handbook
NDSU Faculty Senate Policy

- A. Requests for classroom assignments are made by the individual colleges to the Office of Registration and Records. If a room change is desired, the request should be made to the Office of Registration and Records. The use of classrooms during the term for meetings must be cleared through the Office of Registration and Records.
- B. Current class rosters are available on Campus Connection. The Office of Registration and Records also posts Section Status Reports online on a regular basis each term. Grade rosters are made available on Campus Connection about one week before final examinations.
- C. A department may use the instructor-initiated drop procedure in courses with impacted enrollments provided the department identifies in the course schedule those courses subject to instructor-initiated drops. (Faculty Senate Policy, approved March 11, 1985).

HISTORY:

New	March 11, 1985
Amended	July 1990
Amended	April 1992
Amended	December 2006
Housekeeping	February 14, 2011